



TOWN OF VIEW ROYAL

**MINUTES OF THE COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE MEETING
HELD ON TUESDAY, JANUARY 31, 2018
VIEW ROYAL MUNICIPAL OFFICE – MEETING ROOM 2**

PRESENT: J. Skrlac, Acting Chair
D. Faulks
A. Hanes
K. Porter
Councillor Kowalewich, Council Liaison
Councillor Mattson, Council Liaison

ABSENT: S. Ali
J. Baker
G. Mathies

ALSO PRESENT: K. Bowbyes, Deputy Director of Engineering
J. Smith, Engineering Clerk

0 members of the public
0 members of the press

1. **CALL TO ORDER** – The Acting Chair called the meeting to order at 7:05 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: A. Hanes
SECONDED: D. Faulks

THAT the agenda be approved as presented.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

a) Minutes of the Community Development Advisory Committee meeting held November 28, 2017

MOVED BY: A. Hanes
SECONDED: K. Porter

THAT the minutes of the Community Development Advisory Committee meeting held November 28, 2017 be adopted.

CARRIED

4. **CHAIR'S REPORT**

5. **PETITIONS & DELEGATIONS**

6. **BUSINESS ARISING FROM PREVIOUS MINUTES**

a) **Canada Day Event**

Councillor Mattson invited Committee members to attend the February 15, 2018 Volunteer View Royal meeting to discuss preparations for the 2018 Canada Day event.

7. **REPORTS**

7.1 **STAFF REPORTS**

a) Centennial Park Playground Upgrade

The Engineering Clerk discussed the Centennial Park Playground upgrade project, including the proposed new location and replacement of existing playground equipment. She requested that feedback from Committee members be received by February 16, 2018 as to types of equipment; and noted that a request for proposals will be issued to suppliers based on Committee feedback. Once the proposals have been received, further community engagement will take place.

7.2 COUNCIL REPORTS

a) Minutes of the Council meeting December 5, 2017

MOVED BY: A. Hanes
SECONDED: K. Porter

THAT the minutes of the Council meeting held December 5, 2017 be received.

CARRIED

b) Minutes of the Special Council meeting December 12, 2017

MOVED BY: A. Hanes
SECONDED: D. Faulks

THAT the minutes of the Special Council meeting held December 12, 2017 be received.

CARRIED

10. NEW BUSINESS

a) 2018 Budget - Open House

The Engineering Clerk invited Committee members to attend the Budget Open House on February 13, 2018 at Town Hall from 5:00 p.m. - 7:00 p.m.

11. CLOSED MEETING RESOLUTION

12. TERMINATION

MOVED BY: A. Hanes
SECONDED: D. Faulks

THAT this meeting now terminate at 7:35 p.m.

CARRIED

CHAIR

RECORDING SECRETARY