



TOWN OF VIEW ROYAL

MINUTES OF THE PARKS, RECREATION & ENVIRONMENT ADVISORY COMMITTEE MEETING HELD TUESDAY, SEPTEMBER 24, 2019 VIEW ROYAL MUNICIPAL OFFICE- MEETING ROOM 1

PRESENT: S. Cardenas, Chair
I. Brown
R. Bickel
A. Mitchell
Councillor Kowalewich, Council Liaison

REGRETS: C. Baur, Vice Chair
Councillor Rogers, Council Liaison

ALSO PRESENT: K. Bowbyes, Deputy Director of Engineering/Staff Liaison
J. Crockett, Recording Secretary

0 member of the public
0 members of the press

1. **CALL TO ORDER** – The Chair called the meeting to order at 7:01 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: I. Brown
SECONDED: A. Mitchell

THAT the agenda be approved as presented.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

- a) Minutes of the Parks, Recreation and Environment Advisory Committee meeting held March 26, 2019

MOVED BY: I. Brown
SECONDED: A. Mitchell

THAT the minutes of the Parks, Recreation and Environment Advisory Committee meeting held March 26, 2019 be adopted.

CARRIED

- b) Meeting Notes of the Joint Advisory Committee meeting held March 26, 2016

MOVED BY: I. Brown
SECONDED: A. Mitchell

THAT the meeting notes of the Joint Advisory Committee meeting held March 26, 2019 be received.

CARRIED

4. CHAIR'S REPORT

The Chair noted that two members of the Committee have resigned and that it is important to reply to emails regarding meetings and issues. The Chair will email Committee members a list of parks that require some discussion. The Chair also noted a concern with young adults not allowing younger children turns on the new bike pump track in View Royal Park.

5. PETITIONS & DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

a) Public Road Right-of-Way on Glentana Road - Update

The Deputy Director of Engineering updated the Committee regarding the trail that the developer of 105-108 Glentana Road will be constructing from Glentana Road to Portage Park as a community amenity contribution. Access will not be gated into the public land; a removable bollard will be installed to facilitate maintenance requirements.

b) 2019 Capital Projects - Update

1. Plan regarding the parks and trails projects

The Deputy Director of Engineering noted that the playground equipment at Marler Park is currently being replaced. Knollwood Park playground equipment replacement is anticipated to take place in 2020 and Chancellor Park in 2021.

2. View Royal Park bike skills area update

The Committee discussed that the bike pump track is now open.

3. Kayak launch on Shoreline Drive update

The Director of Engineering noted the boat launch is completed and in use by the Town's Protective Services. Shoreline Community Middle School will host a boat launch opening event as part of their Welcome Back Barbeque on Thursday, September 26.

4. Other pending projects

The Director of Engineering noted the Parks Department is putting the final touches on View Royal Park's bike pump track.

c) Trails Master Plan – Update

The Committee discussed working on suggestions for potential linking of trails over public land.

d) Climate Emergency Further Actions

The Committee discussed climate emergency actions, in particular:

- Building Code and BC Energy Step Code;
- home renovation grants;

- adding electric vehicles into the Town's fleet;
- Town Hall gas furnace replacement with a heat pump system;
- green irrigation techniques;
- more wildflower gardens;
- electric landscaping equipment; and
- the role of residents in helping to reduce the carbon footprint.

The Deputy Director of Engineering noted that staff is working on a report regarding costs and implications to adopt the BC Energy Step Code.

MOVED BY: A. Mitchell
SECONDED: I. Brown

PREAC-03-19 THAT the Committee recommend to Council that replacement of the Town's gas landscaping equipment with electric landscaping equipment be included in the 2020-2024 Financial Plan budget deliberations.

CARRIED

7. REPORT

7.1 STAFF REPORTS

7.2 COUNCIL REPORTS

a) Minutes of the Council meeting March 5, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held March 5, 2019 be received.

CARRIED

b) Minutes of the Council meeting March 19, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held March 19, 2019 be received.

CARRIED

c) Minutes of the Council meeting April 2, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held April 2, 2019 be received.

CARRIED

d) Minutes of the Council meeting April 16, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held April 16, 2019 be received.

CARRIED

e) Minutes of the Council meeting May 7, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held May 7, 2019 be received.

CARRIED

f) Minutes of the Council meeting May 21, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held May 21, 2019 be received.

CARRIED

g) Minutes of the Council meeting June 4, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held June 4, 2019 be received.

CARRIED

h) Minutes of the Council meeting June 18, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held June 18, 2019 be received.

CARRIED

i) Minutes of the Council meeting July 2, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held July 2, 2019 be received.

CARRIED

j) Minutes of the Council meeting July 16 16, 2019

MOVED BY: I. Brown
SECONDED: S. Cardenas

THAT the minutes of the Council meeting held July 16, 2019 be received.

CARRIED

8. CORRESPONDENCE

9. NEW BUSINESS

a) Lime Kiln Cove Potential Stairs to Beach

This item tabled to the next Parks, Recreation and Environment Advisory meeting to facilitate participation by project proponent, Councillor Rogers.

b) CRD Park, adjacent to Marler Park, Trail and Bridge Condition

The Committee Chair noted potential safety concerns with the Capital Regional District's trail that leads to the Highland Pacific Golf Course; specifically, the trail itself, bridge railings, and metal stair padding. The Chair will contact Capital Regional District Parks with her concerns.

c) Improving Access to the Gorge Beaches

The Committee discussed bringing sand in to enhance the beaches in View Royal. It was noted that this initiative had been undertaken in the past and the sand washed away within two years. The Committee will resource information from the Gorge Waterway Initiative and Fisheries and Oceans Canada.

10. CLOSED MEETING RESOLUTION

11. TERMINATION

MOVED BY: I. Brown
SECONDED: A. Mitchell

THAT this meeting now terminate at 8:25 p.m.

CARRIED

CHAIR

RECORDING SECRETARY