



TOWN OF VIEW ROYAL

**MINUTES OF THE COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE MEETING
HELD ON TUESDAY, MARCH 26, 2019
VIEW ROYAL MUNICIPAL OFFICE – MEETING ROOM 2**

PRESENT: D. Faulks
A. Flint
A. Hanes
K. Porter, Chair
H. Sharma
Councillor Lemon, Council Liaison

ABSENT: J. Baker
R. Baker
Councillor Mattson, Council Liaison

ALSO PRESENT: J. Rosenberg, Staff Liaison
J. Chow, Staff Liaison
J. Smith, Recording Secretary

0 members of the public
0 members of the press

1. CALL TO ORDER – Councillor Lemon called the meeting to order at 7:55 p.m.

2. WELCOME TO NEW MEMBERS

a) Selection of Chair and Vice Chair

Councillor Lemon welcomed new and re-appointed members.

The Chair and Vice Chair were selected for the Community Development Advisory Committee.

MOVED BY: D. Faulks
SECONDED: A. Hanes

THAT K. Porter be appointed as Chair of the Community Development Advisory Committee.

CARRIED

MOVED BY: D. Faulks
SECONDED: A. Hanes

THAT A. Flint be appointed as Vice Chair of the Community Development Advisory Committee.

CARRIED

3. APPROVAL OF AGENDA

MOVED BY: A. Hanes
SECONDED: A. Flint

THAT the agenda be amended to add item 7.a) Watkiss Way Pedestrian Safety Update;

AND THAT the agenda be approved as amended.

CARRIED

4. MINUTES, RECEIPT & ADOPTION OF

- a) Minutes of the Community Development Advisory Committee meeting held January 22, 2019

MOVED BY: A. Hanes
SECONDED: A. Flint

THAT the minutes of the Community Development Advisory Committee meeting held January 22, 2019 be adopted.

CARRIED

5. CHAIR'S REPORT

6. PETITIONS & DELEGATIONS

7. BUSINESS ARISING FROM PREVIOUS MINUTES

a) **Watkiss Way Pedestrian Safety Update**

The Council Liaison advised that the stakeholders in the potential Watkiss Way safety improvements, including Eagle View Elementary as well as the Parent Advisory Council, were contacted. To date, no responses have been provided to either support the need for additional safety measures or to cost-share in these measures.

8. REPORTS

8.1 STAFF REPORTS

a) **Advisory Committees Structure**

The Committee discussed the "Advisory Committees" report presented at the Joint Advisory meeting, specifically:

- the usefulness of ad hoc committees to get task specific projects done;
- the value of advisory committees in providing the broader community perspective;
- the need for more staff and community involvement;
- the potential to expand the mandates of advisory committees;
- support was expressed for the creation of one large advisory committee to ensure quorum could be met and that sub-committees, based on a committee member's interest and skillset, be struck as required; and
- it was noted that the sub-committee concept should be instituted before amalgamating the two advisory committees.

Clarification was sought regarding the process to bring items forward to the Committee.

MOVED BY: D. Faulks
SECONDED: H. Sharma

CDAC-02-19 THAT the Committee recommend to Council that the current advisory committee structure be maintained;

AND THAT ad hoc or joint advisory committee meetings take place as required.

CARRIED

8.2 COUNCIL REPORTS

a) Minutes of the Council meeting December 4, 2018

MOVED BY: H. Sharma
SECONDED: A. Hanes

THAT the minutes of the Council meeting held December 4, 2018 be received.

CARRIED

b) Minutes of the Council meeting January 15, 2019

MOVED BY: H. Sharma
SECONDED: A. Hanes

THAT the minutes of the Council meeting held January 15, 2019 be received.

CARRIED

c) Minutes of the Council meeting February 5, 2019

MOVED BY: H. Sharma
SECONDED: A. Hanes

THAT the minutes of the Council meeting held February 5, 2019 be received.

CARRIED

d) Minutes of the Council meeting February 19, 2019

MOVED BY: H. Sharma
SECONDED: A. Hanes

THAT the minutes of the Council meeting held February 19, 2019 be received.

CARRIED

9. CORRESPONDENCE

10. NEW BUSINESS

a) **Craigflower Manor Development – Environmental Impact (1801 Admirals Road)**

A. Hanes, Town of View Royal's representative to the Gorge Waterway Initiative (GWI), provided a brief update on the anticipated cultural centre development at 1801 Admirals Road.

She stated that the project is in the early stages and that the developer, Victoria Highland Games Association, has attended two GWI meetings. While the building is attractive, A. Hanes noted concern with the potential environmental impact of an expanded parking lot and the need for the proponent to provide storm water mitigation information.

J. Rosenberg advised that it is too early in the process to review storm water plans and that the developer will be required to meet the standards set out in the Town's Storm Water Regulation Bylaw No. 902, 2015.

A. Hanes will bring forward information to the Committee of the Whole as a Petition & Delegation.

11. CLOSED MEETING RESOLUTION

12. TERMINATION

MOVED BY: D. Faulks
SECONDED: A. Flint

THAT this meeting now terminate at 9:04 p.m.

CARRIED

CHAIR

RECORDING SECRETARY