

TOWN OF VIEW ROYAL

Engineering Services

45 View Royal Avenue, Victoria, BC V9B 1A6
Tel. (250) 479-6800 Email: engineering@viewroyal.ca
<http://www.viewroyal.ca>

Street Occupancy Permit Application

Date Received: _____

Permit Application No. SO- _____

Applicant information

Applicant Name		Business Name (if applicable)	
Address		Postal Code	
Email		Phone	
On-site Contact Name		Cell	
Emergency Contact Name		Cell	

Note: This is not a permit and does not authorize commencement of work

I / We hereby make apply for a permit to:

Address of road to be occupied: _____

Area of Occupation (sq.m): _____ m wide x _____ m long = _____ sq.m.

Dates of Occupation: Start _____ End _____ = _____ # of days

Fee Calculation: _____ sq.m x _____ days x \$0.75 = _____ Fee \$ _____

Include the following with your application:

- A detailed layout plan;
- Liability insurance (\$5 million) with the Town of View Royal named as an Additional Insured;
- Fee calculated above.

Note: A deposit may be required following application review.

Signature: _____

Date : _____

This information is collected by the Town of View Royal under the Local Government Act and the Freedom of Information and Protection of Privacy Act and will be used for the purpose of administering requests for driveway access. Should you have any questions about the collection of this personal information please contact the Director of Engineering, 45 View Royal Avenue, 250-479-6800, info@viewroyal.ca.