



TOWN OF VIEW ROYAL

**MINUTES OF THE COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE MEETING
HELD ON TUESDAY, SEPTEMBER 24, 2019
VIEW ROYAL MUNICIPAL OFFICE – COUNCIL CHAMBERS**

PRESENT: J. Baker
R. Baker
K. Fabris
D. Faulks
A. Flint
K. Porter, Chair
H. Sharma

ABSENT: A. Hanes
Councillor Lemon, Council Liaison
Councillor Mattson, Council Liaison

ALSO PRESENT: S. Jones, Director of Corporate Administration/Staff Liaison
J. Smith, Recording Secretary

0 members of the public
0 members of the press

1. CALL TO ORDER – K. Porter called the meeting to order at 7:01 p.m.

2. APPROVAL OF AGENDA

MOVED BY: J. Baker
SECONDED: A. Flint

THAT the agenda be approved.

CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

a) Minutes of the Community Development Advisory Committee meeting held March 26, 2019

MOVED BY: D. Faulks
SECONDED: A. Flint

THAT the minutes of the Joint Advisory Committee meeting held March 26, 2019 be adopted.

CARRIED

b) Minutes of the Joint Advisory Committee meeting held March 26, 2019

MOVED BY: D. Faulks
SECONDED: A. Flint

THAT the minutes of the Joint Advisory Committee meeting held March 26, 2019 be received.

CARRIED

4. CHAIR'S REPORT

5. PETITIONS & DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

7. REPORTS

7.1 STAFF REPORTS

a) Proposed Streets Bylaw No. 980

S. Jones provided a presentation to the Committee regarding the proposed Streets Bylaw and advised that staff is interested in Committee feedback on items that may have been inadvertently omitted.

Discussion after the presentation included the following:

- impacts of potential future alternative transportation mode share services (similar to the existing bicycle share service), including the importance of strong management requirements for frequent redistribution within the region to avoid visual pollution and safety concerns;
- an education component to engage and inform residents of the Bylaw's provisions through newspaper ads, newsletters (monthly electronic and semi-annual mail-out), social media, school handouts for students to take home, and potentially a community relations piece on local television news;
- items to highlight in educational materials should include images to assist visualization of six metres for the parking provisions; safety benefits of changes; and boulevard improvement permit information; and
- mechanism to restrict non-brake controlled devices on sidewalks where grades may be challenging such as skateboards and in-line skates on the Island Highway's Four Mile Hill sidewalk.

MOVED BY: R. Baker
SECONDED: A. Flint

CDAC-03-19 THAT the Committee recommend to Council that, coincident with the adoption of the Streets Bylaw No, 980, 2019, there be educational materials developed and distributed that highlight the various aspects of the bylaw – such as alternative modes of transportation, parking regulations and the types of permits available – and that such information also note the benefits of the Bylaw.

CARRIED

7.2 COUNCIL REPORTS

a) Minutes of the Council meeting March 5, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Council meeting held March 5, 2019 be received.

CARRIED

b) Minutes of the Special Council meeting March 19, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Special Council meeting held March 19, 2019 be received.

CARRIED

c) Minutes of the Council meeting April 2, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Council meeting held April 2, 2019 be received.

CARRIED

d) Minutes of the Council meeting April 16, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Council meeting held April 16, 2019 be received.

CARRIED

e) Minutes of the Council meeting May 7, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Council meeting held May 7, 2019 be received.

CARRIED

f) Minutes of the Council meeting May 21, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Special Council meeting held May 21, 2019 be received.

CARRIED

g) Minutes of the Council meeting June 4, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Council meeting held June 4, 2019 be received.

CARRIED

h) Minutes of the Council meeting June 18, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Council meeting held June 18, 2019 be received.

CARRIED

i) Minutes of the Council meeting July 2, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Council meeting held July 2, 2019 be received.

CARRIED

j) Minutes of the Council meeting July 16, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Council meeting held July 16, 2019 be received.

CARRIED

k) Minutes of the Council meeting September 3, 2019

MOVED BY: D. Faulks
SECONDED: R. Baker

THAT the minutes of the Council meeting held September 3, 2019 be received.

CARRIED

8. CORRESPONDENCE

9. NEW BUSINESS

The Committee discussed:

- their ability to meet in “off meeting” months independent of Town resources or support, to share ideas;
- the potential to hold longer meetings by starting at 6:30 p.m. instead of 7:00 p.m.;
- their interest in receiving referred items from Council; and
- the mechanism through which to undertake additional initiatives.

The Committee asked that the Advisory Committee Mandates and Procedures be re-provided electronically so as to refresh members’ on these discussed details.

10. CLOSED MEETING RESOLUTION

11. TERMINATION

MOVED BY:
SECONDED:

THAT this meeting now terminate at 9:11 p.m.

CARRIED

CHAIR

RECORDING SECRETARY