



TOWN OF VIEW ROYAL

PARKS, RECREATION AND ENVIRONMENT ADVISORY COMMITTEE MEETING TUESDAY, SEPTEMBER 24, 2019 @ 7:00 PM VIEW ROYAL MUNICIPAL OFFICE – COUNCIL CHAMBERS

AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
(motion to approve)
3. **MINUTES, RECEIPT & ADOPTION OF**
 - a) Minutes of the Parks, Recreation and Environment Advisory Committee meeting held March 26, 2019..... Pg.3-5
(motion to adopt)
 - b) Meeting Notes of the Joint Advisory Meeting held March 26, 2019 Pg. 6-7
(motion to receive)
4. **CHAIR'S REPORT**
5. **PETITIONS & DELEGATIONS**
6. **BUSINESS ARISING FROM PREVIOUS MINUTES**
 - a) **Public Road Right-of-Way on Glentana Road - Update**
 - b) **2019 Capital Projects - Update**
 1. Plan regarding the parks and trails projects
 2. View Royal Park bike skills area update
 3. Kayak launch on Shoreline Drive update
 4. Other pending projects
 - c) **Trails Master Plan - Update**
 - d) **Climate Emergency Further Actions – I. Brown**
7. **REPORTS**
 - 7.1 **STAFF REPORTS**

7.2 COUNCIL REPORTS
(motion to receive)

- a) Minutes of the Council meeting held March 5, 2019Pg. 8-13
- b) Minutes of the Special Council meeting held March 19, 2019 Pg. 14-21
- c) Minutes of the Council meeting held April 2, 2019..... Pg. 22-31
- d) Minutes of the Council meeting held April 16, 2019..... Pg. 32-38
- e) Minutes of the Council meeting held May 7, 2019 Pg. 39-46
- f) Minutes of the Council meeting held May 21, 2019 Pg. 47-71
- g) Minutes of the Council meeting held June 4, 2019 Pg. 72-75
- h) Minutes of the Council meeting held June 18, 2019 Pg. 76-80
- i) Minutes of the Council meeting held July 2, 2019..... Pg. 81-85
- j) Minutes of the Council meeting held July 16, 2019..... Pg. 86-91

8. CORRESPONDENCE

9. NEW BUSINESS

- a) **Lime Kiln Cove Potential Stairs to Beach – For Discussion**
- b) **CRD Park, adjacent to Marler Park, Trail And Bridge Condition – For Discussion**
- c) **Improving Access to the Gorge Beaches – S. Cardenas**

10. CLOSED MEETING RESOLUTION

11. TERMINATION

Next Parks, Recreation and Environment Advisory Committee Meeting – November 26, 2019



TOWN OF VIEW ROYAL

MINUTES OF THE PARKS, RECREATION & ENVIRONMENT ADVISORY COMMITTEE MEETING HELD TUESDAY, MARCH 26, 2019 VIEW ROYAL MUNICIPAL OFFICE- COUNCIL CHAMBERS

PRESENT: S. Cardenas, Chair
C. Baur, Vice Chair
I. Brown
L. McCrank
A. Mitchell
Councillor Kowalewich, Council Liaison
Councillor Rogers, Council Liaison

REGRETS: R. Bickel
N. Daisley

ALSO PRESENT: S. Jones, Director of Corporate Administration
J. Crockett, Recording Secretary

0 members of the public
0 members of the press

1. CALL TO ORDER – Councillor Rogers called the meeting to order at 7:57 p.m.

2. WELCOME TO NEW MEMBERS

a) Selection of Chair and Vice Chair

Councillor Rogers welcomed new and re-appointed members.

The Chair and Vice Chair were selected for the Parks, Recreation, and Environment Advisory Committee.

MOVED BY: I. Brown
SECONDED: A. Mitchell

THAT S. Cardenas be appointed as Chair of the Parks, Recreation and Environment Advisory Committee.

CARRIED

MOVED BY: I. Brown
SECONDED: A. Mitchell

THAT C. Baur be appointed as Vice Chair of the Parks, Recreation and Environment Advisory Committee.

CARRIED

3. APPROVAL OF AGENDA

MOVED BY: I. Brown
SECONDED: C Baur

THAT the agenda be amended to include item 10. (a);

AND THAT the agenda be approved as amended.

CARRIED

4. MINUTES, RECEIPT & ADOPTION OF

- a) Minutes of the Parks, Recreation and Environment Advisory Committee meeting held January 22, 2019

MOVED BY: I. Brown
 SECONDED: A. Mitchell

THAT the minutes of the Parks, Recreation and Environment Advisory Committee meeting held January 22, 2019 be adopted.

CARRIED

5. CHAIR'S REPORT

The Chair noted that she has done a lot of volunteering with schools and events and is pleased to be a volunteer on the Parks, Recreation and Environment Advisory Committee.

6. PETITIONS & DELEGATIONS

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Advisory Committees Structure

The Committee discussed the "Advisory Committees" report presented at the Joint Advisory meeting, specifically:

- the pros and cons of the options outlined;
- minimum advisory committee size;
- micro-volunteering initiatives; and
- the potential to have both advisory and ad hoc committees.

It was noted that there already is ad hoc volunteer work that occurs in the municipality.

The Committee expressed a desire to maintain both the current advisory committee structure and procedures with the only change being to remove the July meeting from the meeting schedule.

8.2 COUNCIL REPORTS

- a) Minutes of the Council meeting December 4, 2018

MOVED BY: I. Brown
 SECONDED: C. Baur

THAT the minutes of the Council meeting held December 4, 2018 be received.

CARRIED

- b) Minutes of the Council meeting January 15, 2019

MOVED BY: I. Brown
SECONDED: C. Baur

THAT the minutes of the Council meeting held January 15, 2019 be received.

CARRIED

c) Minutes of the Council meeting February 5, 2019

MOVED BY: I. Brown
SECONDED: C. Baur

THAT the minutes of the Council meeting held February 5, 2019 be received.

CARRIED

d) Minutes of the Council meeting February 19, 2019

MOVED BY: I. Brown
SECONDED: C. Baur

THAT the minutes of the Council meeting held February 19, 2019 be received.

CARRIED

9. CORRESPONDENCE

10. NEW BUSINESS

a) Climate Emergency Declaration – I. Brown

The Committee discussed Council’s March 5, 2019 motion declaring a climate emergency and work towards carbon neutrality by 2030.

To aid in the implementation of this motion, the Committee agreed to circulate ideas via email so that a list could be formulated and provided to Council for consideration at their upcoming Strategic Plan sessions.

It was noted that while the Strategic Plan can include climate action and work towards carbon neutrality by 2030 as a priority, tasks would best be included in an issue specific initiatives document as opposed to a strategic planning document.

CARRIED

11. CLOSED MEETING RESOLUTION

12. TERMINATION

MOVED BY: I. Brown
SECONDED: A. Mitchell

THAT this meeting now terminate at 9:00 p.m.

CARRIED

CHAIR

RECORDING SECRETARY



TOWN OF VIEW ROYAL

INFORMAL MEETING NOTES OF THE JOINT ADVISORY COMMITTEE MEETING HELD TUESDAY, MARCH 26, 2019 @ 7PM VIEW ROYAL MUNICIPAL OFFICE- COUNCIL CHAMBERS

PRESENT WERE: C. Baur – PREAC
 I. Brown – PREAC
 S. Cardenas – PREAC
 D. Faulks – CDAC
 A. Flint – CDAC
 A. Hanes – CDAC
 K. Porter – CDAC
 L. McCrank – PREAC
 A. Mitchell - PREAC
 H. Sharma – CDAC
 D. Kowalewich – Council Liaison - PREAC
 J. Rogers – Council Liaison – PREAC
 G. Lemon – Council Liaison – CDAC
 Mayor Screech

REGRETS: R. Bickel – PREAC
 N. Daisley – PREAC
 J. Baker – CDAC
 R. Baker – CDAC
 R. Mattson – Council Liaison - CDAC

ALSO PRESENT: S. Jones, Director of Corporate Administration
 J. Rosenberg, Director of Engineering
 J. Chow, Senior Planner
 J. Crockett, PREAC Recording Secretary
 J. Smith, CDAC Recording Secretary

0 members of the public
 0 members of the press

1. **CALL TO ORDER** – The Director of Corporate Administration called the meeting to order at 7:02 pm.

2. **APPROVAL OF AGENDA**

MOVED BY: A. Hanes
 SECONDED: A. Mitchell

THAT the agenda be approved as presented.

CARRIED

- 3. **MINUTES, RECEIPT & ADOPTION OF**
- 4. **CHAIR’S REPORT**
- 5. **PETITIONS & DELEGATIONS**
- 6. **PUBLIC PARTICIPATION PERIOD**
- 7. **BUSINESS ARISING FROM PREVIOUS MINUTES**
- 8. **REPORTS**

a) Advisory Committees

The Director of Corporate Administration gave a presentation to the Committees regarding the “Advisory Committees” report dated February 7, 2019. She described:

- the background of the advisory committee structure which has been in place since 2004;
- Council and staff liaison roles;
- the value of volunteer time;
- advisory committees as a community engagement tool;
- a decrease in committee size and attendance; and
- options for structural and procedural changes.

b) Community Satisfaction Survey Report

The Director of Corporate Administration provided an overview of the results from the recently completed “Community Satisfaction and Engagement Survey” undertaken by NRG Research.

9. CORRESPONDENCE

10. BYLAWS

11. NEW BUSINESS

12. CLOSED MEETING RESOLUTION

13. TERMINATION

Time: 7:53 p.m.

RECORDING SECRETARY



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, MARCH 5, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Lemon
Councillor Mattson
Councillor Rogers

REGRETS:

PRESENT ALSO: K. Anema, Chief Administrative Officer
S. Jones, Director of Corporate Administration
J. Rosenberg, Director of Engineering
D. Christenson, Director of Finance
L. Chase, Director of Development Services
E. Bolster, Deputy Corporate Officer

21 members of the public
1 member of the press

1. **CALL TO ORDER** – Mayor Screech called the meeting to order at 7:52 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: Councillor Rogers
SECONDED: Councillor Lemon

THAT the agenda be amended to include item 9.1 (d-g) and 11(a);

AND THAT the agenda be approved as amended.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Council meeting held February 19, 2019

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the Council meeting held February 19, 2019 be adopted as presented.

CARRIED

4. **MAYOR'S REPORT**

The Mayor discussed the Provincially-funded police officer increase required at the Westshore RCMP detachment.

5. **PETITIONS & DELEGATIONS**

a) G. Lore, Victoria Sexual Assault Centre, Re: Victoria Sexual Assault Centre Clinic

Ms. Lore spoke to Council regarding the Sexual Assault Response Team (SART) and the Victoria Sexual Assault Centre Integrated Clinic that provides services for residents of View Royal and other areas served by the Westshore RCMP. She described the benefits of confidential traumatic care to victims at a unified site along with the complexities of funding this integrated approach.

Council and Ms. Lore discussed requested funding from other municipalities; support from the RCMP; timeline for funding; and the difficulty in requesting operating costs from municipalities.

6. PUBLIC PARTICIPATION PERIOD

- a) J. Devonshire, 242 Glenairlie Drive, expressed appreciation for the Town's electric vehicle initiatives and requested that the Town declare a climate emergency as the Capital Regional District (CRD) recently did. She stated she is a member of the View Royal Climate Coalition, volunteers who are willing to participate in development of the Town's Strategic Plan with a view to achieving carbon neutrality. Ms. Devonshire also described upcoming youth events relating to climate change.
- b) E. Jane, 4-1900 Watkiss Way, stated her concern regarding the climate change crisis and requested that Council pass a resolution to declare a climate emergency.
- c) R. Wolf-Gage, 1245 Lyall Street, stated her concern regarding the climate change crisis and requested that Council pass a resolution to declare a climate emergency and incorporate this focus into the Town's Strategic Plan.
- d) I. Brown, 328 Stewart Avenue, spoke to Council regarding the climate change emergency and urged Council to pass a resolution to declare a climate emergency with specific actions and timelines; to commit View Royal to reduce carbon emissions to zero by 2030; and to convert the Town's vehicle fleet to electric.
- e) L. Jeaurond, 254 Ardenlea Place, noted she supports the climate emergency declaration by the CRD and urged Council to declare a climate emergency. She requested that Dr. Stanwick, Chief Medical Health Officer for Island Health, be invited to a CRD Board meeting to discuss health impacts due to climate change.
- f) A. Hanes, 1969 Ridge View Rise, stated that the Town does many things correctly with respect to the environment and requested that View Royal Council declare a climate emergency.
- g) F. Brassard, 1162 Bewdley Avenue, supports and urges View Royal Council to pass a resolution to declare a climate emergency.
- h) Songhees Resident, 103 Raven Court, requested that View Royal Council pass a resolution to declare a climate emergency.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS

9. CORRESPONDENCE

9.1 FOR ACTION

- a) Email dated February 27, 2019 from K. Wells, Executive Director, Greater Victoria Sport Tourism Commission, Re: 2022 Invictus Games

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-33-19 THAT the Town provide a letter of support to the Greater Victoria Sport Tourism Commission to accompany their bid to host the 2022 Invictus Games.

CARRIED

- b) Letter dated February 26, 2019 from Chair Plant, CRD Board, Re: Climate Emergency Declaration

MOVED BY: Councillor Lemon
 SECONDED: Councillor Rogers

THAT the Town of View Royal declare a climate emergency and work toward carbon neutrality by 2030;

AND THAT the Town make climate action a priority and that it be incorporated into the Town's Strategic Plan.

CARRIED

- c) Letter dated February 21, 2019 from B. Gibbons, Merville Water Guardians, Re: Prohibit Bottling of Groundwater

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Rogers

THAT the letter dated February 21, 2019 from B. Gibbons, Merville Water Guardians, Re: Prohibit Bottling of Groundwater be received.

CARRIED

- d) Letter dated March 1, 2019 from L. Lim, Coordinator, Corporate Security and Compliance, Great Canadian Gaming Corporation, Re: Liquor Licence – Structural Change – 1708 Island Highway

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-34-19 THAT the Town of View Royal opt out of providing comments on the Great Canadian Casinos View Royal's structural change application to Liquor Licence #303194 for Person Area 02 and 03 at 1708 Island Highway with respect to multiple floorplans and occupant loads.

CARRIED

- e) Letter dated February 27, 2019 from L. Lim, Coordinator, Corporate Security and Compliance, Great Canadian Gaming Corporation, Re: Liquor Licence – Change in Terms and Conditions re: Minors – 1708 Island Highway

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-35-19 THAT the Town of View Royal opt out of providing comments on the Great Canadian Casinos View Royal's change in terms and conditions application to Liquor Licence #303194 for Person Area 02 and 03 at 1708 Island Highway with respect to attendance by minors during catered events where the focus is not on liquor service.

CARRIED

- f) Application for Structural Change to Liquor Licence dated November 8, 2018 from the Great Canadian Gaming Corporation, Re: Liquor Licence - Structural Change – Lounge – 1708 Island Highway

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-36-19 THAT the Town of View Royal opt out of providing comments on the Great Canadian Casinos View Royal's structural change application to Liquor Licence #303194 at 1708 Island Highway for the proposed lounge/bar area on level two.

CARRIED

- g) Application for Temporary Change to Liquor Licence dated February 26, 2019 from the Great Canadian Gaming Corporation, Re: Temporary Liquor Licence for Special Event on April 6, 2019 – 1708 Island Highway

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-37-19 THAT Great Canadian Casinos View Royal's application for a temporary change to Liquor Licence #303194 dated February 26, 2019 for a special event to be held on April 6, 2019 at 1708 Island Highway be received.

CARRIED

9.2 FOR INFORMATION

- a) Letter dated February 26, 2019 from Min. C. Trevena, Ministry of Transportation and Infrastructure, Re: BC Transit Act

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter dated February 26, 2019 from Min. C. Trevena, Ministry of Transportation and Infrastructure, Re: BC Transit Act be received for information.

CARRIED

10. BYLAWS

a) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1013, 2019

A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to Creating the P-9: Parks and Recreation Cultural Facility Zone and with Respect to the Rezoning of 1801 Admirals Road

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1013, 2019 be given third reading.

CARRIED

b) Subdivision and Development Servicing Bylaw No. 985, 2017, Amendment Bylaw No. 1014, 2019

A Bylaw to Amend Subdivision and Development Servicing Bylaw No. 985, 2017

MOVED BY: Councillor Mattson

SECONDED: Councillor Rogers

THAT Subdivision and Development Servicing Bylaw No. 985, 2017, Amendment Bylaw No. 1014, 2019 be adopted.

CARRIED

c) Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 1015, 2019

A Bylaw to Amend Fees and Charges Bylaw No. 958, 2016

MOVED BY: Councillor Mattson

SECONDED: Councillor Rogers

THAT Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 1015, 2019 be adopted.

CARRIED

d) Municipal Ticket Information Bylaw No. 643, 2007, Amendment Bylaw No. 1016, 2019

A Bylaw to Amend Municipal Ticket Information Bylaw No. 643, 2007

MOVED BY: Councillor Mattson

SECONDED: Councillor Rogers

THAT Municipal Ticket Information Bylaw No. 643, 2007, Amendment Bylaw No. 1016, 2019 be adopted.

CARRIED

11. NEW BUSINESS

a) 2019 Canada Day – Councillor Mattson

On behalf of Volunteer View Royal, Councillor Mattson asked if funding is available for the 2019 Canada Day celebration to be held at Craigflower Manor.

The Director of Corporate Administration noted that the 2019 budget includes one community event which is the Canada Day celebration.

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Rogers

SECONDED: Councillor Mattson

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the *Community Charter* shall be excluded on the basis of Section 90 (1)(a) – appointment consideration and (e) – land.

CARRIED

15. RISING REPORT

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

a) Advisory Committee Appointments

From the March 5, 2019 In-Camera Council meeting:

C-38-19 MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT Adam Flint be appointed to the Community Development Advisory Committee from March 1, 2019 to February 28, 2021.

CARRIED

16. TERMINATION

MOVED BY: Councillor Lemon
SECONDED: Councillor Mattson

THAT this meeting now terminate.
Time: 9:17 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, MARCH 19, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Lemon
Councillor Mattson
Councillor Rogers

REGRETS:

PRESENT ALSO: S. Jones, Deputy CAO/Director of Corporate Administration
J. Rosenberg, Director of Engineering
D. Christenson, Director of Finance
L. Chase, Director of Development Services
J. Chow, Senior Planner
E. Bolster, Deputy Corporate Officer

4 members of the public
0 members of the press

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Councillor Lemon
SECONDED: Councillor Rogers

THAT the agenda be amended to include items 9.2(e-j) and 11(a);

AND THAT the agenda be approved as amended.

CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

a) Minutes of the Public Hearing held March 5, 2019

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

THAT the minutes of the Public Hearing held March 5, 2019 be adopted as presented.

CARRIED

b) Minutes of the Council meeting held March 5, 2019

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

THAT the minutes of the Council meeting held March 5, 2019 be adopted as presented.

CARRIED

4. MAYOR'S REPORT

5. PETITIONS & DELEGATIONS

6. PUBLIC PARTICIPATION PERIOD

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Development Procedures Bylaw No. 730, 2009 – Development Notifications

1. Report dated March 5, 2019 from the Senior Planner

The Senior Planner gave an overview of the report to Council.

Council and staff discussed development notifications, specifically:

- current practices;
- inclusion of additional information such as number of storeys proposed or estimated number of units;
- use of plain language;
- posting of application information on the Town's website; and
- concerns regarding legislatively required newspaper publications.

MOVED BY: Councillor Mattson
 SECONDED: Councillor Lemon

THAT the report dated March 5, 2019 from the Senior Planner titled "Development Procedures Bylaw No. 730, 2009 – Development Notifications" be received for information.

CARRIED

b) 2019-2023 Financial Plan Approval

1. Report dated March 13, 2019 from the Director of Finance

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-39-19 THAT the 2019-2023 Financial Plan be approved in principle with the following amendments:

- increase the grant in aid account to \$108,470 funded from Casino revenue;
- addition of a user-activated crossing signal on Atkins Road (\$20,000) funded by the developer; and
- addition of one West Shore RCMP constable for 2019 (\$132,825) funded from taxation;

AND THAT the 2019-2023 Five-Year Financial Plan bylaw be prepared for consideration at the April 2, 2019 Council meeting.

CARRIED
Councillor Mattson opposed

Mayor Screech suggested increasing taxation by a half a percent each year to phase in the increase of future RCMP members.

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-40-19 THAT the funding for the addition of one constable to the West Shore RCMP staffing resources for 2019 be partially offset through a transfer from the Police Operating Reserve fund to affect a 0.3% reduction of taxes.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-41-19 THAT the Town support the addition of one constable to the West Shore RCMP staffing resources for 2019.

CARRIED
Councillor Mattson opposed

MOVED BY: Councillor Mattson
 SECONDED: Councillor Kowalewich

C-42-19 THAT the Committee recommend to Council that the following 2019 grants in aid be approved:

- City of Victoria Canada Day Celebration – \$1,000
- Need2 Suicide Prevention Education and Support – \$1,070
- Fort Rodd Hill and Fisgard Lighthouse – \$500
- Greater Victoria Volunteer Society – \$750
- Juan de Fuca Performing Arts Centre Society – \$500
- M'akola Housing Society – \$1,250
- Shoreline Community School Association – \$20,000
- Spectrum Dry Grad Committee 2019 – \$1,000
- Vancouver Island South Film and Media Commission – \$500
- Greater Victoria Crossing Guards Association - \$14,000 to support the school crossing guard program in the Town from September to December 2019 and that the Association be requested to modify future grant in aid applications to correspond to the Town's fiscal year (January – December)
- Wounded Warrior Run BC – \$1,000
- Strawberry Vale District and Community Club – purchase of round tables – up to \$4,000 upon provision of receipt for reimbursement
- West Shore Arts Council – \$2,000
- Victoria Sexual Assault Centre – \$5,000 one-time only funding
- Greater Victoria Bike to Work Society – \$500
- View Royal Garden Club – \$500
- Friends of Knockan Hill Park Society – \$300 to assist with newsletter production/distribution
- View Royal Reading Centre - \$30,000 contingent upon receipt of a grant in aid application and presentation, including future plans, to Council

AND THAT \$5,000 be set aside for grant in aid allocations for the remainder of 2019.

CARRIED

MOVED BY: Councillor Mattson
 SECONDED: Councillor Lemon

C-43-19 THAT a \$5,000 grant in aid be provided for to the Rotary Club of West Shore for the development of the Sarah Beckett Memorial Playground at City Centre (Langford);

AND THAT the 2019 grant in aid budget be increased from \$100,000 to \$113, 470 with the additional \$13,470 to be funded from Casino revenue.

CARRIED
Councillor Rogers opposed

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-44-19 THAT Development Variance Permit No. 2019/01 for a retaining wall fence at 240 Helmcken Road be denied.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-45-19 THAT future reports concerning development applications include a reasonable estimate of units per hectare.

CARRIED

8.3 OTHER REPORTS

- a) Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held February 14, 2019

Council discussed the recent announcement of the West Shore Parks and Recreation Centre curling rink closure.

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held February 14, 2019 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

- a) Email dated March 12, 2019 from V. Plihal, Office Manager, South Island Prosperity Project, Re: Membership Agreement and Member Designate Form

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-46-19 THAT the Town enter into a membership agreement with South Island Prosperity Project;
 AND THAT the Town's authorized signatories execute the required documentation.

CARRIED

- b) Letter dated February 26, 2019 from Mayor Williams, District of Highlands, Re: Municipal Survivor Climate Challenge

MOVED BY: Councillor Rogers
 SECONDED: Councillor Lemon

C-47-19 THAT the Town of View Royal Council participate in the District of Highland's one-year Municipal Survivor Climate Challenge (Earth Day 2019 to Earth Day 2020).

CARRIED

c) Letter dated February 26, 2019 from S. Cadieux, MLA, Surrey South and M. Stilwell, MLA, Parksville-Qualicum, Re: Wheelchair Accessible Parking

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter dated February 26, 2019 from S. Cadieux, MLA, Surrey south and M. Stilwell, MLA, Parksville-Qualicum, Re: Wheelchair Accessible Parking be received.

CARRIED

9.2 FOR INFORMATION

a) Letter dated March 7, 2019 from Mayor Helps, City of Victoria, Re: Recovering Municipal Costs Arising from Climate Change

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 7, 2019 from Mayor Helps, City of Victoria, Re: Recovering Municipal Costs Arising from Climate Change be received for information.

CARRIED

b) Letter dated March 7, 2019 from Mayor Helps, City of Victoria, Re: Provincial Universal School Food Program

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 7, 2019 from Mayor Helps, City of Victoria, Re: Provincial Universal School Food Program be received for information.

CARRIED

c) Letter dated March 7, 2019 from Mayor Helps, City of Victoria, Re: Permanent Residents to Vote in BC Municipal Election

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 7, 2019 from Mayor Helps, City of Victoria, Re: Permanent Residents to Vote in BC Municipal Election be received for information.

CARRIED

d) Letter dated March 6, 2019 from Mayor Helps, City of Victoria, Re: Extension of Vacancy Taxation Authority to Local Governments

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 6, 2019 from Mayor Helps, City of Victoria, Re: Extension of Vacancy Taxation Authority to Local Governments be received for information.

CARRIED

- e) Letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Observed Inhalation Sites for Overdose Prevention

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Observed Inhalation Sites for Overdose Prevention be received for information.

CARRIED

- f) Letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Safer Drug Supply to Save Lives in British Columbia

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Safer Drug Supply to Save Lives in British Columbia be received for information.

CARRIED

- g) Letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Revitalizing Island Rail

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Revitalizing Island Rail be received for information.

CARRIED

- h) Letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Shifting Investment to Low-Emission Transportation

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Shifting Investment to Low-Emission Transportation be received for information.

CARRIED

- i) Letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Protection of Old Growth Forests

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Protection of Old Growth Forests be received for information.

CARRIED

- j) Letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Promoting and Enabling GHG Reductions

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

THAT the letter dated March 13, 2019 from Mayor Helps, City of Victoria, Re: Promoting and Enabling GHG Reductions be received for information.

CARRIED

10. BYLAWS

a) Development Cost Charges Bylaw No. 1011, 2019

1. Report dated March 14, 2019 from the Director of Engineering and Parks

Council and staff discussed potential waivers of development cost charges (DCC) by bylaw and the frequency of DCC reviews.

MOVED BY: Councillor Rogers

SECONDED: Councillor Mattson

THAT the report dated March 14, 2019 from the Director of Engineering and Parks titled "Development Cost Charges Bylaw No. 1011, 2019" be received.

CARRIED

2. **Development Cost Charges Bylaw No. 1011, 2019**

A Bylaw to Impose Development Cost Charges

MOVED BY: Councillor Mattson

SECONDED: Councillor Rogers

THAT Development Cost Charges Bylaw No. 1011, 2019 be given first, second and third reading.

CARRIED

b) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1013, 2019

A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to Creating the P-9: Parks and Recreation Cultural Facility Zone and with Respect to the Rezoning of 1801 Admirals Road

MOVED BY: Councillor Mattson

SECONDED: Councillor Rogers

THAT Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1013, 2019 be adopted.

CARRIED

11. NEW BUSINESS

a) Sarah Beckett Memorial Playground – Mayor Screech

As discussed in item 8.2

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

15. RISING REPORT

16. TERMINATION

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

THAT this meeting now terminate.
Time: 7:53 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, APRIL 2, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Lemon
Councillor Mattson
Councillor Rogers

PRESENT ALSO: K. Anema, Chief Administrative Officer
S. Jones, Director of Corporate Administration
J. Rosenberg, Director of Engineering
D. Christenson, Director of Finance
J. Cochrane, Executive Assistant

43 members of the public
0 member of the press

1. **CALL TO ORDER** – Mayor Screech called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the agenda be amended to include items 5(a)(i), 9.1(d)(i) and 9.2(g-o);

AND THAT the agenda be approved as amended.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Council meeting held March 19, 2019

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the Council meeting held March 19, 2019 be adopted as presented.

CARRIED

4. **MAYOR'S REPORT**

Mayor Screech discussed CRD Parks' recent acquisition of 81 hectares of parkland to be added to Thetis Lake Regional Park.

5. **PETITIONS & DELEGATIONS**

a) S. Cambrey, Juan de Fuca Curling Association, Re: Closure of West Shore Parks and Recreation Curling Rink

S. Cambrey read a letter regarding the Juan de Fuca Curling Club's opposition to the closure of the curling rink at the West Shore Parks and Recreation Centre.

- i) West Shore Parks and Recreation Curling Rink Closure – Question and Answers Based on Social Media Comments

6. PUBLIC PARTICIPATION PERIOD

- a) R. Herbert, 205 Nia Lane, expressed his concern with the decision to close the curling rink at the West Shore Parks and Recreation Centre and felt the Juan de Fuca Curling Club (JDFCC) was not adequately consulted.
- b) M. Kraeker, 309 - 125 Aldersmith Place, stated her concern with the decision to close the West Shore Parks and Recreation Centre curling rink and discussed the benefits of curling for all age groups.
- c) R. Smith, 2380 Chilco Road, shared his concerns regarding the grinder pumps installed by the developer in his neighbourhood, specifically the costs to switch to the Town's gravity system. He requested that the Limona Group pay to convert the impacted homes on Chilco Road from individual residential grinder pumps to the sanitary gravity system that is now available.
- d) D. Warburton, 3834 Tillicum Road, implored Council to allow JDFCC and Curl BC to participate in discussions with the West Shore Parks and Recreation Society Board (the Board) to look at alternative measures to avoid the closure of the curling rink.
- e) M. Reilly, Westshore Chamber of Commerce, discussed the impact that the lack of affordable housing has on employers and employees. He encouraged Council to consider increasing the supply of affordable housing in the community and improving time limits on processing applications.
- f) K. Buchanan, 2380 Chilco Road, expressed her concerns regarding the grinder pump in her home and explained that when the home was originally purchased, the grinder pump was described as a temporary fixture that would eventually be connected to the gravity system by the developer.
- g) J. Lomas, 962 Eagle Rock Terrace, discussed the health and social benefits of curling and asked Council to request the Board to postpone the curling rink closure for twelve months in order to allow time for discussion and collaboration with rink users.
- h) T. Brissette, 2239 Meadowvale Drive, discussed the impact the closure of the curling rink with have on youth. She noted the challenges for youth to travel to rink locations outside the West Shore.
- i) A. Robinson, 2387 Chilco Road, stated he was not made aware of the grinder pump in his home when he purchased and questioned what infrastructure is in place for homeowners to switch to the sewer system.
- j) K. Roth, Greater Victoria Coalition to End Homelessness, 211-611 Discovery Street, discussed the opportunity for municipalities to build healthy communities through social housing and expressed support for the proposed development cost charges waiver for affordable housing in View Royal.

- k) M. Baier, Limona Construction, discussed the proposed affordable housing project at 1938 West Park Lane including rental rate levels, development cost charges and the desire to begin local improvements prior to the development.
- l) J. Beatty, Greater Victoria Coalition to End Homelessness, 211-611 Discovery Street, discussed the need for affordable housing and the challenges for employers to recruit and retain employees due to the desire to be located close to the workplace. He stated his support for the proposed development cost charges waiver for affordable housing in View Royal.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Grant-in-Aid Request – View Royal Reading Centre

- 1. Report dated March 25, 2019 from the Director of Finance

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-48-19 THAT a grant-in-aid be approved in the amount of \$30,000 to the View Royal Reading Centre;

AND THAT the View Royal Reading Centre make a presentation to Council, including details on their plans moving forward and membership, prior to October 2019.

CARRIED

b) Renewal of Mutual Aid Agreement – City of Langford

- 1. Report dated March 26, 2019 from the Fire Chief

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-49-19 THAT the Town of View Royal enter into the Fire Department Mutual Aid Agreement with the City of Langford substantially in the form attached to the Fire Chief's report dated March 26, 2019;

AND THAT the Town's authorized signatories be permitted to execute the agreement.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS

- a) West Shore Parks and Recreation Society 2019 Budget

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-50-19 THAT West Shore Parks and Recreation staff be invited to present to the Committee of the Whole on April 9, 2019 regarding the 2019 Budget.

CARRIED

b) Informal notes of the Joint Advisory Committee meeting held March 26, 2019

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT the informal notes of the Joint Advisory Committee meeting held March 26, 2019 be received.

CARRIED

c) Minutes of the Parks, Recreation and Environment Advisory Committee meeting held March 26, 2019

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT the Parks, Recreation and Environment Advisory Committee meeting held March 26, 2019 be received.

CARRIED

d) Minutes of the Community Development Advisory Committee meeting held March 26, 2019

MOVED BY: Councillor Lemon
 SECONDED: Councillor Rogers

THAT the minutes of the Community Development Advisory Committee meeting held March 26, 2019 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

a) Email dated March 26, 2019 from J. Kendall, 280 Pallisier Avenue, Re: Residential Parking Sign

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Rogers

THAT the email dated March 26, 2019 from J. Kendall, 280 Pallisier Avenue, Re: Residential Parking Sign be received.

CARRIED

b) Letter dated March 25, 2019 from Mayor Germuth, District of Kitimat, Re: Graduated Licensing Program for Motorcycles

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter dated March 25, 2019 from Mayor Germuth, District of Kitimat, Re: Graduated Licensing Program for Motorcycles be received.

CARRIED

- c) Email dated March 24, 2019 from T. and P. Dunbar, Re: Residential Parking in the Six Mile/Thetis Lake Neighbourhood

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-51-19 THAT the email dated March 24, 2019 from T. and P. Dunbar, Re: Residential Parking in the Six Mile/Thetis Lake Neighbourhood be referred to Bylaw Enforcement staff;

AND THAT the Bylaw Enforcement Officer report back on residential parking in the Six Mile/Thetis Lake neighbourhood to the Committee of the Whole on April 9, 2019.

CARRIED

- d) Email dated March 24, 2019 from K. Buchanan and R. Smith, 2380 Chilco Road, Re: Thetis Heights Grinder Pumps

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated March 24, 2019 from K. Buchanan and R. Smith, 2380 Chilco Road, Re: Thetis Heights Grinder Pumps be received.

CARRIED

- i) Email dated March 31, 2019 from M. Baier, Limona Group, Re: Phase 5 – Thetis Heights Grinder Pumps

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated March 31, 2019 from M. Baier, Limona Group, Re: Phase 5 – Thetis Heights Grinder Pumps be received.

CARRIED

- e) Email dated March 22, 2019 from N. Cetinski and K. Turpin, Re: Renaming of Craigflower Bridge

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated March 22, 2019 from N. Cetinski and K. Turpin, Re: Renaming of Craigflower Bridge be received.

CARRIED

9.2 FOR INFORMATION

- a) Email dated March 28, 2019 from C. Kitson, 17-14 Erskine Lane, Re: Proposed Development – Erskine Lane

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the email dated March 28, 2019 from C. Kitson, 17-14 Erskine Lane, Re: Proposed Development – Erskine Lane be received for information.

CARRIED

- b) Email dated March 28, 2019 from R. Burley, 14-14 Erskine Lane, Re: Proposed Development – Erskine Lane

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the email dated March 28, 2019 from R. Burley, 14-14 Erskine Lane, Re: Proposed Development – Erskine Lane be received for information.

CARRIED

- c) Email dated March 28, 2019 from N. Morley, 2391 Chilco Road, Re: Thetis Heights Grinder Pumps

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the email dated March 28, 2019 from N. Morley, 2391 Chilco Road, Re: Thetis Heights Grinder Pumps be received for information.

CARRIED

- d) Letter received March 27, 2019 from A. McCreary, President and Chair of the Board of Directors, Alliance of Beverage Licenses for a Responsible Liquor Industry, Re: View Royal's Cannabis Policy

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter received March 27, 2019 from A. McCreary, President and Chair of the Board of Directors, Alliance Beverage Licenses for a Responsible Liquor Industry, Re: View Royal's Cannabis Policy be received for information.

CARRIED

- e) Letter dated March 26, 2019 from G. Logan, Chair, CREST, Re: Highlights of the February 2019 CREST meeting

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated March 26, 2019 from G. Logan, Chair, CREST, Re: Highlights of the February 2019 CREST meeting be received for information.

CARRIED

- f) Letter dated March 8, 2019 from R. Bishop, Program Officer, UBCM, Re: 2017 CEPF: Emergency Social Services (Equipment and Supplies Purchases)

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated March 8, 2019 from R. Bishop, Program Officer, UBCM, Re: 2017 CEPF: Emergency Social Services (Equipment and Supplies Purchases) be received for information.

CARRIED

- g) Letter dated March 26, 2019 from M. Dean, MLA, Esquimalt-Metchosin, Re: Thetis Lake Affordable Housing Development Project

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

THAT the letter dated March 26, 2019 from M. Dean, MLA, Esquimalt-Metchosin, Re: Thetis Lake Affordable Housing Development Project be received for information.

CARRIED

- h) Letter received March 29, 2019 from T. Tjart, 59A DeGoutiere Place, Re: Thetis Lake Affordable Housing Development Project

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

THAT the received dated March 29, 2019 from T. Tjart, 59A DeGoutiere Place, Re: Thetis Lake Affordable Housing Development Project be received for information.

CARRIED

- i) Letter dated March 29, 2019 from K. Ralph, Re: Thetis Lake Affordable Housing Development Project

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

THAT the letter dated March 29, 2019 from K. Ralph, Re: Thetis Lake Affordable Housing Development Project be received for information.

CARRIED

- j) Letter received March 29, 2019 from J. Stange, 16-2319 Chilco Road, Re: Thetis Lake Affordable Housing Development Project

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

THAT the received dated March 29, 2019 from J. Stange, 16-2319 Chilco Road, Re: Thetis Lake Affordable Housing Development Project be received for information.

CARRIED

- k) Letter dated March 30, 2019 from E. & T. Bajic, Re: Thetis Lake Affordable Housing Development Project

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

THAT the letter dated March 30, 2019 from E. & T. Bajic, Re: Thetis Lake Affordable Housing Development Project be received for information.

CARRIED

- l) Letter received April 1, 2019 from Y. Arthur, 2374 Lund Road, Re: Thetis Lake Affordable Housing Development Project

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter received April 1, 2019 from Y. Arthur, 2374 Lund Road, Re: Thetis Lake Affordable Housing Development Project be received for information.

CARRIED

m) Letter dated March 31, 2019 from K. Sercombe, 29 Tuzo Court, Re: Thetis Lake Affordable Housing Development Project

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated March 31, 2019 from K. Sercombe, 29 Tuzo Court, Re: Thetis Lake Affordable Housing Development Project be received for information.

CARRIED

n) Letter dated March 30, 2019 from J. Saunders and E. Cotterel, 1003 Wurtele Place, Re: Thetis Lake Affordable Housing Development Project

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated March 30, 2019 from J. Saunders and E. Cotterel, 1003 Wurtele place, Re: Thetis Lake Affordable Housing Development Project be received for information.

CARRIED

o) Letter dated March 29, 2019 from K. Miller, 359 Kislingbury Lane, Re: Thetis Lake Affordable Housing Development Project

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated March 29, 2019 from K. Miller, 359 Kislingbury Lane, Re: Thetis Lake Affordable Housing Development Project be received for information.

CARRIED

10. BYLAWS

a) 2019-2023 Financial Plan

1. Report dated March 27, 2019 from the Director of Finance

The Director of Finance provided information regarding revised assessments and non-market change estimates received April 1, 2019 that indicated a potential \$86,000 shortfall.

Council discussed adjustments to taxes and transfer from surplus for 2019.

MOVED BY: Mayor Screech
 SECONDED: Councillor Rogers

THAT the report dated March 27, 2019 from the Director of Finance titled "2019-2023 Financial Plan" be received.

CARRIED

2. Financial Plan Bylaw No. 1018, 2019

A Bylaw to Authorize the Financial Plan for the Years 2019-2023

MOVED BY: Councillor Rogers

SECONDED: Councillor Lemon

C-52-19 THAT the Financial Plan for the Years 2019-2023 be amended to reflect a 5.2% tax increase;

AND THAT the Financial Plan Bylaw No. 1018, 2019 be given first, second and third reading as amended.

CARRIED

b) West Park Lane Development Cost Charge Waiver

1. Report dated March 28, 2019 from the Director of Engineering and Parks

Council and the Chief Administrative Officer discussed the data distributed in response to questions regarding property tax exemptions in View Royal and a potential development cost charge waiver for a development on a portion of West Park Lane.

MOVED BY: Councillor Rogers

SECONDED: Councillor Lemon

THAT the report dated March 28, 2019 from the Director of Engineering and Parks titled "West Park Lane Development Cost Charge Waiver" be received.

CARRIED

2. **Not-for-Profit Rental Housing Development Cost Charge Waiver Bylaw No. 1020, 2019**

A Bylaw to Waive Development Cost Charges for Not-for-Profit Rental Housing

Council discussed the need for affordable housing, the project location, development cost charge waivers and public engagement.

MOVED BY: Councillor Rogers

SECONDED: Councillor Mattson

THAT Not-for-Profit Rental Housing Development Cost Charge Waiver Bylaw No. 1020, 2019 be tabled.

DEFEATED

Mayor Screech, Councillors Lemon and Kowalewich opposed

MOVED BY: Mayor Screech

SECONDED: Councillor Kowalewich

C-53-19 THAT Not-for-Profit Rental Housing Development Cost Charge Waiver Bylaw No. 1020, 2019 be given first, second and third reading.

CARRIED

Councillors Mattson and Rogers opposed

MOVED BY: Councillor Kowalewich
SECONDED: Councillor Rogers

C-54-19 THAT public engagement with View Royal residents on proposed Not-for-Profit Rental Housing Development Cost Charge Waiver Bylaw No. 1020, 2019 take place prior to consideration of fourth reading.

CARRIED

- 11. NEW BUSINESS
- 12. QUESTION PERIOD
- 13. MOTIONS & NOTICES OF MOTION
- 14. CLOSED MEETING RESOLUTION
- 15. RISING REPORT
- 16. TERMINATION

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT this meeting now terminate.
Time: 9:28 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, APRIL 16, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Lemon
Councillor Rogers

REGRETS: Councillor Mattson

PRESENT ALSO: S. Jones, Deputy CAO/Director of Corporate Administration
J. Rosenberg, Director of Engineering
D. Christenson, Director of Finance
L. Chase, Director of Development Services
E. Bolster, Deputy Corporate Officer

6 members of the public
0 members of the press

1. **CALL TO ORDER** – Mayor Screech called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the agenda be amended to include item 9.2(h);

AND THAT the agenda be approved as amended.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Council meeting held April 2, 2019

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the Council meeting held April 2, 2019 be adopted as presented.

CARRIED

4. **MAYOR'S REPORT**

5. **PETITIONS & DELEGATIONS**

a) **D. Seaton, Rotary Club of West Shore, Re: Sarah Beckett Memorial Playground**

Ms. Seaton discussed the Sarah Beckett Memorial Playground project that the Rotary Club of West Shore and the City Langford are constructing at the District of Langford's City Centre Park. She noted the playground is an opportunity to bring West Shore communities together and keep Sarah Beckett's memory alive.

The Rotary Club of West Shore is currently working towards raising \$250,000 for the playground equipment through online donations, funding requests from municipalities, sale of bricks and grant funding.

The Mayor noted that the Town of View Royal has provided at \$5,000 grant-in-aid toward the construction of the Sarah Beckett Memorial Playground.

6. PUBLIC PARTICIPATION PERIOD

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Environmental Development Permit with Variance No. 2019/05 – 37 Stoneridge Drive

1. Report dated April 10, 2019 from the Community Planner
 Council and staff discussed riparian area regulations.
2. Comments from the Applicant
3. Comments from the Public
4. Correspondence

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-55-19 THAT Environmental Development Permit No. 2019/05 dated April 10, 2019 for 37 Stoneridge Drive be approved;

AND THAT Environmental Development Permit No. 2019/05 contain the following variance:

- Variance from the 30m setback to 8m from the natural boundary of any lake, pond, marsh or stream, subject to the Provincial Riparian Area Regulations.

AND THAT Environmental Development Permit No. 2019/05 have the following conditions:

- Planting of native plants only;
- Removal of non-native plants (blackberry) in the area;
- Implementation of erosion and sediment control measures during construction;
- Environmental monitoring coordinated with the QEP (biologist);

as per Sections 4 and 5 of the August 24, 2018 Riparian Area Assessment Report by L. Malmkvist of Swell Environmental Consulting.

CARRIED

b) Advisory Committees

1. Report dated April 8, 2019 from the Corporate Officer and Deputy Corporate Officer

Council noted that committee members are interested in staying involved in advisory committees and like the current committee structure as this provides a good opportunity for community engagement.

MOVED BY: Councillor Lemon
 SECONDED: Councillor Rogers

- C-56-19 THAT the current advisory committee structure be retained;
- AND THAT the current Advisory Committee Procedures be amended to remove the July meeting from the meeting schedule;
- AND FURTHER THAT ad hoc committees be formed as required.

CARRIED

c) Temporary Delegation for Consideration of “Temporary Change to a Liquor Licence” Application

1. Report dated April 10, 2019 from the Director of Development Services and Director of Corporate Administration

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Rogers

- C-57-19 THAT consideration of Great Canadian Gaming Corporation’s “temporary change to liquor licence” applications be delegated to staff until such time as the earlier of:
1. Great Canadian Gaming Corporation receiving approval for their requested structural, permanent changes; or
 2. until September 30, 2019.

CARRIED

d) 280 Island Highway - Update

1. Report dated April 10, 2019 from the Corporate Officer

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the report dated April 10, 2019 from the Corporate Officer titled “280 Island Highway – Update” be received.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Lemon

- C-58-19 THAT the 2019 West Shore Parks and Recreation Budget be approved as presented at the April 9, 2019 Committee of the Whole meeting.

CARRIED
Councillor Rogers opposed

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

- C-59-19 THAT the prohibition of overnight parking in the Thetis Lake Park overflow parking lot continue.

CARRIED

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

C-60-19 THAT the tax rates be implemented for 2019 based on a decrease to the Business/Other ratio (Class 6) to 3.55 and increase the Recreation/Non-profit ratio (Class 8) by 15%;
 AND THAT a bylaw be prepared to implement the tax rates accordingly.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-61-19 THAT a bylaw be prepared to increase the 2019 annual garbage user fees to recover the total cost of providing the service.

CARRIED

Council and staff discussed the required landscaping deposit and pruning (limited to 10-15%) for 209 Nia Lane.

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Rogers

C-62-19 THAT Development Permit Application No. 2019/04 – 209 Nia Lane be approved with the following conditions:

- a) that a detailed plan be provided for invasive species removal and increasing native vegetation;
- b) that the Talbot Mackenzie & Associates November 30, 2018 pruning review recommendation be followed, except that the work must be completed prior to December 31, 2019;
- c) work to be monitored by a third certified arborist commissioned by and reporting directly to the Town, at the applicant's expense, with such work to include photographic documentation; and
- d) security deposit to be provided for landscaping and for damage to the natural environment.

CARRIED

8.3 OTHER REPORTS

9. CORRESPONDENCE

9.1 FOR ACTION

- a) Letter dated April 5, 2019 from Mayor Morden, City of Maple Ridge, Re: Provincial Government Action Impacting Roles Defined for Local Governments

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Rogers

THAT the letter dated April 5, 2019 from Mayor Morden, City of Maple Ridge, Re: Provincial Government Action Impacting Roles Defined for Local Governments be received.

CARRIED

9.2 FOR INFORMATION

- a) Email dated April 10, 2019 from a Resident, Re: Knollwood Road/Norquay Road

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Rogers

THAT the email dated April 10, 2019 from a Resident, Re: Knollwood Road/Norquay Road be received for information.

CARRIED

b) Email dated April 10, 2019 from M. & B. Soutar, 67-14 Erskine Lane, Re: Proposed Development at 7 Erskine Lane

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated April 10, 2019 from M. & B. Soutar, 67-14 Erskine Lane, Re: Proposed Development at 7 Erskine Lane be received for information.

CARRIED

c) Email dated April 9, 2019 from a Resident, Re: Knollwood Road/Norquay Road

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated April 9, 2019 from a Resident, Re: Knollwood Road/Norquay Road be received for information.

CARRIED

d) Letter dated April 4, 2019 from Min. Trevana, Ministry of Transportation & Infrastructure, Re: Potential Malahat Temporary Emergency Detour Route

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter dated April 4, 2019 from Min. Trevana, Ministry of Transportation & Infrastructure, Re: Potential Malahat Temporary Emergency Detour Route be received for information.

CARRIED

e) Letter dated April 1, 2019 from D. Hopkins, Deputy Director of Corporate Services, District of Oak Bay, Regional Vegetation Management Strategy

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter dated April 1, 2019 from D. Hopkins, Deputy Director of Corporate Services, District of Oak Bay, Re: Regional Vegetation Management Strategy be received for information.

CARRIED

f) Letter dated March 27, 2019 from T. Van Swieten, Deputy Corporate Officer, District of Metchosin, Re: Regional Vegetation Management Strategy

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter dated March 27, 2019 from T. Van Swieten, Deputy Corporate Officer, District of Metchosin, Re: Regional Vegetation Management Strategy be received for information.

CARRIED

- g) Email dated April 16, 2019 from D. Emrich, 16 Newcastle Court, Re: Cash in Lieu of Parking Bylaw No. 1022, 2019

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated April 16, 2019 from D. Emrich, 16 Newcastle Court, Re: Cash in Lieu of Parking Bylaw No. 1022, 2019 be received for information.

CARRIED**10. BYLAWS****a) Cash in Lieu of Parking Reserve Bylaw**

1. Report dated April 11, 2019 from the Director of Development Services

Council and staff discussed the possible use of funds collected under this bylaw.

MOVED BY: Councillor Rogers
 SECONDED: Councillor Lemon

THAT the report dated April 11, 2019 from the Director of Development Services titled "Cash in Lieu of Parking Reserve Bylaw" be received.

CARRIED

2. **Cash in Lieu of Parking Reserve Bylaw No. 1022, 2019**
 A Bylaw to Establish a Reserve for Cash in Lieu of Parking

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT Cash in Lieu of Parking Reserve Bylaw No. 1022, 2019 be given first, second and third reading.

CARRIED**b) Tax Rates Bylaw No. 1019, 2019**

A Bylaw to Levy Rates for Municipal, Regional District and Hospital Purposes for the Year 2019

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT Tax Rates Bylaw No. 1019, 2019 be given first, second and third reading.

CARRIED**c) Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 1021, 2019**

A Bylaw Relating to the Rates for the Collection and Disposal of Residential Garbage and Household Food Waste

MOVED BY: Councillor Rogers
 SECONDED: Councillor Lemon

THAT Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 1021, 2019 be given first, second and third reading.

CARRIED

d) Financial Plan Bylaw No. 1018, 2019

A Bylaw to Authorize the Financial Plan for the Years 2019-2023

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT Financial Plan Bylaw No. 1018, 2019 be adopted.

CARRIED

11. NEW BUSINESS

12. QUESTION PERIOD

a) D. Emrich, 16 Newcastle Court, questioned how to resolve the lack of sufficient parking in new developments.

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Rogers
SECONDED: Councillor Lemon

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the *Community Charter* shall be excluded on the basis of Section 90 (1)(e) – land and (k) – municipal service.

CARRIED

15. RISING REPORT

16. TERMINATION

MOVED BY: Councillor Lemon
SECONDED: Councillor Rogers

THAT this meeting now terminate.
Time: 9:05 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, MAY 7, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Lemon
Councillor Mattson
Councillor Rogers

PRESENT ALSO: K. Anema, Chief Administrative Officer
L. Chase, Director of Development Services
D. Christenson, Director of Finance
J. Rosenberg, Director of Engineering
J. Chow, Senior Planner
E. Bolster, Deputy Corporate Officer

9 members of the public
0 member of the press

1. **CALL TO ORDER** – Mayor Screech called the meeting to order at 7:02 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: Councillor Mattson
SECONDED: Councillor Kowalewich

THAT the agenda be amended to include items 9.1(c)(i-iii) and 9.2(j);

AND THAT the agenda be approved as amended.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Council meeting held April 16, 2019

MOVED BY: Councillor Lemon
SECONDED: Councillor Rogers

THAT the minutes of the Council meeting held April 16, 2019 be adopted as presented.

CARRIED

4. **MAYOR'S REPORT**

The Mayor expressed his appreciation to staff for organizing the 2019 Volunteer Appreciation Dinner.

5. **PETITIONS & DELEGATIONS**

6. **PUBLIC PARTICIPATION PERIOD**

- a) K. Cass, 62 Tovey Crescent, spoke to Council in support of free public transit and a regional foodlands trust. She requested Council's support for these two initiatives as she feels they are important to reduce the carbon footprint.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) 2018 Consolidated Financial Statements and Audit Results

1. Report dated May 1, 2019 from the Director of Finance

Mr. K. Chan, Grant Thornton LLP, and Council discussed audit findings and consolidated financial statements.

Council requested additional information on the 2018 financial results and a financial statement overview at a future meeting.

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-63-19 THAT the 2018 audited financial statements be approved.

CARRIED

b) Community Satisfaction and Engagement Survey – Final Reports

1. Report dated April 30, 2019 from the Corporate Officer

The Chief Administrative Officer gave a summary of the report to Council. He requested that Council review the survey results and explore themes that were expressed for possible inclusion in the upcoming strategic plan discussions.

Council and staff discussed the promotion of initiatives, programs, and bylaws that some respondents did not seem to be aware of and the provision of the final reports to the Community Development Advisory Committee.

MOVED BY: Councillor Lemon
 SECONDED: Councillor Kowalewich

THAT NRG Research's Final Reports for the telephone and open link on-line community satisfaction and engagement surveys be received.

CARRIED

c) UBCM Asset Management Planning Grant Application Approval

1. Report dated May 2, 2019 from the Manager of Accounting

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-64-19 THAT the application for the 2019 Union of British Columbia Municipalities (UBCM) Asset Management Planning Grant be approved.

CARRIED

d) Canada Day Celebrations – Proposal for Advertising Signs at Craigflower Manor

1. Report dated May 2, 2019 from the Deputy Corporate Officer

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-65-19 THAT two 4'x8' signs for advertising the Canada Day celebrations on July 1, 2019 be approved for posting until Sunday, July 7, 2019 at the Craigflower Manor.

CARRIED

e) 2018 Climate Action Revenue Incentive Program

1. Report dated May 1, 2019 from the Senior Planner

The Senior Planner gave a summary of the report to Council.

Council and staff discussed transportation of composting; purchase of trees or tree planting; opportunities for purchase of carbon offsets; and purchasing carbon offset credits from the Quadra Island Forestland Conservation Project.

MOVED BY: Councillor Mattson
 SECONDED: Councillor Lemon

C-66-19 THAT up to \$2,000 in carbon offsets be purchased from the Quadra Island Forestland Conservation Project by June 1, 2019 so that the Town can be officially carbon neutral in operations for the 2018 reporting year.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS

- a) Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held March 14, 2019

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held March 14, 2019 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

- a) Letter dated April 29, 2019 from Mayor Helps, City of Victoria, Re: Climate Action Through a Major Expansion of Public Transit Ridership

MOVED BY: Councillor Lemon
 SECONDED: Councillor Rogers

C-67-19 THAT the Mayor write to BC Transit and the Victoria Regional Transit Commission noting that the Town supports all measures to improve transit service in the region and the Town looks forward to hearing discussions on how this can be accomplished;

AND FURTHER THAT BC Transit and the Victoria Regional Transit Commission investigate a business case on how to improve ridership.

CARRIED

b) Letter dated April 24, 2019 from Chief Sam, Songhees Nation, Re: Colquitz/Gorge Watershed Special Management Area Initiative – Request for Appointment of Representative

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-68-19 THAT Councillor Mattson be appointed as the Town's representative to the Colquitz/Gorge Watershed Special Management Area Initiative.

CARRIED

c) Letter dated April 24, 2019 from Chair Plant, Capital Regional District Board, Re: Assessment of Local Government Interest in a Regional Foodland Access Program

i) Letter dated May 6, 2019 from L. Geggie, Executive Director, Capital Region Food and Agriculture Initiatives Roundtable, Re: CRD Foodlands Access Program Feasibility Study

ii) Email dated May 5, 2019 from J. Austin, Lamont Road, Re: Addressing Food Security in the Capital Region

iii) Letter dated May 2, 2019 from J. Austin, Lamont Road, Re: CRD Proposal for Farmlands Trust

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-69-19 THAT, in response to the Capital Regional District's (CRD) request, the Town indicate its support for the CRD's operation of a foodlands trust and willingness to participate in funding the CRD's operation of a foodlands trust. operation of a foodlands trust.

CARRIED

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated May 6, 2019 from L. Geggie, Executive Director, Capital Region Food and Agriculture Initiatives Roundtable, Re: CRD Foodlands Access Program Feasibility Study be received.

CARRIED

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the email dated May 5, 2019 from J. Austin, Lamont Road, Re: Addressing Food Security in the Capital Region be received.

CARRIED

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated May 2, 2019 from J. Austin, Lamont Road, Re: CRD Proposal for Farmlands Trust be received.

CARRIED

d) Letter dated April 23, 2019 from Mayor Haynes, District of Saanich, Re: Funding for the Victoria Sexual Assault Centre

MOVED BY: Councillor Mattson
 SECONDED: Councillor Lemon

C-70-19 THAT the Town write to the Province requesting that continuous provincial funding be provided to the Victoria Sexual Assault Centre.

CARRIED

e) Letter dated April 10, 2019 from R. Morhart, Management, Permits & Inspections, City of Victoria, Re: Notice of Application for a Food Primary Licence – 1002 Blanshard Street

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-71-19 THAT the Town support the referral from the City of Victoria for a change to Clarke & Co.'s Food Primary Licence application at 1002 Blanshard Street extending the hours of operation/hours from 9:00 a.m. to 12:00 a.m. to 9:00 a.m. to 1:00 a.m.

CARRIED

9.2 FOR INFORMATION

a) Email from S. Thompson, Director of Finance, City of Victoria, Re: Tax Exempt Housing Projects

MOVED BY: Councillor Lemon
 SECONDED: Councillor Rogers

THAT the email from S. Thompson, Director of Finance, City of Victoria, Re: Tax Exempt Housing Projects be received for information.

CARRIED

b) Email dated April 29, 2019 from B. & D. Westwood, 25 Chancellor Avenue, Re: Opposition to City of Victoria's Initiative for Free Public Transit

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT the email dated April 29, 2019 from B. & D. Westwood, 25 Chancellor Avenue, Re: Opposition to City of Victoria's Initiative for Free Public Transit be received for information.

CARRIED

c) Email dated April 27, 2019 from G. Gower, Re: Totem Pole at Portage Inlet Linear Connector Park

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-72-19 THAT the Town write to the Lax Kw'alaams Band (formerly the Port Simpson Band) to determine whether the Lax Kw'alaams Band would like the totem pole located at Portage Inlet Linear Connector Park to be refurbished or remain as is.

CARRIED

d) Email dated April 26, 2019 from D. Anderson, 2021 Highland Road, Re: Opposition to City of Victoria's Initiative for Free Public Transit

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the email dated April 26, 2019 from D. Anderson, 2021 Highland Road, Re: Opposition to City of Victoria's Initiative for Free Public Transit be received for information.

CARRIED

e) Letter dated April 22, 2019 from G. Melanson, Strata President, Hidden Oak Strata Plan VIS5633, Re: Proposed Eagle's Nest Development at 3, 5 and 9 Helmcken Road and 1449 Burnside Road

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated April 22, 2019 from G. Melanson, Strata President, Hidden Oak Strata Plan VIS5633, Re: Proposed Eagle's Nest Development at 3, 5 and 9 Helmcken Road and 1449 Burnside Road be received for information.

CARRIED

f) Letter dated April 19, 2019 from Chief Sam, Songhees Nation, Re: Colquitz/Gorge Watershed Special Management Area Initiative - Announcement

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated April 19, 2019 from Chief Sam, Songhees Nation, Re: Colquitz/Gorge Watershed Special Management Area Initiative - Announcement be received for information.

CARRIED

g) Email dated April 16, 2019 from S. Clarke, Acting Administrator, West Shore Parks and Recreation, Re: Juan de Fuca Recreation Centre Fees and Charges 2019-2020

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the email dated April 16, 2019 from S. Clarke, Acting Administrator, West Shore Parks and Recreation, Re: Juan de Fuca Recreation Centre Fees and Charges 2019-2020 be received for information.

CARRIED

h) Email dated April 16, 2019 from M. Hankewich & J. Hyndman, 76-14 Erskine Lane, Re: Development at 7 Erskine Lane

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the email dated April 16, 2019 from M. Hankewich & J. Hyndman, 76-14 Erskine Lane, Re: Development at 7 Erskine Lane be received for information.

CARRIED

- i) Letter dated April 12, 2019 from S. Richardson, CEO, Victoria Foundation, Re: Victoria's Vital Signs

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the letter dated April 12, 2019 from S. Richardson, CEO, Victoria Foundation, Re: Victoria's Vital Signs be received for information.

CARRIED

- j) Email dated May 7, 2019 from L. Jeurond, 254 Ardenlea Place, Re: Climate Action through a Major Expansion of Public Transit Ridership and Assessment of Local Government Interest in a Regional Foodland Access Program

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the email dated May 7, 2019 from L. Jeurond, 254 Ardenlea Place, Re: Climate Action through a Major Expansion of Public Transit Ridership and Assessment of Local Government Interest in a Regional Foodland Access Program be received for information.

CARRIED

10. BYLAWS

a) Tax Rates Bylaw No. 1019, 2019

A Bylaw to Levy Rates for Municipal, Regional District and Hospital Purposes for the Year 2019

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT Tax Rates Bylaw No. 1019, 2019 be adopted.

CARRIED

b) Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 1021, 2019

A Bylaw Relating to the Rates for the Collection and Disposal of Residential Garbage and Household Food Waste

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 1021, 2019 be adopted.

CARRIED

c) Cash in Lieu of Parking Reserve Bylaw No. 1022, 2019

A Bylaw to Establish a Reserve for Cash in Lieu of Parking

MOVED BY: Councillor Lemon
 SECONDED: Councillor Rogers

THAT Cash in Lieu of Parking Reserve Bylaw No. 1022, 2019 be adopted.

CARRIED

- 11. **NEW BUSINESS**
- 12. **QUESTION PERIOD**
- 13. **MOTIONS & NOTICES OF MOTION**
- 14. **CLOSED MEETING RESOLUTION**
- 15. **RISING REPORT**
- 16. **TERMINATION**

MOVED BY: Councillor Rogers

SECONDED: Councillor Lemon

THAT this meeting now terminate.
Time: 8:32 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, MAY 21, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Lemon
Councillor Mattson
Councillor Rogers

REGRETS:

PRESENT ALSO: K. Anema, Chief Administrative Officer
J. Rosenberg, Director of Engineering
D. Christenson, Director of Finance
P. Hurst, Director of Protective Services
J. Chow, Senior Planner
E. Bolster, Deputy Corporate Officer

67 members of the public
1 members of the press

1. **CALL TO ORDER** – Mayor Screech called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the agenda be amended to include items 5(a)(i), 8.1(a)(4)(d-e), 9.2(d-www) and remove item 10(a);

AND THAT the agenda be approved as amended.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Council meeting held May 7, 2019

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the Council meeting held May 7, 2019 be adopted as presented.

CARRIED

4. **MAYOR'S REPORT**

The Mayor noted he was saddened by recent happenings in the community regarding the proposed affordable housing development at 1938 West Park Lane. He urged Council to stay calm, collected and respect each other.

5. **PETITIONS & DELEGATIONS**

a) **C. Culham, Senior Manager, Regional Housing & the Capital Region Housing Corporation, Capital Regional District (CRD), Re: Affordable Housing – 1938 West Park Lane**

i) Regional Housing First Program Frequently Asked Questions – West Park Lane

Ms. Culham introduced Mr. S. Henderson, Manager, Real Estate Services, Capital Regional District, Ms. C. Cybulski, Manager, Regional Housing First Program, Capital Regional District, Mr. M. McNaughton, Director Regional Development, BC Housing and Ms. H. Hartman, Regional Director, BC Housing.

Ms. Culham gave a presentation regarding the Regional Housing First Program project selection committee and requirements. She noted the proposed affordable housing project at 1938 West Park Lane was selected through an RFP process and described the proposed project details (152 turn-key units), income threshold, and unit breakdown.

Council and Ms. Culham discussed building design, use of BC Housing construction guidelines, parking, proposed on-site playground, location, vacancy rate, provision of an on-site caretaker, tenant selection process, inclusion of twenty accessible units, and sidewalk improvements.

Mr. McNaughton noted that BC Housing supports the partnership with the Regional Housing First Project and provide financing.

6. PUBLIC PARTICIPATION PERIOD

- a) G. Lunn, stated his support for the development permit at 1938 West Park Lane and waiving of development cost charges.
- b) D. Faulks, 196 Werra Road, noted he is happy that View Royal is wanting to provide affordable housing but does not support waiving of development cost charges. He also feels that the development at 1938 West Park Lane is a good opportunity to restore E&N Rail.
- c) R.Koller, 114 Chancellor Avenue, stated his support for affordable housing at 1938 West Park Lane but does not support waiving of development cost charges.
- d) A. Jones, 40 Caton Place, spoke to Council regarding tax exemptions, parking, stormwater run-off, maintenance of the park in the proposed development, lack of accessibility to bus routes and amenities, and need for increased lighting on the Galloping Goose Trail.
- e) J. D'Agnolo, 89 Chilco Ridge Place, stated his concern about the waiving of development cost charges and questioned the viability of the project.
- f) S. Austin stated he understands affordable housing is required in the region but is opposed to waiving development cost charges.
- g) D. Hoshal stated he supports waiving of development cost charges and affordable housing at 1938 West Park Lane.
- h) Resident, Chilco Road, stated there is a need for affordable housing and the community should not dictate the location of affordable housing as people should make their own choices as to where they would like to live.
- i) A. Campbell, 2368 Chilco Road, stated there is a need for affordable and assisted housing but does not support waiving of development cost charges.
- j) A. Weisgerber, 3134 Lynnlark Place, stated his support for affordable housing and waiving of development cost charges at 1938 West Park Lane.
- k) A. Hanes, 1969 Ridgeview Rise, stated she supports affordable housing at 1938 West Park Lane but does not support waiving of development cost charges.

- l) L. Pakos, 336 Glenairlie Drive, stated she supports waiving of development cost charges for the CRD affordable housing project at 1938 West Park Lane and spoke to Council regarding transit and transportation throughout the Town. She expressed concern regarding information that had been recently distributed throughout the Town as she does not wish to see this type of politics in View Royal.
- m) A resident stated they support affordable housing at 1938 West Park Lane but do not support waiving of development cost charges.
- n) J. Dick, 144 Atkins Road, stated he supports affordable housing at 1938 West Park Lane but does not support waiving of development cost charges.
- o) A resident stated they support affordable housing but are concerned that in the absence of an affordable housing policy, this will set a precedent.
- p) R. Slogotski, 18 Carly Lane, stated he does not support waiving of development cost charges at 1938 West Park Lane and feels instead that these funds can be used toward other infrastructure in the community.
- q) M. Baier, Limona Construction, clarified the amount paid for the property at 1938 West Park Lane was a total of \$6,000,000 in land rather than the \$2,000,000 as previously stated. He stated that the Town of View Royal has been attempting to acquire affordable housing for some time as the region is in a housing crisis. He noted this site has been chosen by experts as it would not be placed in an already established neighbourhood where it would receive pushback. He feels people should have the choice in where they choose to live and we should not make the choice for them. The project is a fixed price contract and the budget was based on receiving a development cost charge waiver.
- r) D. Coleman, 136 Conard Street, stated he feels affordable housing is important but does not support waiving development cost charges in the absence of an affordable housing policy.
- s) M. Dean, Member of the Legislative Assembly, noted the region is in a housing crisis and the government appreciates that municipal governments will step up and provide affordable housing. She stated that partnerships and numbers need to work to make rents affordable and supports the municipality in developing affordable housing projects in our community.
- t) E. Duggan, 2428 Lund Road, supports affordable housing but does not support waiving of development cost charges. He suggested that the Town implement an affordable housing policy.
- u) M. Johnston, 1815 Belmont Avenue, explained what development cost charges can and cannot be used toward. He noted he supports affordable housing and waiving development cost charges at 1938 West Park Lane.
- v) K. Roth, Greater Victoria Coalition to End Homelessness, stated that three levels of government have come together to create this affordable housing project and that this is a community building process. She noted that affordable housing reduces the future of tent cities and addresses social issues. Ms. Roth supports waiving of development cost charges.
- w) A. Myles, 2351 Chilco Road, stated he feels there has been a lack of transparency.
- x) D. Critchley, 132 St. Giles Street, noted that he hopes that Limona Construction can provide a business case for a development cost charge waiver.
- y) K. Mitchell, 109 Thetis Vale Crescent, stated she supports affordable housing but does not support the waiving of development cost charges. She noted she feels there needs to be an affordable housing policy in place before a decision is made.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Development Permit Application No. 2019/03 – Apartment Buildings – 1938 West Park Lane

1. Report dated May 14, 2019 from the Senior Planner

The Senior Planner gave an overview of the report to Council.

Council and staff discussed the grading, building height, road noise, retaining wall height, landscaping, and visual impact to Chilco Road area residents. It was noted that the form and character proposed is consistent with the form and character of the neighbourhood.

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the meeting be extended to 11:00 p.m.

CARRIED

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Lemon

THAT the staff recommendation be amended to include that the applicant work with the Capital Regional District to improve screening of the retaining wall;

AND THAT the percentage of impermeable surface on Lots A and B combined is not to exceed 50%.

CARRIED

Mayor Screech thanked the Capital Regional District, Capital Region Housing Corporation, CMHC, and BC Housing for working together on this project. He stated the region is in a housing crisis and the Capital Regional District Housing Gaps Analysis articulates how badly affordable housing is needed in the community. He noted that the variance for the number of storeys can be supported because it does not exceed the permitted building height.

2. Comments from the Applicant

K. Mailman, applicant and M. Baier, property owner, discussed the use of permeable asphalt surface, chain link fencing, access to playground, entrances into the development, minimizing blasting impact on future residents, use of landscaping for screening, and exterior colour schemes.

3. Comments from the Public

a) E. Duggan, 2428 Lund Road, questioned mitigation of noise, storm water storage, and sound reverberation.

b) A. Jones, 40 Caton Place, stated her concerns as to how permeable asphalt affects forest fire interface hazards and access out of the development in the event of an emergency. She questioned the meaning of dark sky friendly.

- c) K. Mitchell, 109 Thetis Vale, discussed her concerns with storm drainage and form and character of the retaining wall.

4. Correspondence

- a) Referral Response from the Capital Regional District received May 17, 2019, Re: Development Permit Application No. 2019/03 – 1938 West Park Lane
- b) Email dated May 16, 2019 from G. Mathies, 333A Stewart Avenue, Re: Development Permit Application No. 2019/03 – 1938 West Park Lane
- c) Letter dated May 14, 2019 from M. Baier, Limona Construction Ltd., Re: Development Permit Application No. 2019/03 – 1938 West Park Lane
- d) Email dated May 21, 2019 from D. Hastie & N. Reddington, 50 DeGoutiere Place, Re: Development Permit Application No. 2019/03 – 1938 West Park Lane
- e) Email dated May 18, 2019 from a Resident, Re: Development Permit Application No. 2019/03 – 1938 West Park Lane

MOVED BY: Councillor Lemon
 SECONDED: Councillor Kowalewich

THAT the referral response from the Capital Regional District received May 17, 2019, Re: Development Permit Application No. 2019/03 – 1938 West Park Lane be received.

CARRIED

MOVED BY: Councillor Lemon
 SECONDED: Councillor Kowalewich

THAT the email dated May 16, 2019 from G. Mathies, 333A Stewart Avenue, Re: Development Permit Application No. 2019/03 – 1938 West Park Lane be received.

CARRIED

MOVED BY: Councillor Lemon
 SECONDED: Councillor Kowalewich

THAT the letter dated May 14, 2019 from M. Baier, Limona Construction Ltd., Re: Development Permit Application No. 2019/03 – 1938 West Park Lane be received.

CARRIED

MOVED BY: Councillor Lemon
 SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from D. Hastie & N. Reddington, 50 DeGoutiere Place, Re: Development Permit Application No. 2019/03 – 1938 West Park Lane be received.

CARRIED

MOVED BY: Councillor Lemon
 SECONDED: Councillor Kowalewich

THAT the email dated May 18, 2019 from a Resident, Re: Development Permit Application No. 2019/03 – 1938 West Park Lane be received.

CARRIED

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Lemon

C-73-19 THAT Development Permit No. 2019/03 be approved as per the May 14, 2019 report from the Senior Planner titled "Development Permit Application 2019/03 - Apartment Buildings - 1938 West Park Lane";

AND THAT Development Permit No. 2019/03 include the following variances:

- a. variance to the number of building storeys from five to six;
- b. variance to the amount of impermeable surface from 50% to 72%; and
- c. variance to the maximum height of retaining walls from 1.2 to 4.1m.

AND FURTHER THAT Development Permit No. 2019/03 include the following conditions:

- a. establish and maintain a FireSmart Priority Zone 0-10 m around existing and any new structures bordering continuous forest and along the western and eastern boundaries of the subject property, next to Thetis Lake Regional Park;
- b. favour widely-spaced (> 3 m crown separation), slow-growing deciduous and/or broad-leaved native trees (i.e., arbutus), as these types of trees typically are not as combustible as coniferous species;
- c. limit the use of any coniferous hedges and wooden fences around structures along forested boundaries, as these features could act as a conduit for fire. Low wooden fences are acceptable, providing there is a separation of at least 3 m between the fence and any structure;
- d. develop a FireSmart landscaping plan by incorporating fire-resistive native shrubs and groundcover in combination with fire-resistant landscape features (mowed lawns, landscape tiles, water features). See FireSmart Landscaping on Southeastern Vancouver Island (brochure), Strathcona Forestry Consulting;
- e. regularly remove invasive plants (broom, thistle, etc.). Dried broom is very combustible under certain conditions (i.e., warm dry summers);
- f. any areas of soil disturbance should be promptly re-vegetated with approved landscaping materials and/or native plant species to prevent encroachment from invasive plant species;
- g. consult with Capital Regional District Parks regarding fuel management treatment along mutual boundaries;
- h. use fire-retardant roof covering assemblies rated Class A, B, or C (i.e., metal, tile, ULC- rated asphalt) and feature non-combustible siding materials (i.e. . stucco, metal siding, brick, cement shingles or cementitious materials, poured concrete, or ULC-rated wood siding) on new residences and outbuildings;
- i. follow FireSmart guidelines for design, construction, and maintenance of window and door glazing, eaves and vents, and decking;
- j. ensure structures are equipped with working smoke alarm(s);
- k. strictly enforce campfire bans during extreme fire weather;
- l. ensure any development of new access routes complies with local government standards and follows the Geometric Design Guide for Canadian Roads (www.tac-atc);
- m. ensure street addresses are clearly evident. Letters, numbers, and symbols should be at least 10 cm high, with a 12 mm stroke, contrast with the background colour of the sign, and be reflective;
- n. ensure fire turnarounds are sufficiently wide to accommodate emergency vehicles;
- o. ensure all structures are mapped on VRFR "pre-org" (fire planning) maps;
- p. facilitate an emergency access plan with Capital Regional District Parks for pedestrian egress in the case of emergency;
- q. follow standard Fire Underwriters Survey and Town of View Royal specifications for water lines and type and spacing of fire hydrants;
- r. conduct a follow-up assessment in building permit process to ensure appropriate mitigation measures have been implemented;

- s. the concrete blocks used to form retaining walls shall be surfaced with textured imprints;
- t. a landscape deposit of \$63,000 shall be provided prior to building permit issuance. Upon satisfactory installation of the landscaping as determined by the Town, 10% of the deposit will be retained for a three-year period for the establishment and survival of the plantings;
- u. the applicant is to work with the Capital Regional District to improve screening of the retaining wall; and
- v. the percentage of impermeable surface on Lots A and B combined is not to exceed 50%.

CARRIED AS AMENDED

Councillors Mattson and Rogers voted against

b) Development Permit Application No. 2019/02 – Environmental – 1938 West Park Lane

1. Report dated May 15, 2019 from the Senior Planner

The Senior Planner gave an overview of the report to Council.

Council and staff discussed development permit compliance, location of earthen dam at Thetis Lake, existing trees, liability from blasting, workers parking on-site, and removal of vegetation from Lot A.

The Director of Engineering noted that the servicing agreement includes a deposit for parking management.

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Rogers

C-74-19 THAT Development Permit No. 2019/02 be approved as per the May 15, 2019 report from the Senior Planner titled "Development Permit Application 2019/02 - Environmental - 1938 West Park Lane":

AND THAT Development Permit No. 2019/02 include the following conditions:

As per the Civil Cut/Fill Matrix (Site Grading Lot B) from Associated Engineering, dated March 1, 2019:

1. the maximum extent of cuts on Lot A shall be no more than 6.0m from natural grade;
2. ensure any land clearing activities are conducted in compliance with the BC Wildfire Act and local bylaws;

As per the Update to Wildland-Urban Interface Fire Hazard Assessment – Thetis Lake Trailer Park and Campground - Strathcona Forestry Consulting, April 4, 2019:

3. as per the BC Wildfire Act, if a high-risk activity (i.e., land clearing) is taking place between 1 April and 31 October, the operator must keep at the activity site firefighting hand tools, in a combination and type to properly equip each person who works at the site with a minimum of one firefighting hand tool, and an adequate fire suppression system (onsite portable water tanker and firefighting tools - shovels, pulaskis, portable water backpacks}. In addition, efforts must be made to maintain an adequate fire break between any high-risk activity and areas of continuous forest to ensure a fire originating at the site does not escape the site;
4. develop an Emergency Plan of Action, listing key contact information in case of fire and/or other emergency at the site;

5. hazard abatement (removal of slash/disposal of debris piles) must take place in compliance with Town of View Royal bylaws;
6. ensure construction workers are made aware of the risk of fire in the interface zone, especially during a dry summer season. Smoking should be banned by workers during high/extreme fire weather;
7. under direction of a forestry professional with experience in fuel reduction, reduce/remove woody fuels;
8. prior to commencement of work, conduct a Hazard Tree assessment to ensure the safety and stability of any suspect and/or wildlife trees to be retained within 1% tree lengths of any structures and/or mutual boundary;
9. conduct a light understory thinning combined with removal of surface fuels (broom, etc.), dead suppressed stems, and downed, aerial woody fuels. Retain healthy, well-spaced understory. Large downed woody fuels should be bucked in short (0.3 m) lengths and left to decay at ground level;
10. plan to retain older immature and mature trees that are well-spaced (ideally, crowns have at least 3 m separation) and pruned (lower branches pruned to at least 3.5 m height from ground);
11. favour widely spaced (> 3 m crown separation), slow-growing deciduous and/or broad-leaved native trees (i.e., arbutus), as these types of trees typically are not as combustible as coniferous species;
12. limit the use of any coniferous hedges and wooden fences around structures along forested boundaries, as these features could act as a conduit for fire. Low wooden fences are acceptable, providing there is a separation of at least 3 m between the fence and any structure;
13. regularly remove invasive plants (broom, thistle, etc.). Dried broom is very combustible under certain conditions (i.e., warm dry summers);
14. any areas of soil disturbance should be promptly re-vegetated with approved landscaping materials and/or native plant species to prevent encroachment from invasive plant species;
15. consult with Capital Regional District Parks regarding fuel management treatment along mutual boundaries;
16. strictly enforce campfire bans during extreme fire weather;
17. ensure any development of new access routes complies with local government standards and follows the Geometric Design Guide for Canadian Roads (www.tac-atc);
18. ensure fire turnarounds are sufficiently wide to accommodate emergency vehicles;
19. ensure all structures are mapped on VRFR "pre-org" (fire planning) maps;
20. facilitate an emergency access plan with Capital Regional District Parks for pedestrian egress in the case of emergency;
21. follow standard Fire Underwriters Survey and Town of View Royal specifications for water lines and type and spacing of fire hydrants;

As per the Biophysical Assessment, Cascadia Biological Services:

22. monitoring of all construction activities during initial land clearing by a Registered Professional Biologist;
23. removal of invasive plant species including carpet burweed from areas to be developed;
24. restoration of unpaved/unbuilt areas with native trees and shrubs;
25. implementation of a sediment control plan;
26. minimize disturbances to vegetation outside of those areas needed to access soil deposit area, safely cut, haul, and transport timber;
27. where possible, fall trees away from sensitive habitats except for those areas slated for development as determined by on-site biologist;
28. minimize soil deposit within areas classified as sensitive except for those areas slated for development;
29. areas classified as sensitive (to be protected) outside of those areas required for the development footprint are to be protected during the construction phase of the project

- when construction activities are within 30m. The preferred method of protection is snow-fencing set back from the area requiring protection by at least 5m;
30. install "Tree Protection" signs;
 31. take all measures necessary to prevent activities such as storage of materials or equipment, stockpiling of soil or excavated materials, burning, excavation or trenching or cutting of roots or branches within the tree protection areas;
 32. restrict vehicle traffic to designated access routes and travel lanes to avoid soil compaction and vegetation disturbances;
 33. avoid alterations to existing hydrological patterns to minimize impact on vegetation.
 34. limiting clearing to the minimum area required for construction;
 35. installing "Sensitive Ecosystem Protection" signs and any additional working space. These are for those areas outside of the proposed development footprint;
 36. take all measures necessary to prevent activities such as storage of materials or equipment, stockpiling of soil or excavated materials, burning, excavation or trenching or cutting of roots or branches within the sensitive ecosystem protection areas;
 37. the following guidelines, as outlined in the Sensitive Ecosystems Inventory Conservation Manual (MELP, 2000), should be followed after site development where possible:
 - control the introduction or spread of invasive species;
 - prevent wildlife disturbance (especially nesting or breeding areas);
 - locate developments where possible away from sensitive core areas;
 - establish a buffer zone between the core sensitive areas and the development area; and,
 - maintain hydrologic regime.
 38. where sensitive polygons must be crossed [by a roadway], bridges and/or box culverts (open bottom) should be placed to allow for safe passage of wildlife as determine by on- site biologist. Proper signage and speed reduction should also be considered in areas where potential conflicts may exist at the wildland interface;
 39. trail systems through protected areas (if required) as well as areas deemed sensitive should incorporate best management practices for viable trail design. Design considerations should include proper trail surfacing, proximity to protected/sensitive areas, recommendations for dogs and other pets as well as proper signage identifying the sensitive attributes of select areas;
 40. nest box program to be developed for the proposed development. Nest box programs calculate the potential loss of nesting cavities based on calculations derived from existing conditions within the total proposed disturbed areas. The cavities are then replaced with nesting boxes at select sites in consultation with the designated biologist;
 41. reptile/wildlife monitoring program to be developed with a monitoring program to assess overall reptile/wildlife response to disturbances associated with the proposed works as they progress. If required, recommendations identified by the biologist are forwarded to construction managers and municipal staff for review and implementation;
 42. reptile basking/rearing platforms to be constructed at ratios equivalent to platform for every 1 acre disturbed. Basking platforms consist of a 100 square metre area (1m in height as a minimum) made of various rock including boulders, cobble and other material that allow for various sized voids. All platforms must face south and have less than 20% canopy closure to allow for maximum solar heating;
 43. no disturbances shall be allowed within the larger rocky outcrop ecosystem identified in Appendix B [of the biophysical assessment];
 44. as an alternative to registering the natural areas in a covenant, in this instance the same objectives of preservation can be achieved through development permit legislation. The boundaries of the natural areas are to be confirmed in future development permit for development on Proposed Lot A;
 45. monitoring reports from the project biologist to staff are to be provided on a schedule agreed to by the Director of Development Services;

As per staff recommendation:

46. a security deposit of \$50,000 shall be provided for security related to unsafe conditions and damage to the natural environment of the natural environment prior to commencing clearing of the site. The deposit can be refunded once the work is complete and the following are received:
 - a. a sealed report from the project Registered Professional Biologist confirming satisfactory completion of the works in accordance with biophysical requirements the development permit;
 - b. sealed reports from the project Geotechnical Engineer certifying that site grading and retaining walls are safe for the uses intended on Lots A and B; and
 - c. a sealed report from the project Registered Professional Forester confirming satisfactory completion of the works in accordance with the wildland fire interface requirements of the development permit.
47. that a Geotechnical Assessment of the dam at Thetis Lake Park be undertaken pre and post blasting; and
48. that a parking management plan be provided at time of Building Permit to ensure trades parking does not impact park use.

CARRIED

c) Development Cost Charge Waiver Bylaw – Report on Public Engagement

1. Report dated May 15, 2019 from the Director of Development Services

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the report dated May 15, 2019 from the Director of Development Services titled “Development Cost Charge Waiver Bylaw – Report on Public Engagement” be received.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-75-19 THAT a report be provided that describes costs and implications for both the Town and the housing industry to adopt the BC Step Code Program;

AND THAT staff begin a consultation process toward adopting Step Code 3 by June 2020.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-76-19 THAT the Town provide letters of support to the Strawberry Vale District Community Club to accompany their Provincial and Federal grant applications.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-77-19 THAT the Housing Gaps and Needs Study Terms of Reference provided as “Attachment 1” to the Director of Development Services’ May 6, 2019 report titled “Housing Gaps and Needs Terms of Reference and Grant Application” be endorsed;

AND THAT the Director of Development Services be designated as the Town's authorized representative for the purpose of making the grant application to the Union of BC Municipalities' "2019 Housing Needs Reports" program;

AND THAT the total project budget for the Housing Gaps and Needs Study be increased from \$40,000 to \$45,000 if the UBCM grant application is successful.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-78-19 THAT the Town of View Royal supports the current proposed activities and are willing to provide overall grant management with respect to the Town of View Royal's Housing Gaps and Needs Study.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-79-19 THAT the extension of the Residential Garbage and Organics Contract with Waste Management of Canada Incorporated for two one-year extensions, for the period of June 1, 2020 to May 31, 2022, as per the Service Fees outlined in the 2014-2020 contract, plus annual CPI adjustment, be authorized.

CARRIED

8.3 OTHER REPORTS

a) Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held April 11, 2019

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held April 11, 2019 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

a) Email dated May 8, 2019 from K. Metz, Bottle Depot, Re: Mission to Remove Plastic Pollution from Oceans

MOVED BY: Councillor Lemon
 SECONDED: Councillor Rogers

THAT the email dated May 8, 2019 from K. Metz, Bottle Depot, Re: Mission to Remove Plastic Pollution from the Oceans be received.

CARRIED

b) Letter dated May 2, 2019 from Mayor Hurley, City of Burnaby, Re: Expanding Investment Opportunities

MOVED BY: Councillor Lemon
 SECONDED: Councillor Rogers

THAT the letter dated May 2, 2019 from Mayor Hurley, City of Burnaby, Re: Expanding Investment Opportunities be received.

9.2 FOR INFORMATION

- a) Letter received May 16, 2019 from J. Wadsworth, Planning Manager, BC Transit, Re: View Royal – Esquimalt Local Area Transit Plan

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter received May 16, 2019 from J. Wadsworth, Planning Manager, BC Transit, Re: View Royal – Esquimalt Local Area Transit Plan be received for information.

CARRIED

- b) Letter dated May 7, 2019 from Min. Robinson, Ministry of Municipal Affairs and Housing, Re: Housing Availability and Affordability

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter dated May 7, 2019 from Min. Robinson, Ministry of Municipal Affairs and Housing, Re: Housing Availability and Affordability be received for information.

CARRIED

- c) Letter dated April 29, 2019 from M. Traverso, Director, Environmental Management Branch, Ministry of Transportation and Infrastructure, Re: Silt Discharge – McKenzie Interchange Project

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter dated April 29, 2019 from M. Traverso, Director, Environmental Management Branch, Ministry of Transportation and Infrastructure, Re: Silt Discharge – McKenzie Interchange Project be received for information.

CARRIED

- d) Email dated May 21, 2019 from J. & C. Stirton, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from J. & C. Stirton, Re: 1938 West Park Lane be received.

CARRIED

- e) Letter dated May 21, 2019 from R. Allen and Family, 47 Camden Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT The letter dated May 21, 2019 from R. Allen and Family, 47 Camden Avenue, Re: 1938 West Park Lane be received.

CARRIED

- f) Email dated May 21, 2019 from W. & J. Stewart, 253 Heddle Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from W. & J. Stewart, 253 Heddle Avenue, Re: 1938 West Park Lane be received.

CARRIED

g) Email dated May 21, 2019 from M. Cafley & N. Brooks, 527 Prince Robert Drive, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from M. Cafley & N. Brooks, 527 Prince Robert Drive, Re: 1938 West Park Lane be received.

CARRIED

h) Email dated May 21, 2019 from R. Stonehouse, 114 Thetis Vale Crescent, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from R. Stonehouse, 114 Thetis Vale Crescent, Re: 1938 West Park Lane be received.

CARRIED

i) Email dated May 21, 2019 from V. Cecconi & R. Wedman, 24 Parkcrest Drive, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from V. Cecconi & R. Wedman, 24 Parkcrest Drive, Re: 1938 West Park Lane be received.

CARRIED

i) Email dated May 21, 2019 from C. & R. Yeomans, 429 Nursery Hill Drive, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from C. & R. Yeomans, 429 Nursery Hill Drive, Re: 1938 West Park Lane be received.

CARRIED

j) Email dated May 21, 2019 from M. Banuta, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from M. Banuta, Re: 1938 West Park Lane be received.

CARRIED

- k) Email dated May 21, 2019 from L. Jeaurond, 254 Ardenlea Place, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from L. Jeaurond, 254 Ardenlea Place, Re: 1938 West Park Lane be received.

CARRIED

- l) Email dated May 21, 2019 from A. & J. Miller, 2446 Park Ridge Place, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from A. & J. Miller, 2446 Park Ridge Place, Re: 1938 West Park Lane be received.

CARRIED

- m) Email dated May 21, 2019 from K. Cass, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 21, 2019 from K. Cass, Re: 1938 West Park Lane be received.

CARRIED

- n) Email dated May 20, 2019 from M. Allison, 29 Bishan Place, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 20, 2019 from M. Allison, 29 Bishan Place, Re: 1938 West Park Lane be received.

CARRIED

- o) Email dated May 20, 2019 from B. Callow, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT The email dated May 20, 2019 from B. Callow, Re: 1938 West Park Lane be received.

CARRIED

- p) Letter dated May 20, 2019 from D. Bornhold, Devencore Realty Victoria Ltd., Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the letter dated May 20, 2019 from D. Bornhold, Devencore Realty Victoria Ltd., Re: 1938 West Park Lane be received.

CARRIED

q) Email dated May 20, 2019 from J. Craig, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from J. Craig, Re: 1938 West Park Lane be received.

CARRIED

r) Email dated May 20, 2019 from A. Hanes, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from A. Hanes, Re: 1938 West Park Lane be received.

CARRIED

s) Letter dated May 20, 2019 from A. Derks, 105-201 Nursery Hill Drive, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the letter dated May 20, 2019 from A. Derks, 105-201 Nursery Hill Drive, Re: 1938 West Park Lane be received.

CARRIED

t) Email dated May 20, 2019 from B. Spencer, 15 St. Giles Street, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from B. Spencer, 15 St. Giles Street, Re: 1938 West Park Lane be received.

CARRIED

u) Email dated May 20, 2019 from D. Leong, 236 Stormont Road, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from D. Leong, 236 Stormont Road, Re: 1938 West Park Lane be received.

CARRIED

v) Email dated May 20, 2019 from R. Smith, 2380 Chilco Road, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from R. Smith, 2380 Chilco Road, Re: 1938 West Park Lane be received.

CARRIED

w) Email dated May 20, 2019 from K. Buchanan, 2380 Chilco Road, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from K. Buchanan, 2380 Chilco Road, Re: 1938 West Park Lane be received.

CARRIED

x) Email dated May 20, 2019 from R. Hargrove, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from R. Hargrove, Re: 1938 West Park Lane be received.

CARRIED

y) Email dated May 20, 2019 from J. & B. Haynes, 2405 Park Ridge Place, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from J. & B. Haynes, 2405 Park Ridge Place, Re: 1938 West Park Lane be received.

CARRIED

z) Email dated May 20, 2019 from D. Thurlbeck, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from D. Thurlbeck, Re: 1938 West Park Lane be received.

CARRIED

aa) Email dated May 20, 2019 from G. Samson, Strata President VIS6613, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from G. Samson, Strata President VIS6613, Re: 1938 West Park Lane be received.

CARRIED

bb) Email dated May 20, 2019 from D. & P. McCooey, 111 View Royal Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from D. & P. McCooley, 111 View Royal Avenue, Re: 1938 West Park Lane be received.

CARRIED

cc) Email dated May 20, 2019 from S. Beach, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from S. Beach, Re: 1938 West Park Lane be received.

CARRIED

dd) Email dated May 20, 2019 from S. White, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from S. White, Re: 1938 West Park Lane be received.

CARRIED

ee) Email dated May 20, 2019 from D. Thompson, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from D. Thompson, Re: 1938 West Park Lane be received.

CARRIED

ff) Email dated May 20, 2019 from B. Peters, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from B. Peters, Re: 1938 West Park Lane be received.

CARRIED

gg) Email dated May 20, 2019 from A. Laporte, 15 Camden Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from A. Laporte, 15 Camden Avenue, Re: 1938 West Park Lane be received.

CARRIED

jj) Letter dated May 20, 2019 from K. Mitchell, 109 Thetis Vale Crescent, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the letter dated May 20, 2019 from K. Mitchell, 109 Thetis Vale Crescent, Re: 1938 West Park Lane be received.

CARRIED

kk) Email dated May 20, 2019 from J. & B. Pratt, 236 Burnett Road, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from J. & B. Pratt, 236 Burnett Road, Re: 1938 West Park Lane be received.

CARRIED

ll) Email dated May 20, 2019 from G. Spaven, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from G. Spaven, Re: 1938 West Park Lane be received.

CARRIED

mm) Email dated May 20, 2019 from I. McCracken, 548B View Royal Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from I. McCracken, 548B View Royal Avenue, Re: 1938 West Park Lane be received.

CARRIED

nn) Email dated May 20, 2019 from R. Loranger & T. Marcolini, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from R. Loranger & T. Marcolini, Re: 1938 West Park Lane be received.

CARRIED

oo) Email dated May 20, 2019 from L. Slater, 559 View Royal Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from L. Slater, 559 View Royal Avenue, Re: 1938 West Park Lane be received.

CARRIED

pp) Email dated May 20, 2019 from M. Spencer, 539 View Royal Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from M. Spencer, 539 View Royal Avenue, Re: 1938 West Park Lane be received.

CARRIED

qq) Email dated May 20, 2019 from N. Walshe, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from N. Walshe, Re: 1938 West Park Lane be received.

CARRIED

rr) Letter dated May 20, 2019 from J. & B. Munton, 100 Chancellor Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the letter dated May 20, 2019 from J. & B. Munton, 100 Chancellor Avenue, Re: 1938 West Park Lane be received.

CARRIED

ss) Email dated May 20, 2019 from P. Pullman & A. Robertson, 12-300 Six Mile Road, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from P. Pullman & A. Robertson, 12-300 Six Mile Road, Re: 1938 West Park Lane be received.

CARRIED

tt) Letter dated May 20, 2019 from J. Warren, 111 Quincy Street, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the letter dated May 20, 2019 from J. Warren, 111 Quincy Street, Re: 1938 West Park Lane be received.

CARRIED

uu) Email dated May 19, 2019 from J. Roach, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 19, 2019 from J. Roach, Re: 1938 West Park Lane be received.

CARRIED

vv) Email dated May 19, 2019 from A. Watson, 63 Fenton Place, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 19, 2019 from A. Watson, 63 Fenton Place, Re: 1938 West Park Lane be received.

CARRIED

ww) Email dated May 19, 2019 from R. & L. McMahon, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 19, 2019 from R. & L. McMahon, Re: 1938 West Park Lane be received.

CARRIED

xx) Letter dated May 19, 2019 from D. Critchley, 132 St. Giles Street, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the letter dated May 19, 2019 from D. Critchley, 132 St. Giles Street, Re: 1938 West Park Lane be received.

CARRIED

yy) Email dated May 19, 2019 from J. Bond, 559 View Royal Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 19, 2019 from J. Bond, 559 View Royal Avenue, Re: 1938 West Park Lane be received.

CARRIED

zz) Email dated May 19, 2019 from A. & R. Singleton-Wood, 12-14 Erskine Lane, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 19, 2019 from A. & R. Singleton-Wood, 12-14 Erskine Lane, Re: 1938 West Park Lane be received.

CARRIED

aaa) Email dated May 19, 2019 from K. & L. Gilbert, 68-14 Erskine Lane, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 19, 2019 from K. & L. Gilbert, 68-14 Erskine Lane, Re: 1938 West Park Lane be received.

CARRIED

bbb) Email date May 18, 2019 from M. Cooper, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 18, 2019 from M. Cooper, Re: 1938 West Park Lane be received.

CARRIED

ccc) Email dated May 18, 2019 from M. Homer, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 18, 2019 from M. Homer, Re: 1938 West Park Lane be received.

CARRIED

ddd) Email dated May 18, 2019 from K. Tooley, 2 Cahilty Lane, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 18, 2019 from K. Tooley, 2 Cahilty Lane, Re: 1938 West Park Lane be received.

CARRIED

eee) Email dated May 18, 2019 from D. & D. Laser, Highland Road, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 18, 2019 from D. & D. Laser, Highland Road, Re: 1938 West Park Lane be received.

CARRIED

fff) Email dated May 18, 2019 from C. Kitson, 17-14 Erskine Lane, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 18, 2019 from C. Kitson, 17-14 Erskine Lane, Re: 1938 West Park Lane be received.

CARRIED

ggg) Email dated May 18, 2019 from S. Wagner, 305-290 Island Highway, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers

SECONDED: Councillor Kowalewich

THAT the email dated May 18, 2019 from S. Wagner, 305-290 Island Highway, Re: 1938 West Park Lane be received.

CARRIED

hhh) Letter dated May 17, 2019 from C. Edge, Executive Director, Victoria Residential Builders Association, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the letter dated May 17, 2019 from C. Edge, Executive Director, Victoria Residential Builders Association, Re: 1938 West Park Lane be received.

CARRIED

iii) Email dated May 17, 2019 from N. Reddington, 50 DeGoutiere Place, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 17, 2019 from N. Reddington, 50 DeGoutiere Place, Re: 1938 West Park Lane be received.

CARRIED

jjj) Email dated May 17, 2019 from L. Jeurond, 254 Ardenlea Place, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 17, 2019 from L. Jeurond, 254 Ardenlea Place, Re: 1938 West Park Lane be received.

CARRIED

kkk) Email dated May 21, 2019 from B. Price, 552 Prince Robert Drive, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from B. Price, 552 Prince Robert Drive, Re: 1938 West Park Lane be received.

CARRIED

lll) Email dated May 21, 2019 from R. Plesnik, 221 Stormont Road, Re 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from R. Plesnik, 221 Stormont Road, Re: 1938 West Park Lane be received.

CARRIED

mmm) Email dated May 21, 2019 from C. Stokes, 281 Kerwood Street, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from C. Stokes, 281 Kerwood Street, Re: 1938 West Park Lane be received.

CARRIED

nnn) Email dated May 21, 2019 from K. Kemp, 22 DeGoutiere Place, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from K. Kemp, 22 DeGoutiere Place, Re: 1938 West Park Lane be received.

CARRIED

ooo) Email dated May 21, 2019 from J. Jones, 9 Tovey Crescent, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from J. Jones, 9 Tovey Crescent, Re: 1938 West Park Lane be received.

CARRIED

ppp) Letter dated May 7, 2019 from W. Pye, CEO, Pye Holdings Ltd., Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the letter dated May 7, 2019 from W. Pye, CEO, Pye Holdings Ltd., Re: 1938 West Park Lane be received.

CARRIED

qqq) Email dated May 21, 2019 from A. vanKlaveren, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from A. vanKlaveren, Re: 1938 West Park Lane be received.

CARRIED

rrr) Email dated May 21, 2019 from S. Cardenas, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from S. Cardenas, Re: 1938 West Park Lane be received.

CARRIED

sss) Email dated May 21, 2019 from K. Kostov, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from K. Kostov, Re: 1938 West Park Lane be received.

CARRIED

ttt) Email dated May 21, 2019 from D. Frewing, 286 View Royal Avenue, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from D. Frewing, 286 View Royal Avenue Re: 1938 West Park Lane be received.

CARRIED

uuu) Email dated May 21, 2019 from A. Frewing, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from A. Frewing, Re: 1938 West Park Lane be received.

CARRIED

vvv) Email dated May 21, 2019 from T. Reynolds, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from T. Reynolds, Re: 1938 West Park Lane be received.

CARRIED

www) Email dated May 21, 2019 from D. & D. Ferrier, 1950 Ridgeview Rise, Re: 1938 West Park Lane

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated May 21, 2019 from D. & D. Ferrier, 1950 Ridgeview Rise, Re: 1938 West Park Lane be received.

CARRIED

10. BYLAWS

a) **Not-for-Profit Rental Housing Development Cost Charges Waiver Bylaw No. 1020, 2019**

A Bylaw to Waive Development Cost Charges for Not-for-Profit Rental Housing
**removed from agenda*

a) **Official Community Plan No. 811, 2011, Amendment Bylaw No. 1024, 2019**

A Bylaw to Amend the Town of View Royal official Community Plan with Respect to the Regional Context Statement

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT Official Community Plan No. 811, 2011, Amendment Bylaw No. 1024, 2019 be given first and second reading.

CARRIED

11. NEW BUSINESS

12. QUESTION PERIOD

- a) A resident questioned why Not-for-Profit Rental Housing Development Cost Charges Waiver Bylaw No. 1020, 2019 was removed from the agenda. The Mayor noted that he is not at liberty to say.

b) MOTIONS & NOTICES OF MOTION

c) CLOSED MEETING RESOLUTION

d) RISING REPORT

16. TERMINATION

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT this meeting now terminate.
Time: 10:41 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, JUNE 4, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Rogers

REGRETS: Councillor Lemon
Councillor Mattson

PRESENT ALSO: K. Anema, Chief Administrative Officer
D. Christenson, Director of Finance
J. Davison, Community Planner
E. Bolster, Deputy Corporate Officer

6 members of the public
0 members of the press

1. **CALL TO ORDER** – Mayor Screech called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the agenda be amended to include item 8.1(a)(4)(a) and 9.1(a);

AND THAT the agenda be approved as amended.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Council meeting held May 21, 2019

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the Council meeting held May 21, 2019 be adopted as presented.

CARRIED

4. **MAYOR'S REPORT**

5. **PETITIONS & DELEGATIONS**

6. **PUBLIC PARTICIPATION PERIOD**

a) S. Galhon, Vice-Principal, Eagle View Elementary School, spoke to Council regarding the need for funding assistance for the installation of new playground equipment at Eagle View Elementary School.

7. **BUSINESS ARISING FROM PREVIOUS MINUTES**

8. REPORTS

8.1 STAFF REPORTS

a) 240 Helmcken Road Development Variance Permit – Retaining Wall

1. Report dated May 28, 2019 from the Community Planner

The Community Planner gave an overview of the report to Council.

Council and staff discussed installation of landscaping and maintenance, height of retaining wall and support from the neighbouring property owner.

2. Comments from the Applicant

N. Lisimaque, 240 Helmcken Road, noted that he would be happy to pay for the required landscaping and would take care of any required maintenance. He stated he will contact the adjacent property owner regarding landscaping preferences.

3. Comments from the Public

4. Correspondence

- a) Email dated June 2, 2019 from K. & C. LaVertu, 104-290 Island Highway, Re: Development Variance Permit – 240 Helmcken Road

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated June 2, 2019 from K. & C. LaVertu, 104-290 Island Highway, Re: Development Variance Permit – 240 Helmcken Road be received.

CARRIED

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Rogers

C-80-19 THAT Development Variance Permit No. 2019/02 be approved as described in the report from the Community Planner entitled “240 Helmcken Road Development Variance Permit – Retaining Wall” dated May 28, 2019;

AND THAT Development Variance Permit No. 2019/02 include the following variances to Zoning Bylaw No. 900, 2014:

- a variance from 1.2m to 2.1m for the height of a retaining wall in a front yard (Section 4.8.3 and 4.8.7); and
- a variance from 2m to 2.2m for the height of a retaining wall in a rear yard (Section 4.8.11);

AND FURTHER THAT landscaping to the satisfaction of staff, and at the applicant’s expense, be included in Development Variance Permit No. 2019/02.

CARRIED

b) Award of Tender for 2019 Burnett Road Pedestrian Safety Improvement Project

1. Report dated May 30, 2019 from the Deputy Director of Engineering

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-81-19 THAT the construction of the 2019 Burnett Road Improvement Project be awarded to Ecklundson Construction Ltd. in the amount of \$159,536.03;

AND THAT additional funding be approved in the amount of approximately \$140,000 for a total project cost of \$300,000 which includes:

- contingencies - \$45,000;
- design and construction inspection - \$30,000;
- electrical work - \$30,000; and
- half a lane of extra paving - \$35,000.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS

9. CORRESPONDENCE

9.1 FOR ACTION

- a) Letter dated May 25, 2019 from C. Pollard, Eagle View Elementary School PAC and L. Bender, Principal, Eagle View Elementary School, Re: Grant Request for Funds for New Playground Installation

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-82-19 THAT a \$6,076.20 grant-in-aid be provided to Eagle View Elementary School toward new playground equipment with funding from the Administration contingency budget.

CARRIED

9.2 FOR INFORMATION

- a) Email dated May 20, 2019 from S. Zapp, Shadow Ridge Place, Re: Development at Burnside/Helmcken Road

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the email dated May 20, 2019 from S. Zapp, Shadow Ridge Place, Re: Development at Burnside/Helmcken Road be received for information.

CARRIED

10. BYLAWS

11. NEW BUSINESS

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the *Community Charter* shall be excluded on the basis of Section 90 (1)(k) - municipal service.

CARRIED

15. RISING REPORT

16. TERMINATION

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT this meeting now terminate.
Time: 7:24 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, JUNE 18, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Lemon
Councillor Mattson
Councillor Rogers

REGRETS:

PRESENT ALSO: K. Anema, Chief Administrative Officer
S. Jones, Director of Corporate Administration
J. Rosenberg, Director of Engineering
D. Christenson, Director of Finance
L. Chase, Director of Development Services
J. Chow, Senior Planner
E. Bolster, Deputy Corporate Officer

16 members of the public
0 members of the press

1. **CALL TO ORDER** – Mayor Screech called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: Councillor Rogers
SECONDED: Councillor Lemon

THAT the agenda be approved as presented.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Council meeting held June 4, 2019

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the minutes of the Council meeting held June 4, 2019 be adopted as presented.

CARRIED

4. **MAYOR'S REPORT**

5. **PETITIONS & DELEGATIONS**

a) **A. Lee, 546 View Royal Avenue, Re: January 20, 2019 Lunar Eclipse and to Promote Dark Skies and Explore the Night Sky**

Mr. Lee presented a framed photograph of the January 20, 2019 lunar eclipse to Council. Mr. Lee encouraged the Town to ensure the built environment minimizes light pollution and suggested that residents could further explore the night sky through astronomy links on the Town's website.

b) A. Hanes, 1969 Ridgeview Rise, Re: Gorge Waterway Initiative, Craigflower Creek and Our Place Transitional Recovery Centre

Ms. Hanes provided updates to Council regarding Gorge Waterway Initiative activities, restoration of Craigflower Creek, and renovations to Our Place Therapeutic Recovery Centre (96 Talcott Road).

c) W. Stratton, 111 Parsons Road, View Royal Firefighter, Re: Donation in Support of View Royal Volunteer Firefighter Participating in 2019 Tour de Rock

W. Stratton noted that he has been selected to participate in the 2019 Tour de Rock – a 1,000 km ride on Vancouver Island in support of children and families dealing with pediatric cancer. He is hoping to raise a total of \$22,000 and is requesting a donation from the Town towards his campaign.

MOVED BY: Councillor Rogers

SECONDED: Councillor Lemon

C-83-19 THAT a \$2,500 grant-in-aid in support of W. Stratton's campaign for the 2019 Tour de Rock be approved.

CARRIED

6. PUBLIC PARTICIPATION PERIOD

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Development Permit No. 2019/08 – 105-108 Glentana Road

1. Report dated June 12, 2019 from the Senior Planner

The Senior Planner gave a summary of the report to Council, noting that the property had been sold and resultantly, there are some design modifications proposed.

Noise, parking for construction workers, and the availability of adaptable units to support accessibility needs during the pre-sales period were discussed.

2. Comments from the Applicant

T. Ankenman, Ankenman, Marchand, Architect, discussed use of the communal deck and construction parking. He indicated, in response to a resident's question, that the statutory right-of-way between 108/118 Aldersmith Place and the development at 105-108 Glentana Road is not proposed to be used as a walkway by the 105-108 Glentana Road residents.

3. Comments from the Public

a) R. Inman, 108 Aldersmith Place, discussed the possibility of a fence being constructed to set the development apart from the properties at 106/108 and 118 Aldersmith Place.

4. Correspondence

MOVED BY: Councillor Mattson
 SECONDED: Councillor Kowalewich

C-84-19 THAT Development Permit No. 2019/08 be approved to amend Development Permit No. 2018/03 as per the June 12, 2019 report from the Senior Planner titled "Development Permit No. 2019/08 – 105-108 Glentana Road";

AND THAT Covenant CA7438655 registered on the land title of 105, 106, 107 and 108 Glentana Road be amended to reduce the number of common decks from four to one.

CARRIED

b) Credit Card Acceptance Proposal

1. Report dated June 12, 2019 from the Director of Finance

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-85-19 THAT a credit card acceptance policy be prepared for Council's consideration.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-86-19 THAT bylaw enforcement be suspended for vehicles owned by residents of the Chilco/Nursery Hill area at both the Thetis Lake overflow parking lot (80 Atkins Road) and Chilco Road;

AND THAT staff report back with options including: an amendment to Streets and Traffic Regulations Bylaw No. 609 to modify the "residential only" parking definition to a 500m radius for Chilco Road, provision of parking adjacent to Garry Oak Meadows Park, parking on Six Mile Road and revenue/permit parking at the Thetis Lake overflow parking lot (80 Atkins Road).

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-87-19 THAT staff prepare a draft amendment bylaw to Election Procedures Bylaw No. 989, 2018 to describe election signage requirements and limitations on the use of the Town's logo.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-88-19 THAT staff proceed with the construction of Concept "B" for the Bike Pump Track in View Royal Park.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-89-19 THAT a Community Amenity Contribution Policy Open House be held on June 24, 2019.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-90-19 THAT information continue to be gathered from municipalities on various approaches to non-medicinal cannabis retail sales, including the City of Langford.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-91-19 THAT staff undertake a comprehensive review of parking regulations (both cash-in-lieu provisions and general parking) with the intention of better meeting the Town's parking needs now and into the future.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-92-19 THAT staff be authorized to continue to cost share the Yard and Garden Waste contract with the Township of Esquimalt until December 31, 2021.

CARRIED

8.3 OTHER REPORTS

9. CORRESPONDENCE

9.1 FOR ACTION

- a) Email dated June 4, 2019 from C. Kitson, President, Erskine Lane Strata, Re: Future Developments on Erskine Lane

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-93-19 THAT the email dated June 4, 2019 from C. Kitson, President, Erskine Lane Strata, Re: future development on Erskine Lane be referred to staff to consider as part of future land development on Erskine Lane.

CARRIED

- b) Letter dated May 29, 2019 from Mayor Helps, City of Victoria, Re: Restore Provincial Support for Libraries

MOVED BY: Councillor Rogers
 SECONDED: Councillor Lemon

THAT the letter dated May 29, 2019 from Mayor Helps, City of Victoria, Re: Restore Provincial Support for Libraries be received.

CARRIED

9.2 FOR INFORMATION

10. BYLAWS

a) Development Cost Charges Bylaw No. 1011, 2019
A Bylaw to Impose Development Cost Charges

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT Development Cost Charges Bylaw No. 1011, 2019 be adopted.

CARRIED

- 11. **NEW BUSINESS**
- 12. **QUESTION PERIOD**
- 13. **MOTIONS & NOTICES OF MOTION**
- 14. **CLOSED MEETING RESOLUTION**

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the *Community Charter* shall be excluded on the basis of Section 90 (1)(e) – land.

CARRIED

- 15. **RISING REPORT**
- 16. **TERMINATION**

MOVED BY: Councillor Kowalewich
SECONDED: Councillor Rogers

THAT this meeting now terminate.
Time: 8:08 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, JULY 2, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Lemon
Councillor Mattson
Councillor Rogers

PRESENT ALSO: K. Anema, Chief Administrative Officer
S. Jones, Director of Corporate Administration
J. Rosenberg, Director of Engineering
D. Christenson, Director of Finance
P. Hurst, Director of Protective Services
J. Davison, Community Planner
E. Bolster, Deputy Corporate Officer

1 member of the public
0 members of the press

1. **CALL TO ORDER** – Mayor Screech called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the agenda be amended to include items 7(a) and 11(a);

AND THAT the agenda be approved as amended.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Council meeting held June 18, 2019

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the Council meeting held June 18, 2019 be adopted as presented.

CARRIED

4. **MAYOR'S REPORT**

The Mayor thanked Council, staff and volunteers on the success of the 2019 View Royal Canada Day event co-hosted with the Victoria Highland Games Association at the Craigflower Manor.

5. **PETITIONS & DELEGATIONS**

a) M. Dean, MLA, New Democrat Caucus, Re: Provincial Government Update

Ms. Dean spoke to Council regarding a summary of British Columbia Budget 2019, specifically:

- growth and economic forecast;
- introduction of the BC Child Opportunity Benefit;
- change in the collection methodology for medical service plan premiums;
- enhanced business competitiveness;
- expanded access to healthcare and training technology;
- investments in affordable housing and childcare;
- reconciliation initiatives; and
- Clean BC program.

Council and Ms. Dean discussed the lack of primary care physicians in the region and the new transition house opening in the West Shore.

6. PUBLIC PARTICIPATION PERIOD

7. BUSINESS ARISING FROM PREVIOUS MINUTES

a) View Royal Canada Day Celebrations at Craigflower Manor

Councillor Mattson thanked staff for their work in helping to organize the 2019 Canada Day celebrations in conjunction with Volunteer View Royal.

8. REPORTS

8.1 STAFF REPORTS

a) Credit Card Acceptance Policy

1. Report dated June 25, 2019 from the Director of Finance

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-94-19 THAT Policy No. 1600-024 (Credit Card Acceptance) as attached to the Director of Finance's June 25, 2019 report titled "Credit Card Acceptance Policy" be approved.

CARRIED

b) Regional Growth Strategy Population Projections Amendment

1. Report dated June 26, 2019 from the Director of Development Services

The Community Planner reviewed the report for Council.

Council and staff discussed possible implications to the Town vis a vis the Capital Regional District's (CRD) population projections.

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-95-19 THAT a Capital Regional District staff member be invited to make a presentation to Council regarding the CRD's Regional Growth Strategy population projections amendment.

CARRIED

c) Award of Tender for the 2019 Hospital Pump Station Electrical Replacement Contract

1. Report dated June 27, 2019 from the Engineering Technologist

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-96-19 THAT the Town's 2019 Hospital Pump Station Electrical Replacement Contract be awarded to E.H. Emery Electric Ltd. at a price of \$138,880.00 plus GST and PST where applicable;

AND THAT the Town's authorized signatories execute the required documentation.

CARRIED

d) Draft Annual Report for the Year Ended December 31, 2018

MOVED BY: Councillor Rogers
 SECONDED: Mayor Screech

THAT the Draft Annual Report for the year ended December 31, 2018 be received.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS

- a) Minutes of the West Shore Parks and Recreation Society Annual General meeting held June 14, 2018

MOVED BY: Councillor Lemon
 SECONDED: Councillor Mattson

THAT the minutes of the West Shore Parks and Recreation Society Annual General meeting held June 14, 2018 be received.

CARRIED

- b) Report dated June 21, 2019 from R. Lapham, Chief Administrative Officer, Capital Regional District and Co-Chair, Regional Emergency Management Partnership in the Capital Region, Re: Regional Concept of Operations and Supporting Memorandum of Understanding

MOVED BY: Councillor Kowalewich
 SECONDED: Councillor Mattson

C-97-19 THAT the Chief Administrative Officer be authorized to sign the Memorandum of Understanding that supports the Regional Concept of Operations during emergency events of regional significance as attached to the Regional Emergency Management Partnership report dated June 21, 2019.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

- a) Letter dated June 21, 2019 from A. Pape-Salmon, Director, Southern Vancouver Island Nature Trails Society, Re: Invitation to July 11 Trail Opening and Request for Letter of Support

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-98-19 THAT the Town provide a letter of support to the Southern Vancouver Island Nature Trails Society to accompany their upcoming proposal to the BC Real Estate Foundation regarding sustainable multi-use trail development.

CARRIED

- b) Email dated June 14, 2019 from C. McLellan, Re: Bus Passes for Youth

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT the email dated June 14, 2019 from C. McLellan, Re: Bus Passes for Youth be received;

AND THAT the letter writer be encouraged to contact the Greater Victoria School District No. 61 regarding school bus transportation.

CARRIED

- c) Email dated June 14, 2019 from A. Hliva, 1965 Burnside Road W., Re: Traffic on Burnside Road

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-99-19 THAT the email dated June 14, 2019 from A. Hliva, 1965 Burnside Road W., Re: Traffic on Burnside Road be referred to staff.

CARRIED

9.2 FOR INFORMATION

- a) Letter dated June 20, 2019 from Dr. T. Walls, Re: Lack of Family Physicians in View Royal/Esquimalt

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the letter dated June 20, 2019 from Dr. T. Walls, Re: Lack of Family Physicians in View Royal/Esquimalt be received for information.

CARRIED

10. BYLAWS

11. NEW BUSINESS

a) Stancil Lane Lighting

Council and staff discussed the siting, downward illumination, and programmability of the solar powered streetlight that was erected on Stancil Lane.

Council agreed that the streetlight should remain in place and requested that the light be programmed to remain on overnight.

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Mattson

SECONDED: Councillor Rogers

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the *Community Charter* shall be excluded on the basis of Section 90 (1)(k) – municipal services.

CARRIED

15. RISING REPORT

16. TERMINATION

MOVED BY: Councillor Mattson

SECONDED: Councillor Rogers

THAT this meeting now terminate.
Time: 8:16 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING HELD ON TUESDAY, JULY 16, 2019 VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Lemon
Councillor Mattson
Councillor Rogers

REGRETS:

PRESENT ALSO: K. Anema, Chief Administrative Officer
S. Jones, Director of Corporate Administration
J. Rosenberg, Director of Engineering
D. Christenson, Director of Finance
L. Chase, Director of Development Services
J. Chow, Senior Planner
J. Davison, Community Planner
E. Bolster, Deputy Corporate Officer

7 members of the public
0 members of the press

1. **CALL TO ORDER** – Mayor Screech called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: Councillor Mattson
SECONDED: Councillor Lemon

THAT the agenda be approved as presented.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Council meeting held July 2, 2019

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the Council meeting held July 2, 2019 be adopted as presented.

CARRIED

b) Minutes of the Special Council meeting held June 17, 2019

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the Special Council meeting held June 17, 2019 be adopted as presented.

CARRIED

4. **MAYOR'S REPORT**

5. **PETITIONS & DELEGATIONS**

a) **J. Weightman, Planner, Regional and Strategic Planning, Capital Regional District, Re: Regional Growth Strategy Population Projections Amendment**

Mr. Weightman gave a brief overview of the change from land-use analysis to fertility, mortality and migration for the Capital Regional District's Regional Growth Strategy population projections. He spoke to Council about sub-regional and municipal projections and also provided Council with the following View Royal projections:

Residents:	Dwelling Units:	Employment/Place of Work:
2019 – 11,460	2019 – 4,637	2019 – 5,985
2028 – 13,353	2028 – 5,712	2028 – 7,383
2038 – 15,413	2038 – 7,147	2038 – 9,380

Council and Mr. Weightman discussed climate-based migration and projections for water use/sewer capacity.

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

C-100-19 THAT the new population projections from the Capital Regional District, which will amend the 2018 Regional Growth strategy by replacing Table 1: Population, Dwelling Unit and Employment Projections, be accepted.

CARRIED

6. PUBLIC PARTICIPATION PERIOD

- a) J. Devonshire, 242 Glenairlie Drive, View Royal Climate Coalition, discussed community engagement and expressed anticipation for the View Royal Climate Coalition's participation in View Royal's upcoming Strategic Plan meetings.
- b) L. Jeaurond, 254 Ardenlea Place, View Royal Climate Coalition, described the importance of planting more trees for shade and stated that she looks forward to the View Royal Climate Coalition's participation in View Royal's upcoming Strategic Plan meetings.
- c) R. Inman, 108 Aldersmith Place, spoke to Council regarding transparency and confirmed that Council unanimously supported its climate change declaration at the March 5, 2019 Council meeting.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Award of Tender for the 2019 Beaumont Drain Replacement Contract

1. Report dated July 10, 2019 from the Engineering Technologist

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-101-19 THAT the award for the Town's 2019 Beaumont Drain Replacement Contract to Ramida Enterprises Ltd. at a price of \$106,140.73 plus GST that includes both parts A and B of the tendered project be approved;

AND THAT the Town's authorized signatories execute the required documentation.

CARRIED

b) Annual Report for Year Ended December 31, 2018

1. Report dated July 11, 2019 from the Executive Assistant

MOVED BY: Councillor Mattson
 SECONDED: Councillor Kowalewich

C-102-19 THAT the Annual Report for the year ended December 31, 2018 be adopted.

CARRIED

c) Official Community Plan Amendment Bylaw No. 1024 – Regional Context Statement

1. Report dated July 12, 2019 from the Senior Planner

Council discussed greenhouse gas emissions targets in relation to the 2010 Official Community Plan (OCP). It was noted that the focus has been primarily on corporate emissions to this point though it is anticipated that the upcoming OCP review will include a more directed approach for community emissions as well.

MOVED BY: Councillor Rogers
 SECONDED: Councillor Lemon

THAT the report dated July 12, 2019 from the Senior Planner titled "Official Community Plan Amendment Bylaw No. 1024 – Regional Context Statement" be received for information and comment.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-103-19 THAT the Town write to the Vancouver Island Health Authority and the Ministry of Transportation and Infrastructure requesting that homeless encampments located, respectively, to the east of the Watkiss Way and hospital Way intersection in the District of Saanich and near the Colwood interchange be disbanded.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-104-19 THAT Disposition of Assets Policy No. 1600-023 be approved.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-105-19 THAT the Town of View Royal work with other interested municipalities in the region to seek Provincial government support for a deer management program.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-106-19 THAT the Community Amenity Contribution Policy be adopted.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-107-19 THAT staff report back to Council on the idea of re-establishing an advisory design panel.
CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-108-19 THAT staff report back on form and character development permit guidelines in general and any strengthening of Council's authority permitted under the legislation.
CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-109-19 THAT staff report back on the possibility of requiring 10% affordable housing units in all new multi-family developments.
CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

C-110-19 THAT staff report back on ideas for the provision of health services space primarily in the Hospital precinct but also throughout the municipality.
CARRIED

8.3 OTHER REPORTS

- a) Minutes of the Esquimalt Harbour Advisory Committee meeting held November 22, 2018

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT the minutes of the Esquimalt Harbour Advisory Committee meeting held November 22, 2018 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

- a) Email dated July 5, 2019 from C. McLellan, Re: Child Bus Passes

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

THAT the email dated July 5, 2019 from C. McLellan, Re: Child Bus Passes be received.

CARRIED

- b) Letter dated June 27, 2019 from C. Dick, Songhees Nation, Re: Financial Aid to Geronimo Canoe Club

MOVED BY: Councillor Mattson
 SECONDED: Councillor Rogers

- C-111-19 THAT the Town provide a \$500.00 grant in aid to the Songhees Nation in support of the Geronimo Canoe Club's participation at the World Distance Championships for outrigger canoes to be held in Mooloolaba, Australia in August 2019.

CARRIED

9.2 FOR INFORMATION

- a) Letter dated July 10, 2019 from S. Nelson, Corporate Officer, Town of Sidney, Re: UBCM's Community Resiliency Investment Program – Regional Vegetation Management Study

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT the letter dated July 10, 2019 from S. Nelson, Corporate Officer, Town of Sidney, Re: UBCM's Community Resiliency Investment Program – Regional Vegetation Management Study be received for information.

CARRIED

10. BYLAWS

a) Proposed Amendment to Streets and Traffic Regulation Bylaw No. 609, 2005

1. Report dated July 9, 2019 from the Corporate Officer

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT the report dated July 9, 2019 from the Corporate Officer titled "Proposed Amendment to Streets and Traffic Regulation Bylaw No. 609, 2005" be received.

CARRIED

2. Streets and Traffic Regulation Bylaw No. 609, 2005, Amendment Bylaw No. 1025, 2019

A Bylaw to Amend Streets and Traffic Regulation Bylaw No. 609, 2005

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

THAT Streets and Traffic Regulation Bylaw No. 609, 2005, Amendment Bylaw No. 1025, 2019 be given first, second and third reading.

CARRIED

b) Fees and Charges Bylaw no. 958, 2016, Amendment Bylaw No. 1023, 2019

A Bylaw to Establish Rates for Police (RCMP) Services

MOVED BY: Councillor Mattson
 SECONDED: Councillor Kowalewich

THAT Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 1023, 2019 be given first, second and third reading.

CARRIED

11. NEW BUSINESS

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION**14. CLOSED MEETING RESOLUTION**

MOVED BY: Councillor Rogers
 SECONDED: Councillor Lemon

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the *Community Charter* shall be excluded on the basis of Section 90 (1)(a) – appointment, (c) – relations, (i) – legal advice and (k) – municipal service.

CARRIED

MOVED BY: Councillor Rogers
 SECONDED: Councillor Lemon

THAT this meeting recess at 7:43 p.m.

CARRIED**15. RISING REPORT**

MOVED BY: Councillor Rogers
 SECONDED: Councillor Mattson

C-112-19 a) Advisory Committee Appointment

From the July 16, 2019 In-Camera meeting:

MOVED BY: Councillor
 SECONDED: Councillor

THAT Katy Fabris be appointed to the Community Development Advisory Committee from July 16, 2019 to February 28, 2021.

CARRIED**16. TERMINATION**

MOVED BY: Councillor Rogers
 SECONDED: Councillor Kowalewich

THAT this meeting now terminate.
 Time: 8:53 p.m.

CARRIED

 MAYOR

 CORPORATE OFFICER