TOWN OF VIEW ROYAL

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING
TUESDAY, JULY 24, 2018
VIEW ROYAL MUNICIPAL OFFICE – MEETING ROOM 2

AGENDA

1. CALL TO ORDER

2. WELCOME TO NEW MEMBERS – Councillors
   a) Selection of the Chair and Co-Chair

3. APPROVAL OF AGENDA
   (motion to approve)

4. MINUTES, RECEIPT & ADOPTION OF
   (motion to adopt)
   a) Minutes of the Planning and Development Advisory Committee meeting held
      January 31, 2018 ................................................................. Pg. 3-4

5. CHAIR’S REPORT

6. PETITIONS & DELEGATIONS

7. BUSINESS ARISING FROM PREVIOUS MINUTES
   (motion to receive)

8. REPORTS

8.1 STAFF REPORTS
   (motion to receive)

8.2 COUNCIL REPORTS
   (motion to receive)
   a) Minutes of the Council meeting held January 9, 2018.................................Pg. 5-9
   b) Minutes of the Council meeting held January 23, 2018.........................Pg. 10-18
   c) Minutes of the Council meeting held February 6, 2018 .........................Pg. 19-30
   d) Minutes of the Council meeting held February 20, 2018 .......................Pg. 31-35
   e) Minutes of the Council meeting held March 6, 2018 ........................Pg. 36-40
   f) Minutes of the Special Council meeting held March 13, 2018................Pg. 41-60
   g) Minutes of the Council meeting held March 20, 2018 ........................Pg. 61-66
h) Minutes of the Council meeting held April 3, 2018 ...........................................Pg. 67-70
i) Minutes of the Council meeting held April 17, 2018 ........................................Pg. 71-76
j) Minutes of the Council meeting held May 1, 2018.............................................Pg. 77-83
k) Minutes of the Council meeting held May 15, 2018........................................Pg. 84-93
l) Minutes of the Council meeting held June 5, 2018............................................Pg. 94-103
m) Minutes of the Council meeting held June 19, 2018........................................Pg. 104-109

9. CORRESPONDENCE

10. NEW BUSINESS

   a) Watkiss Way Solar Light Project – Deputy Director of Engineering .............Pg. 110
   b) 2401 Burnside Road W
   c) Geese population and the effect they have on the playgrounds
   d) Transportation through View Royal

11. CLOSED MEETING RESOLUTION

12. TERMINATION

   Next Community Development Advisory Committee Meeting – September 25, 2018
PRESENT: J. Skrlac, Acting Chair  
D. Faulks  
A. Hanes  
K. Porter  
Councillor Kowalewich, Council Liaison  
Councillor Mattson, Council Liaison

ABSENT:  
S. Ali  
J. Baker  
G. Mathies

ALSO PRESENT: K. Bowbyes, Deputy Director of Engineering  
J. Smith, Engineering Clerk  
0 members of the public  
0 members of the press

1. CALL TO ORDER – The Acting Chair called the meeting to order at 7:05 p.m.

2. APPROVAL OF AGENDA

MOVED BY: A. Hanes  
SECONDED: D. Faulks

THAT the agenda be approved as presented.  
CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

a) Minutes of the Community Development Advisory Committee meeting held November 28, 2017

MOVED BY: A. Hanes  
SECONDED: K. Porter

THAT the minutes of the Community Development Advisory Committee meeting held November 28, 2017 be adopted.  
CARRIED

4. CHAIR’S REPORT

5. PETITIONS & DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

a) Canada Day Event

Councillor Mattson invited Committee members to attend the February 15, 2018 Volunteer View Royal meeting to discuss preparations for the 2018 Canada Day event.

7. REPORTS

7.1 STAFF REPORTS
a) **Centennial Park Playground Upgrade**

The Engineering Clerk discussed the Centennial Park Playground upgrade project, including the proposed new location and replacement of existing playground equipment. She requested that feedback from Committee members be received by February 16, 2018 as to types of equipment; and noted that a request for proposals will be issued to suppliers based on Committee feedback. Once the proposals have been received, further community engagement will take place.

### 7.2 COUNCIL REPORTS

a) Minutes of the Council meeting December 5, 2017

MOVED BY: A. Hanes  
SECONDED: K. Porter  

THAT the minutes of the Council meeting held December 5, 2017 be received.  

**CARRIED**

b) Minutes of the Special Council meeting December 12, 2017

MOVED BY: A. Hanes  
SECONDED: D. Faulks  

THAT the minutes of the Special Council meeting held December 12, 2017 be received.  

**CARRIED**

### 10. NEW BUSINESS

a) **2018 Budget - Open House**

The Engineering Clerk invited Committee members to attend the Budget Open House on February 13, 2018 at Town Hall from 5:00 p.m. - 7:00 p.m.

### 11. CLOSED MEETING RESOLUTION

### 12. TERMINATION

MOVED BY: A. Hanes  
SECONDED: D. Faulks  

THAT this meeting now terminate at 7:35 p.m.  

**CARRIED**

_____________________________  
CHAIR

_____________________________  
RECORDING SECRETARY
TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING
HELD ON TUESDAY, JANUARY 9, 2018
VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE:  
Mayor Screech  
Councillor Kowalewich  
Councillor Mattson  
Councillor Rogers  
Councillor Weisgerber

REGRETS:

PRESENT ALSO:  
K. Anema, Chief Administrative Officer  
S. Jones, Director of Corporate Administration  
L. Chase, Director of Development Services  
D. Christenson, Director of Finance  
J. Rosenberg, Director of Engineering  
P. Hurst, Director of Protective Services  
E. Bolster, Deputy Corporate Officer  
6 members of the public  
0 members of the press

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED BY:  Councillor Weisgerber  
SECONDED:  Councillor Rogers

THAT the agenda be approved as presented.  
CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

a) Minutes of the Special Council meeting held December 12, 2017

MOVED BY:  Councillor Kowalewich  
SECONDED:  Councillor Rogers

THAT the minutes of the Special Council meeting held December 12, 2017 be adopted as presented.  
CARRIED

b) Minutes of the Council meeting held December 5, 2017

MOVED BY:  Councillor Kowalewich  
SECONDED:  Councillor Rogers

THAT the minutes of the Council meeting held December 5, 2017 be adopted as presented.  
CARRIED
4. **MAYOR’S REPORT**

5. **PETITIONS & DELEGATIONS**
   a) P. Toupin-Selinger, Ironclad Developments Inc., Re: Development of the Properties at 339, 341 and 345 Island Highway

   Mr. Toupin-Selinger presented the proposal for a 240 unit rental development at 339, 341 and 345 Island Highway. He noted the proposal includes two buildings – one of four storeys and the other of five – with underground parking; 34% site coverage; and an FSR of 1.6. Mr. Toupin-Selinger indicated he would like to make a rezoning application in February and a development permit application in the spring.

   The Mayor noted that Council would not be able to give a clear indication of rezoning support at this time.

   Council and Mr. Toupin-Selinger discussed site coverage; on-site amenities; parking; vehicle access; traffic impact analysis; tenure; setbacks; and massing.

6. **PUBLIC PARTICIPATION PERIOD**

7. **BUSINESS ARISING FROM PREVIOUS MINUTES**

8. **REPORTS**
   8.1 **STAFF REPORTS**
      a) **Fire Dispatch RFP**

      1. Report dated January 3, 2018 from the Chief Administrative Officer

      The Chief Administrative Officer gave an overview of the report to Council.

      MOVED BY:  Councillor Mattson  
      SECONDED:  Councillor Weisgerber  

      C-01-18  THAT the Town of View Royal participate in a Fire Dispatch RFP process with other municipalities in the region.  

      CARRIED

   8.2 **COMMITTEE OF THE WHOLE RESOLUTIONS**

      MOVED BY:  Councillor Rogers  
      SECONDED:  Councillor Weisgerber  

      C-02-18  THAT a cost estimate to widen to 2.1 metres and modify the surfacing materials of the circular trail in View Royal Park be included in the 2018-2022 Financial Plan discussions.  

      CARRIED

      MOVED BY:  Councillor Rogers  
      SECONDED:  Councillor Weisgerber  

      C-03-18  THAT report dated December 7, 2017 from the Senior Planner titled “Official Community Plan Amendment No. 2017/02 and Rezoning Application No. 2017/04 – Thetis Vale Phase 7 (formerly part of 2427 Chilco Road) be received and the applicant be requested to provide additional information identified in the report;
AND THAT early and ongoing consultation of the Official Community Plan amendment not be conducted given the minor nature of the proposal;

AND FURTHER THAT Council direct staff to notify BC Hydro, BC Ministry of Transportation and Infrastructure, BC Transit, Canada Post, Capital Regional District, Esquimalt Nation, FortisBC, School District No. 61, Shaw Cable, Songhees Nation, and Telus of the public hearing for the proposed Official Community Plan amendment bylaw.

CARRIED

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

C-04-18 THAT a staff report be provided outlining potential modifications to the notification process for development applications.

CARRIED

8.3 OTHER REPORTS

a) Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held November 16, 2017

Council discussed View Royal’s percentage contribution to the West Shore Parks and Recreation Society and the status of the skate park proposal.

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Mattson

THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held November 16, 2017 be received.

CARRIED

b) Minutes of the Parks, Recreation and Environment Advisory Committee meeting held November 28, 2017

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the minutes of the Parks, Recreation and Environment Advisory Committee meeting held November 28, 2017 be received.

CARRIED

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Mattson

C-05-18 THAT the recommendation from the Parks, Recreation and Environment Advisory Committee regarding the revised View Royal Community Garden Society’s Five Year Projects, 2018-2022 Plan be referred to staff.

CARRIED

c) Minutes of the Community Development Advisory Committee meeting held November 28, 2017

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber
THAT the minutes of the Community Development Advisory Committee meeting held November 28, 2017 be received.  

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber  

CARRIED  

C-06-18 THAT the recommendation from the Community Development Advisory Committee regarding the creation of a Block Party Policy be referred to staff.  

CARRIED  

9. CORRESPONDENCE  

9.1 FOR ACTION  

9.2 FOR INFORMATION  

a) Letter dated December 27, 2017 from Mayor Helps, City of Victoria, Re: Checkout Bag Regulation Bylaw  

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the letter dated December 27, 2017 from Mayor Helps, City of Victoria, Re: Checkout Bag Regulation Bylaw be received for information.  

CARRIED  

b) Letter dated December 20, 2017 from Mayor Helps, City of Victoria, Re: City Support of Transit Futures Plan  

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the letter dated December 20, 2017 from Mayor Helps, City of Victoria, Re: City Support of Transit Futures Plan be received for information.  

CARRIED  

c) Letter dated November 27, 2017 from S. Clarke, Acting Administrator, West Shore Parks and Recreation, Re: West Shore Parks and Recreation Society 2018 Budget  

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the letter dated November 27, 2017 from S. Clarke, Acting Administrator, West Shore Parks and Recreation, Re: West Shore Parks and Recreation Society 2018 Budget be received for information.  

CARRIED  

d) Letter dated October 31, 2017 from R. Martin, Chair, Greater Victoria Public Library Board, Re: 2018 Budget and Five Year Financial Plan  

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber  

THAT the letter dated October 31, 2017 from R. Martin, Chair, Greater Victoria Public Library Board, Re: 2018 Budget and Five Year Financial Plan be received for information.
14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91(2) of the Community Charter shall be excluded on the basis of Section 90(1)(e), (g) and (k).

CARRIED

15. RISING REPORT

16. TERMINATION

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

THAT this meeting now terminate.

Time: 7:55 p.m.

CARRIED
TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING
HELD ON TUESDAY, JANUARY 23, 2018
VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE:
Mayor Screech
Councillor Kowalewich
Councillor Mattson
Councillor Rogers
Councillor Weisgerber

REGRETS:

PRESENT ALSO:
K. Anema, Chief Administrative Officer
S. Jones, Director of Corporate Administration
L. Chase, Director of Development Services
D. Christenson, Director of Finance
P. Hurst, Director of Protective Services
J. Chow, Senior Planner
J. Davison, Planner
E. Bolster, Deputy Corporate Officer

23 members of the public
0 members of the press

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

THAT the agenda be amended to include items 8.1(c)(4)(d-f) and 11(b-c);

AND THAT the agenda be approved as amended.

CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

a) Minutes of the Council meeting held January 9, 2018

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the minutes of the Council meeting held January 9, 2018 be adopted as presented.

CARRIED

4. MAYOR’S REPORT

The Mayor noted that the tsunami alert that occurred in the morning of January 23, 2018 had the View Royal Fire Department evacuate approximately sixty homes in the municipality. The event was a good exercise for all involved and it also highlighted the need for a modern notification system.
He stated there will be a View Royal-hosted Council to Council dinner with the Songhees Nation this week.

5. PETITIONS & DELEGATIONS

a) A. Gage, West Coast Environmental Law, Re: Global Warming

Mr. Gage gave a PowerPoint presentation regarding climate change adaptation required by municipalities. He requested that the Town write to the largest twenty fossil fuel companies seeking compensation for the municipality’s adaptive responses to global warming impacts.

Council noted the more significant role of both the Federal and Provincial Governments in this issue.

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

C-07-18 THAT the Town write a letter to the largest twenty fossil fuel companies requesting reimbursement for the municipality’s additional costs attributable to adaptive responses associated with global warming impacts;

AND FURTHER THAT the appropriate ministries at the Federal and Provincial Governments be copied on these letters.

CARRIED

6. PUBLIC PARTICIPATION PERIOD

a) R. Gage, Shoreline Middle School student, thanked Council for passing a resolution to send a letter to fossil fuel companies.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Development Variance Permit No. 2017/03 – 53 Knollwood Road

1. Report dated January 17, 2018 from the Senior Planner

   The Senior Planner gave an overview of the application to Council.

2. Comments from the Applicant

   K. Newcombe, Tyko Design Ltd., described the design rationale for the project, noting the intent to retain existing greenspace.

   In response to a question from a Council member regarding a covenant to restrict subdivision, the Director of Development Services reiterated the November 14, 2017 Committee of the Whole information: a subdivision application would be highly unlikely given the property is in a development permit area and has minimal road frontage.

3. Comments from the Public
a) B. Drew, 51 Knollwood Road, stated that he and his wife support the application.

4. Correspondence

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

C-08-18 THAT Development Variance Permit No. 2017/03 – 53 Knollwood Road be approved. CARRIED

Councillor Mattson voted in the negative

b) Environmental Development Permit No. 2017/07 – 2215 Meadowvale Drive

1. Report dated January 18, 2018 from the Senior Planner

   The Senior Planner gave an overview of the application to Council.

   Council and staff discussed protection of the Streamside Protection and Enhancement Area.

2. Comments from the Applicant

3. Comments from the Public

4. Correspondence

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

C-09-18 THAT Development Permit No. 2017/07 be approved; AND THAT Development Permit No. 2017/07 include the following conditions:

1. Native vegetation is to be planted within the portion of the property that is within the Streamside Protection and Enhancement Area;
2. A landscape security deposit is to be submitted prior to building permit issuance for the provision and installation of native vegetation.

AND FURTHER THAT Development Permit No. 2017/07 include the following variance:

1. Variance to the minimum required siting of a primary building from rear lot line from 6.0m to 5.1m to permit the siting of a deck. CARRIED

c) 1708 Island Highway – Elements Casino Development Permit No. 2017/06 – Form and Character

1. Report dated January 16, 2018 from the Planner

   The Planner gave an overview of the application to Council.

   Council and staff discussed lighting of the signs (including light levels and adjustability); the possibility of requiring some type of cover over the electronic messaging portion of the N2 sign; and consistency of the refresh rate at this location with other businesses in the area.
2. Comments from the Applicant

C. Dikeakos, Chris Dikeakos Architects Inc., noted that the Casino has been and will continue to be a good neighbour. He described that, while the lighting will be subtle, the Casino is open to a conversation about light levels. C. Dikeakos stated that while the N2 sign faces Island Highway and should therefore not be an issue to residents at the COHO condominium, some type of cover could be acceptable if determined to be required by the Town.

3. Comments from the Public

a) S. Dana, 311 Stewart Avenue, questioned the need for so many variances and the amount of signage in many communities.

b) G. Ashmore, Strata President, COHO, stated his concerns regarding refresh rate of the proposed signage; light pollution; and sign reflection on roads when it is raining.

4. Correspondence

a) Letter received January 19, 2018 from S. Veldhuizen, 205-286 Wilfert Road, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the letter received January 19, 2018 from S. Veldhuizen, 205-286 Wilfert Road, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino be received.

CARRIED

b) Email dated January 17, 2018 from W. Campbell, 309-290 Wilfert Road, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the email dated January 17, 2018 from W. Campbell, 309-290 Wilfert Road, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino be received.

CARRIED

c) Email dated January 16, 2018 from D. Pollock, 1700 Island Highway, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the email dated January 16, 2018 from D. Pollock, 1700 Island Highway, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino be received.

CARRIED

d) Petition received January 23, 2018 from residents of 286 and 290 Wilfert Road, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino

MOVED BY: Councillor Weisgerber
THAT the petition received January 23, 2018 from residents of 286 and 290 Wilfert Road, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino be received.

CARRIED


MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the email dated January 20, 2018 from B. & A. Fisher, 1671 Island Highway, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino be received.

CARRIED


MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the letter dated January 19, 2018 from the Strata Council – 286 and 290 Wilfert Road, Re: Development Permit No. 2017/06 – 1708 Island Highway – Elements Casino be received.

CARRIED

C-10-18 THAT Council approve Development Permit 2017/06 as described within the report from the Planner titled “1708 Island Highway—Elements Casino DP2017/06 Form and Character” with the exception of the electronic messaging portion of the sign identified within the report as ‘N2’;

AND THAT the electronic messaging portion of the sign identified as ‘N2’ in the report be tabled for discussion at a regular meeting of Council;

AND THAT the daytime and nighttime maximum lighting levels (nits) for all signs be tabled for discussion at a regular meeting of Council;

AND THAT Development Permit 2017/06 include the following variances:

- variance to Section 50.2, from one freestanding sign to three freestanding signs per lot (signs N1, N2, N3);
- variance to Section 48.7.a.iii, not permitting a freestanding sign on a property with a front or flanking yard setback of less than 7.5m (signs N1, N2, N3);
- variance to Section 50.2, the minimum clearance of a freestanding sign from 2.4m to 1.2m (sign N2);
- variance to Section 50.2, the maximum sign area of a freestanding sign within Sign Zone 4 from $6m^2$ to $8.6m^2$(sign N2);
- variance to Section 50.2 the minimum clearance of a freestanding sign from 2.4m to 0m (sign N3);
Council Meeting Minutes  
January 23, 2018  
Page 6

- variance to Section 50.2 the maximum freestanding sign area in Sign Zone 4 from $6m^2$ to $6.6m^2$ (sign N3);
- variance to Section 48.6.q the maximum letter height from 16 inches to 28 1/2 inches (sign N3);
- variance to Section 48.7.b.v fascia signs location not being permitted more than 76cm above the second storey floor (signs N4, N5, N6); and
- variance to Section 48.6.q the maximum letter height from 16 inches to 16 5/8 inches (sign N5).

AND THAT Development Permit 2017/06 include the following conditions:

- light intensity and timing of illumination must be adjustable on all signs;
- illuminated signs must not be mounted at an upwards angle (more than 90 degrees from horizontal); and
- external sign illumination must not project light at an upwards angle (more than 90 degrees from horizontal).

CARRIED  
Councillor Rogers voted in the negative

d) Regional Growth Strategy Referral

1. Report dated January 17, 2018 from the Director of Development Services

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber

C-11-18 THAT the revised Regional Growth Strategy Bylaw No. 4017 dated January 2018 be accepted.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

MOVED BY: Councillor Mattson  
SECONDED: Councillor Rogers

C-12-18 THAT the draft Parks and Public Places Bylaw be referred to the Parks, Recreation and Environment Advisory Committee for information only.

CARRIED

MOVED BY: Councillor Mattson  
SECONDED: Councillor Rogers

C-13-18 THAT staff provide a map to Council of 30 km/h and 50 km/h speed limit areas within the Town.

CARRIED

8.3 OTHER REPORTS

9. CORRESPONDENCE

9.1 FOR ACTION

a) Letter dated January 12, 2018 from S. Price, Board Chair, Capital Regional District,  
Re: Council Support for Bylaw No. 4093

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

C-14-18 THAT a letter be sent to the Capital Regional District indicating the Town of View Royal’s support for “Capital Regional District Transportation Service Establishment Bylaw No. 4093, 2018”.

CARRIED

b) Email dated January 4, 2018 from J. Powell, 140 St. Giles Street, Re: Parks and Roads

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

C-15-18 THAT the email dated January 4, 2018 from J. Powell, 140 St. Giles Street, Re: Parks and Roads be referred to staff.

CARRIED

9.2 FOR INFORMATION

a) Email dated January 8, 2018 from C. & J. Olague, Re: Development of 1342/1352 Trans-Canada Highway

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the email dated January 8, 2018 from C. & J. Olague, Re: Development of 1342/1352 Trans-Canada Highway be received for information.

CARRIED

10. BYLAWS

a) Financial Plan Bylaw No. 967, 2017, Amendment Bylaw No. 987, 2018

1. Report dated January 18, 2018 from the Director of Finance

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

THAT the report dated January 18, 2018 from the Director of Finance titled “Financial Plan Bylaw No. 967, 2017, Amendment Bylaw No. 987, 2018” be received.

CARRIED

2. Financial Plan Bylaw No. 967, 2017, Amendment Bylaw No. 987, 2018
A Bylaw to Amend Financial Plan Bylaw No. 967, 2017

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber


CARRIED

11. NEW BUSINESS

a) Bus Shelter by the Overpass at Shoreline Middle School – Councillor Mattson
C-16-18  THAT the placement of a bus shelter on the north side of Island Highway near Shoreline Middle School be included in the 2018 budget deliberations for discussion. CARRIED

b) West Shore Parks and Recreation 2018 Budget – Councillor Mattson

Councillor Mattson described recent West Shore Parks and Recreation Board (WSPRS) budget discussions. It was confirmed by staff that a WSPRS budget presentation will be provided to the Town’s Committee of the Whole meeting in February.

c) 280 Island Highway – Councillor Mattson

Councillor Mattson asked that information be provided to an upcoming Committee of the Whole meeting regarding access/egress for the development at 280 Island Highway.

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91(2) of the Community Charter shall be excluded on the basis of Section 90(1)(e) - land, (l) – municipal measures. CARRIED

15. RISING REPORT

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

a) Six Mile Pub – Land Negotiations Update

From the January 23, 2018 In-Camera meeting:

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT Council resolution #C-95-17 be rescinded and be replaced with the following:

THAT, upon receipt of written confirmation of concurrence from the owner of 494/498 Island Highway:

• the Town of View Royal purchase a road dedication of approximately 284.9m² from the owner of 494/498 Island Highway for $68,407.15;
• the Town-initiated Zoning Bylaw amendment to establish a Floor Space Ratio for 494/498 Island Highway equivalent to the maximum buildable area available at the pre-road dedication lot size be brought forward for final reading consideration; and
• the Town of View Royal receive a statutory right-of-way for drainage purposes of approximately 168.5m² from the owner of 494/498 Island Highway;
AND THAT the Town’s authorized signatories execute the required documentation.  
CARRIED

16. TERMINATION

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT this meeting now terminate.  
Time: 8:53 p.m.  
CARRIED

MAYOR

CLERK
TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING
HELD ON TUESDAY, FEBRUARY 6, 2018
VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE:
Mayor Screech
Councillor Kowalewich
Councillor Mattson
Councillor Rogers
Councillor Weisgerber

REGRETS:

PRESENT ALSO:
S. Jones, Acting CAO/Director of Corporate Administration
L. Chase, Director of Development Services
D. Christenson, Director of Finance
P. Hurst, Director of Protective Services
J. Chow, Senior Planner
E. Bolster, Deputy Corporate Officer

20 members of the public
0 members of the press

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the agenda be approved amended to include items 8.1(a)(4)(a-d); 8.1(f) and 9.1(t);
AND THAT the agenda be approved as amended.

CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

a) Minutes of the Council meeting held January 23, 2018

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the minutes of the Council meeting held January 23, 2018 be adopted as presented.

CARRIED

4. MAYOR’S REPORT

5. PETITIONS & DELEGATIONS

6. PUBLIC PARTICIPATION PERIOD

a) I. Forbes, 118 Chancellor Avenue, expressed appreciation for the tsunami information session held February 5, 2018 and the consideration that Council will give to implementing a
mass notification system in 2018. He requested that Council consider an assessment of the January 23, 2018 tsunami warning response, including communications.

He noted that all residents need to take personal responsibility for their emergency preparedness and his neighbourhood intends to develop a neighbourhood-specific plan.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Development Permit No. 2017/03 – 1342/1352 Trans-Canada Highway

1. Report dated January 30, 2018 from the Senior Planner

   The Senior Planner gave an overview of the report to Council, noting the variances requested and changes made to the application since the December 12, 2017 special Council meeting.

   In response to a question, it was noted that no parking variances have been requested and it would be difficult to enforce covenants regarding the use of interior space, such as a garage.

2. Comments from the Applicant

   E. Barker, Architect, and B. Forth, Landscape Architect, noted that since the previous meeting there have been amendments made to the form and character of the development including the addition of more natural materials, muted colours, a stone fence feature, removal of corrugated siding, and enhanced landscaping.

3. Comments from the Public

   a) C. Olague, 48 Camden Avenue, thanked the applicant for efforts made to come to a positive conclusion.

   b) A. Faulkner-Killam, 26 Bastion Square, attorney for developer, urged Council to evaluate the application in light of the Town’s development permit guidelines.

4. Correspondence

   a) Email dated February 6, 2018 from C. Olague, Re: Development Permit No. 2017/03 – 1342/1352 Trans-Canada Highway

   b) Email dated February 6, 2018 from H. & M. Traa, 77 St. Giles Street, Re: Development Permit No. 2017/03 – 1342/1352 Trans-Canada Highway

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the email dated February 6, 2018 from C. Olague, Re: Development Permit No. 2017/03 – 1342/1352 Trans-Canada Highway be received.

CARRIED
THAT the email dated February 6, 2018 from H. & M. Traa, 77 St. Giles Street, Re: Development Permit No. 2017/03 – 1342/1352 Trans-Canada Highway be received.  

CARRIED

c) Letter dated February 2, 2018 from E. Ulanowski, Senior Administrative Secretary, Real Estate Division, Capital Regional District, Re: Development Permit No. 2017/03 – 1342/1352 Trans-Canada Highway

THAT the letter dated February 2, 2018 from E. Ulanowski, Senior Administrative Secretary, Real Estate Division, Capital Regional District, Re: Development Permit No. 2017/03 – 1342/1352 Trans-Canada Highway be received.  

CARRIED

THAT the email dated February 2, 2018 from C. Olague, Re: Development Permit No. 2017/03 – 1342/1352 Trans-Canada Highway be received.  

CARRIED

THAT Development Permit No. 2017/03 be approved;

AND THAT Development Permit No. 2017/03 include the following variances:

1. variance to the minimum siting of Block A from the front lot line (St. Giles Street) from 5.0m to 3.3m;
2. variance to the minimum siting of 5.0 from the flanking lot line (Trans-Canada Highway) to 4.7m for Block A and 2.6m for Block B;
3. variance to the maximum width of one driveway crossing for Block A from 7m to 8.5m;
4. variance to permit the siting of parking spaces in the front yard (St. Giles Street) from 1.2m to 0m for five spaces;
5. variance to the parking space gradient from 6% to 7% for nine parking spaces;
6. variance to the width of a maneuvering aisle from 7.6m to 6.0m for the central driveway; and
7. variance to the siting of accessory structures from 1.2m from a lot line to 0m for a community mailbox and for recycling and solid waste structures.

AND FURTHER THAT Development Permit No. 2017/03 include the following conditions:

1. Prior to building permit issuance, a s. 219 Land Title Act covenant shall be registered to prohibit vehicle parking in the main driveway. The driveway is also to be marked and/or signed accordingly.
2. No structures (e.g. retaining walls) or trees that would restrict vehicle turning movements out of individual driveways and parking spaces be placed within 0.8m of either side of the main driveway.
3. A security deposit acceptable to the Town for on-site landscaping is to be provided prior to building permit issuance.

CARRIED

b) 101 Presley Place (formerly 430 Six Mile Road) – Development Permit No. 2017/09 – Form and Character

1. Report dated January 29, 2018 from the Planner

   The Director of Development Services gave an overview of the report to Council.

   Council and staff discussed that future signage for the upper level businesses of the building would be addressed through a development permit application process at that time.

2. Comments from the Applicant

3. Comments from the Public

4. Correspondence

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

C-19-18 THAT Development Permit No. 2017/09 as described within the report from the Planner titled “131 Presley Place (formerly 430 Six Mile Road) Development Permit No. 2017/09 Form and Character” be approved;

AND THAT Development Permit No. 2017/09 include the following variance:

- variance to Land Use Bylaw, 1990, No. 35 Section 48.7.b.v, which does not permit a fascia sign elevation that is higher than that of any point on the window sill of any window in the second storey of the building.

CARRIED

c) Strategic Plan Priorities 2018 – Update

1. Report dated January 24, 2018 from the Chief Administrative Officer

MOVED BY: Councillor Rogers
SECONDED: Mayor Screech

THAT “collaborate with neighbouring municipalities to improve public communications for emergency/disaster events” be added as an action and specifically “acquire a regional mass notification system” be added as an initiative to the “Maintain Strong Relationships with our Neighbours” Strategic Plan Priority.

DEFEATED

Mayor Screech and Councillors Kowalewich, Mattson and Weisgerber voted in the negative

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber
C-20-18 THAT “collaborate with neighbouring municipalities to improve public communications for emergency/disaster events” be added as an action and specifically “acquire a mass notification system” be added as an initiative to the “Maintain Strong Relationships with our Neighbours” Strategic Plan Priority.

CARRIED

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

C-21-18 THAT the updated Strategic Plan Priorities for 2018 be approved as amended.

CARRIED

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

C-22-18 THAT Ted Robbins, General Manager of Integrated Water Services, Capital Regional District, be invited to a future Committee of the Whole meeting to discuss the Capital Regional District’s plans for post-disaster water supply and distribution.

CARRIED

d) Appointment of Bylaw Enforcement Officer and Business License Inspector

1. Report dated February 2, 2018 from the Fire Chief

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the previous appointment of Enzo Calla to the position of Bylaw Enforcement Officer and Business License Inspector be hereby rescinded;

AND THAT Mark Groulx be appointed as Bylaw Enforcement Officer and Business License Inspector.

CARRIED

e) 2018 UBCM Emergency Operations Centre Grant Application Approval

1. Report dated February 2, 2018 from the Emergency Management Officer

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-23-18 THAT the application for the 2018 Union of British Columbia Municipalities (UBCM) Emergency Operations Centre Grant be approved.

CARRIED

f) Comments on Letters Received Re: “View Royal Response to Tsunami Warning on January 23, 2018

1. Report dated February 6, 2018 from the Director of Protective Services

The Director of Protective Services gave an overview of the report to Council.

Council and staff discussed neighbourhood notification that was undertaken; potential acquisition of a mass notification system; numerous past and upcoming public education events; the need for individuals to familiarize themselves with other agencies’ plans as specific to their needs; View Royal’s leadership in the
region vis a vis emergency and disaster preparedness; and the requirement for individuals to make their own preparations for potential emergency and disaster events.

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the report dated February 6, 2018 from the Director of Protective Services titled “Comments on Letters Received Re: “View Royal Response to Tsunami Warning on January 23, 2018” be received for information.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS

a) Minutes of the Parks, Recreation and Environment Advisory Committee meeting held January 30, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the minutes of the Parks, Recreation and Environment Advisory Committee meeting held January 30, 2018 be received.

CARRIED

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT staff relocate the pedestrian/bike trail in View Royal Park so it does not pass through the playground area.

DEFEATED

Mayor Screech and Councillors Mattson and Weisgerber voted in the negative

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Mattson

THAT the recommendation from the Parks, Recreation and Environment Committee regarding the relocation of a pedestrian/bike trail in View Royal Park be received.

CARRIED

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

C-24-18 THAT the installation of a pedestrian bridge over Craigflower Creek from Parkcrest Drive easement into View Royal Park by 2022 be referred to the 2018 budget deliberations.

CARRIED

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

C-25-18 THAT the installation of user pay electric vehicle charging stations at View Royal Town Hall and Centennial Park in 2018 be referred to staff for comment and potential policy development.

CARRIED
C-26-18 THAT the completion of the circular path within Eagle Creek Trail in 2018 be referred to the 2018 budget deliberations.

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

CARRIED

THAT the recommendation from the Parks, Recreation and Environment Committee regarding the Land Manager Pollinator Plant Workshop be received.

MOVED BY: Mayor Screech
SECONDED: Councillor Rogers

THAT the recommendation from the Parks, Recreation and Environment Committee regarding the Land Manager Pollinator Plant Workshop be received.

CARRIED

b) Minutes of the Community Development Advisory Committee meeting held January 30, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the minutes of the Community Development Advisory Committee meeting held January 30, 2018 be received.

CARRIED

c) Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held December 14, 2017

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held December 14, 2017 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

a) Letter dated January 31, 2018 from D. & J. Bee, 120 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from D. & J. Bee, 120 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

b) Letter dated January 31, 2018 from J. & B. Muntor, 100 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from J. & B. Muntor, 100 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.
c) Letter dated January 31, 2018 from L. Wood, 104 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from L. Wood, 104 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

d) Letter dated January 31, 2018 from I. Fouracres, 148 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from I. Fouracres, 148 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

e) Letter dated January 31, 2018 from D. & M. Davies, 156 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from D. & M. Davies, 156 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

f) Letter dated January 31, 2018 from C. & J. Pedersen, 164 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from C. & J. Pedersen, 164 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

g) Letter dated January 31, 2018 from S. Walia, 125 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from S. Walia, 125 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

h) Letter dated January 31, 2018 from Resident, 127 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from Resident, 127 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.  

CARRIED

i) Letter dated January 31, 2018 from R. Koller, 114 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from R. Koller, 114 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.  

CARRIED

j) Letter dated January 31, 2018 from S. Custock & J. Nodwell, 110 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from S. Custock & J. Nodwell, 110 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.  

CARRIED

k) Letter dated January 31, 2018 from W. Garside, 138 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from W. Garside, 138 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.  

CARRIED

l) Letter dated January 31, 2018 from J. & D. Schramek, 96 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from J. & D. Schramek, 96 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.  

CARRIED

m) Letter dated January 31, 2018 from I. Forbes & A. Olsen, 118 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from I. Forbes & A. Olsen, 118 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.
n) Letter dated January 31, 2018 from M. Beland, 130 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from M. Beland, 130 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

o) Letter dated January 31, 2018 from J. Powell, 140 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from J. Powell, 140 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

p) Letter dated January 31, 2018 from D. &L. Critchley, 132 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from D. & L. Critchley, 132 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

q) Letter dated January 31, 2018 from D. Mackay, 126 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from D. Mackay, 126 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

r) Letter dated January 31, 2018 from D. & A. Snowden, 128A St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from D. & A. Snowden, 128A St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.

CARRIED

s) Letter dated January 31, 2018 from D. Turner, 129 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from D. Turner, 129 St. Giles Street, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.  

CARRIED

t) Letter dated January 31, 2018 from L. Riches, 92 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the letter dated January 31, 2018 from L. Riches, 92 Chancellor Avenue, Re: View Royal Response to Tsunami Warning on January 23, 2018 be received.  

CARRIED

9.2 FOR INFORMATION

a) Letter dated January 26, 2018 from I. Bourhill, Director of Planning, City of Colwood, Re: Rezoning Application RZ-17-004

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

C-27-18 THAT a letter of objection be sent to the City of Colwood regarding their application to rezone the land located at the corner of Ocean Boulevard and Island Highway for the following reasons:

- the current use of the land as a park and ride provides a valuable facility that contributes to regional transportation solutions and resultantly makes a positive contribution to reductions in the region’s greenhouse gas emissions;
- the park and ride provides overflow parking for events at the neighbouring public recreation facility; and
- an alternative park and ride site with the same or greater number of stalls has not been identified to replace this critical facility.

AND THAT Council seek clarity from the City of Colwood as to the circumstances and/or conditions under which this land became road right of way and also how, as a result of those circumstances and/or conditions, ownership would necessarily be conferred to the City of Colwood upon creation of title.

CARRIED

10. BYLAWS

a) Financial Plan Bylaw No. 967, 2017, Amendment Bylaw No. 987, 2018
A Bylaw to Amend Financial Plan Bylaw No. 967, 2017

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers


CARRIED

11. NEW BUSINESS

12. QUESTION PERIOD
a) S. Januszewski, 192 Werra Road, inquired as to the likelihood of water coming from Esquimalt Harbour into Portage Inlet overland in the event of a tsunami.

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91(2) of the *Community Charter* shall be excluded on the basis of Section 90(1)(k) – municipal service.

CARRIED

15. RISING REPORT

16. TERMINATION

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT this meeting now terminate.
Time: 8:42 p.m.

CARRIED

______________________________  ______________________________
MAYOR                             CORPORATE OFFICER
PRESENT WERE: Mayor Screech  
Councillor Kowalewich  
Councillor Mattson  
Councillor Rogers  
Councillor Weisgerber  

REGRETS:  
S. Jones, Deputy CAO/Director of Corporate Administration  
L. Chase, Director of Development Services  
D. Christenson, Director of Finance  
J. Rosenberg, Director of Engineering  
P. Hurst, Director of Protective Services  
S. Vella, Manager of Accounting  
E. Bolster, Deputy Corporate Officer  

PRESENT ALSO:  
0 members of the public  
1 members of the press  

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:00 p.m.  

2. APPROVAL OF AGENDA  
MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  
THAT the agenda be amended to include items 8.1(b) and 9.2(a-b) and 11(a-b);  
AND THAT the agenda be approved as amended.  
CARRIED  

3. MINUTES, RECEIPT & ADOPTION OF  
a) Minutes of the Council meeting held February 6, 2018  
MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  
THAT the minutes of the Council meeting held February 6, 2018 be adopted as presented.  
CARRIED  

4. MAYOR’S REPORT  

5. PETITIONS & DELEGATIONS  

6. PUBLIC PARTICIPATION PERIOD  
a) D. Faulks, 196 Werra Road, noted that he had just attended the BC Transit open house for a proposed regional handyDART facility at 2401 Burnside Road West. He stated he was disappointed to see that the proposed buildings may be sited immediately adjacent to the Galloping Goose Regional Trail, eliminating the opportunity for rail on that corridor in the future.
It was noted that the Galloping Goose Regional Trail has not been identified as a rail corridor and is not sited within its right-of-way as it traverses a portion of 2401 Burnside Road West.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) 2018-2022 Five Year Financial Plan Deliberations

1. Orientation and Overview

   The Director of Finance provided Council with information regarding the 2018-2022 Financial Plan, specifically the budget schedule and process, the budget binder organization and budget starting points.

2. Operating Budgets

   Council reviewed Tab 9, Schedule F, page 45 of the budget binder and supported the non-core items listed with the following changes:

   - Development/asset management coordinator FT position – reduce to eight months for 2018 to reflect anticipated start date and subsequent years to be the full twelve months;
   - Parson’s Bridge repainting – $30,000 fund from future operating expenditure reserve and not taxation;
   - Centennial Park building – roof replacement – $10,000 fund from future operating expenditure reserve and not taxation;
   - Development of road ends – consultation/design – defer full program to 2019 and future years;
   - Parks signage and branding-design – remove from budget and discuss with Parks, Recreation and Environment Advisory Committee;
   - Trails Master Plan development – $25,000 fund from future operating expenditure reserve and not taxation;
   - Bylaw Clerk (half time) – reduce to eight months for 2018 to reflect anticipated start date and subsequent years to be the full twelve months;
   - Wetlands dredging and invasive species removal – $5,000 fund from surplus and not taxation;
   - Parks and trails map update – $4,500 fund from future operating expenditure reserve and not taxation; and
   - Welland Legacy Park – reduced to $2,500 from Casino reserve account for projects to be agreed upon between LifeCycles and staff.

b) 2018-2022 Financial Plan Input from Open House

   1. Report dated February 20, 2018 from the Director of Finance

   MOVED BY: Councillor Weisgerber
   SECONDED: Councillor Rogers

   THAT the report dated February 20, 2018 from the Director of Finance titled “2018-2022 Financial Plan Input from Open House” be received for information.

   CARRIED
8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-28-18 THAT $1,500 be included in the 2018 budget to allow for the construction of up to ten garden beds in View Royal Park as determined between the View Royal Park Community Garden Society and staff.

CARRIED

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-29-18 THAT all recreational cannabis land uses in the municipality be prohibited before July 1, 2018 with amendments to the Zoning Bylaw and other associated regulatory and enforcement bylaws.

CARRIED

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-30-18 THAT the property owners within the St. Giles Street neighbourhood north of Trans-Canada Highway be canvassed regarding the possibility of renaming that portion of St. Giles Street.

CARRIED

MOVED BY: Councillor Kowalewich
SECONDED: Councillor Mattson

C-31-18 THAT a letter be sent to the property owner of 33 Helmcken Road (Eagle Creek Village Property Ltd.) requesting the installation of pedestrian walkway on the westerly side of their private driveway located off of Watkiss Way for pedestrian safety.

CARRIED

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-32-18 THAT the 2018 Greater Victoria Public Library budget be approved as presented at the February 13, 2018 Committee of the Whole meeting.

CARRIED

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-33-18 THAT the amended 2018 West Shore Parks and Recreation Society budget be approved as presented at the February 13, 2018 Committee of the Whole meeting.

CARRIED

8.3 OTHER REPORTS

1. Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held January 18, 2018

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber
THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held January 18, 2018 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

9.2 FOR INFORMATION

a) Email dated February 15, 2018 from D. Critchley, 132 St. Giles Street, Re: Five Year Financial Plan

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the email dated February 15, 2018 from D. Critchley, 132 St. Giles Street, Re: Five Year Plan be received for information.

CARRIED

b) Letter dated February 12, 2018 from B. Stavdal, 32-108 Aldersmith Place, Re: 2018 Budget – Aldersmith Place/Admirals Road

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the letter dated February 12, 2018 from B. Stavdal, 32-108 Aldersmith Place, Re: 2018 Budget – Aldersmith Place/Admirals Road be received for information.

CARRIED

10. BYLAWS

11. NEW BUSINESS

a) Esquimalt Harbour Practices and Procedures

Council discussed the content of an email sent by an Esquimalt Harbour property owner in regard to Esquimalt Harbour Practices and Procedures.

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-34-18 THAT a representative from the Queen’s Harbour Master, Department of National Defence be invited to a Committee of the Whole meeting to discuss the Esquimalt Harbour Practices and Procedures.

CARRIED

b) Sidewalk on Admirals Road

The Mayor noted that he had a meeting with Mr. S. Thomas, resident of Esquimalt Nation, requesting that a sidewalk be installed along Admirals Road from Hallowell Road to Craigflower Road.

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson
C-35-18 THAT a letter be sent to the Ministry of Transportation and Infrastructure requesting that a sidewalk be installed on the east side of Admirals Road from Hallowell Road to Craigflower Road.

CARRIED

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

15. RISING REPORT

MOVED BY: Councillor
SECONDED: Councillor

C-36-18 a) Advisory Committee Appointments

From the February 20, 2018 In-Camera meeting:

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Mattson

THAT Richard Baker be appointed and Angela Hanes and Kyle Porter be re-appointed to the Community Development Advisory Committee from March 1, 2018 to February 29, 2020;

AND THAT Ashley Mitchell be appointed and Richard Bickel and Lindsey McCrank be re-appointed to the Parks, Recreation and Environment Advisory Committee from March 1, 2018 to February 29, 2020.

CARRIED

16. TERMINATION

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT this meeting now terminate.
Time: 9:14 p.m.

CARRIED

________________________________________________________
MAYOR

________________________________________________________
CLERK
TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING
HELD ON TUESDAY, MARCH 6, 2018
VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Mattson
Councillor Rogers
Councillor Weisgerber

REGRETS: K. Anema, Chief Administrative Officer
S. Jones, Director of Corporate Administration
D. Christenson, Director of Finance
J. Rosenberg, Director of Engineering
P. Hurst, Director of Protective Services
E. Bolster, Deputy Corporate Officer

PRESENT ALSO: 2 members of the public
0 members of the press

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the agenda be amended to include items 7(a), 8.1(c), 9.1(c), 9.2(b-c) and 11(a);
AND THAT the agenda be approved as amended.

CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

a) Minutes of the Special Council meeting held February 20, 2018

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the minutes of the Special Council meeting held February 20, 2018 be adopted as presented.

CARRIED

b) Minutes of the Council meeting held February 20, 2018

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the minutes of the Council meeting held February 20, 2018 be adopted as presented.

CARRIED

4. MAYOR’S REPORT

5. PETITIONS & DELEGATIONS
6. **PUBLIC PARTICIPATION PERIOD**

   a) D. Faulks, 196 Werra Road, asked if the Galloping Goose Regional Trail is a rail corridor and would like to see the land under the Trail preserved as a rail corridor.

   b) R. Teves, 2372 Chilco Road, stated her interest in keeping chickens on her property located in the CD-16 zone.

7. **BUSINESS ARISING FROM PREVIOUS MINUTES**

   a) **CREST Communications Tower – Councillor Rogers**

   Councillor Rogers inquired as to other possible sites in View Royal for the proposed CREST communications monopole. He requested that when the matter comes forward again, that the pros and cons of a Nursery Hill Park siting be described.

8. **REPORTS**

   **8.1 STAFF REPORTS**

   a) **Appointment of Chief Election and Deputy Chief Election Officers**

   1. Report dated February 23, 2018 from the Director of Corporate Administration

   **MOVED BY:** Councillor Weisgerber  
   **SECONDED:** Councillor Rogers

   **C-37-18** THAT, pursuant to Section 58(1) of the *Local Government Act*, that Kenneth Lyle Schaalje be appointed Chief Election Officer for conducting the 2018 general local elections; AND THAT Marion Bernice Villines and Elena Bertina Bolster be appointed Deputy Chief Election Officers for the 2018 general local elections.  
   **CARRIED**

   b) **2018-2022 Financial Plan Approval**

   1. Report dated March 1, 2018 from the Director of Finance

   It was noted that 2018 View Royal Park funding is intended to include playground equipment; modifications to the circular trail; bike skills area design, consultation, and potentially some initial work; and $1,500 for up to ten garden beds as determined between the View Royal Park Community Garden Society and staff.

   **MOVED BY:** Councillor Weisgerber  
   **SECONDED:** Councillor Mattson

   **C-38-18** THAT the 2018-2022 Financial Plan be approved in principle and further that the 2018-2022 Five-Year Financial Plan bylaw be prepared for consideration at the next Council meeting.  
   **CARRIED**

   c) **Chilco Trails Budget 2018-19**

   1. Report dated March 5, 2018 from the Director of Development Services

   **MOVED BY:** Councillor Weisgerber  
   **SECONDED:** Councillor Rogers
C-39-18 THAT the proposed 2018-2022 Financial Plan be amended to advance Phase 4 of the Chilco Trails Project from 2019 to 2018 and that it be funded from the Gas Tax Community Works Fund;

AND THAT the project budget be increased by $15,000 to a total budget of $140,000 to account for cost increases and inflation.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS

9. CORRESPONDENCE

9.1 FOR ACTION

a) Email dated February 27, 2018 from C. Peters, BC’s Anti-Human Trafficking Educator, Re: Child Sex Trafficking in BC Municipalities and How to Stop it

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber

C-40-18 THAT the Town write a letter to Premier John Horgan and Public Safety Minister/Solicitor General, Mike Farnworth, stating the need for a Human Trafficking Task Force and enforcement of the Protection of Communities and Exploited Persons Act.

CARRIED

b) Email dated February 21, 2018 from B. Teves, 2372 Chilco Road, Re: Keeping of Chickens in the CD-16 Zone

The Director of Corporate Services noted that the Zoning Bylaw sets the minimum lot size for the keeping of chickens at 600 m² and 2372 Chilco Road is 530 m².

Council and staff discussed potential options.

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber

C-41-18 THAT the email dated February 21, 2018 from B. Teves, 2372 Chilco Road, Re: Keeping of Chickens in the CD-16 Zone, be referred to staff for a report on options for the keeping chickens in the CD-16 zone.

CARRIED

c) Letter dated March 1, 2018 from Chief R. Sam, Songhees Nation, Re: 2020 North American Indigenous Games

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

C-42-18 THAT the Town of View Royal provide a letter of support in principle to the Songhees Nation regarding their bid to host the 2020 North American Indigenous Games.

CARRIED

9.2 FOR INFORMATION
a) Letter dated February 21, 2018 from Mayor Finall, District of North Saanich, Re: Marijuana Addiction Treatment, Prevention and Education

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber

THAT the letter dated February 21, 2018 from Mayor Finall, District of North Saanich, Re: Marijuana Addiction Treatment, Prevention and Education be received for information.

CARRIED

b) Letter dated March 1, 2018 from I. Howat, Chief Administrative Officer, City of Colwood, Re: West Shore Parks and Recreation Society 2018 Deficit Budget

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber

THAT the letter dated March 1, 2018 from I. Howat, Chief Administrative Officer, City of Colwood, Re: West Shore Parks and Recreation Society 2018 Deficit Budget be received for information.

CARRIED

c) Letter dated February 15, 2018 from M. Crothers, President and Country Chair, Shell Canada, Re: Response to Town of View Royal Letter

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber

THAT the letter dated February 15, 2018 from M. Crothers, President and Country Chair, Shell Canada, Re: Response to Town of View Royal Letter be received for information.

CARRIED

10. **BYLAWS**

11. **NEW BUSINESS**

   a) **Drone Technology**

MOVED BY: Councillor Rogers  
SECONDED: Mayor Screech

C-43-18 That staff work with Capital Regional District Parks staff to assess the feasibility of employing drone technology in Thetis Lake Regional Park for fire detection and search and rescue services.

CARRIED

12. **QUESTION PERIOD**

13. **MOTIONS & NOTICES OF MOTION**

14. **CLOSED MEETING RESOLUTION**

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified
under Section 91 (2) of the Community Charter shall be excluded on the basis of Section 90 (1)(k) – municipal service.  

CARRIED

15.  RISING REPORT

16.  TERMINATION

MOVED BY:  Councillor Weisgerber  
SECONDED:  Councillor Rogers

THAT this meeting now terminate.  
Time: 7:31 p.m.  

CARRIED

MAYOR  

CLERK
1. CALL TO ORDER  
(Mayor Screech)

2. APPROVAL OF AGENDA  
(motion to approve)

3. MINUTES, RECEIPT & ADOPTION OF  
(motion to adopt)

4. MAYOR’S REPORT

5. PETITIONS & DELEGATIONS

6. PUBLIC PARTICIPATION PERIOD

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) Fire Dispatch Selection

1. Report dated March 3, 2018 from Joint RFP Partner Staff  
Staff Recommendation:

        THAT the Fire Dispatch Proposal received from the City of Surrey in response to the joint Fire Dispatch RFP process be accepted as the preferred proposal and that staff begin the process to conclude transition program and contract.

2. Letter dated March 2, 2018 from P. Thorkelsson, CAO, District of Saanich, Re: Extension of Fire Dispatch Agreement

3. Letter to P. Thorkelsson, CAO, District of Saanich from K. Anema, CAO, Town of View Royal, Re: Extension of Fire Dispatch Agreement

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS  
(motion to receive)

9. CORRESPONDENCE

9.1 FOR ACTION
9.2 FOR INFORMATION

10. BYLAWS

a) 2018-2022 Five Year Financial Plan

1. Report dated March 8, 2018 from the Director of Finance

   Staff Recommendation:

   THAT Council introduce and give first, second and third readings to Financial Plan Bylaw No. 988, 2018.

2. Financial Plan Bylaw No. 988, 2018
   A Bylaw to Authorize the Financial Plan for the Years 2018-2022 (first, second and third reading)

11. NEW BUSINESS

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

15. RISING REPORT

16. TERMINATION

Next Regular Council Meeting: Tuesday, March 20, 2018 at 7:00 p.m.
TO: Council DATE: March 3, 2018
FROM: Joint RFP Partner staff MEETING: March 13, 2018

FIRE DISPATCH SELECTION

RECOMMENDATION:

THAT the Fire Dispatch Proposal received from the City of Surrey in response to the joint Fire Dispatch RFP process be accepted as the preferred proposal and that staff begin the process to conclude transition program and contract.

PURPOSE OF REPORT:

To select a Fire Dispatch Service Provider for our Fire Department in conclusion to the joint RFP issued by the City of Colwood, the Township of Esquimalt, the District of North Saanich, the Township of Sidney, and the Town of View Royal.

BACKGROUND:

The District of Saanich convened a meeting on November 18, 2017 including Fire Chiefs and CAOs representing municipalities receiving the Dispatch Services from the District of Saanich. The purpose of this meeting was to convey that the District of Saanich was moving to a new model of charging dispatch services resulting in excessive increases in costs for the Town of View Royal and others within the Capital Regional District.

As stewards of the public purse, it was difficult to justify a doubling of dispatch costs when there are other providers that likely charge considerably less. Staff, working other municipalities, have developed an RFP suitable for a joint submission.

Fire Dispatch Request for Proposals 2018-911 Fire was sent January 31, 2018 to Dispatch Service Providers including the CRD/City of Langford, the District of Saanich, the City of Campbell River, E-COMM, the City of Surrey, the City of Kelowna, the City of Kamloops, and the City of Prince George. The closing date for the RFP was February 23, 2018.
DISCUSSION:

March 2, 2018 Fire Chiefs and CAO office representatives attended at the Town of View Royal fire hall to collectively open and evaluate the proposals submitted in response to the joint Request for Proposals.

Three proposals were received including the City of Surrey, the District of Saanich and the CRD/City of Langford.

The following criteria was used in our evaluation of the:

- Transition to CREST Radio Network
- NFPA 1221 Standard for Installation, Maintenance, and Use of Emergency Services Communications Systems
- NFPA 1061 Standards for Professional Qualifications for Public Safety Telecommunications Personnel
- NFPA 1561 Standard on Emergency Services Incident Management System and Command Safety
- General Assessment and intended contract language
- Records Management System
- Fire Underwriters Score
- Transition from Current Provider
- Cost

The Fire Chiefs in attendance reviewed and evaluated the performance type criteria while the CAO representatives reviewed and evaluated the costs associated with each proposal and the contract language proposed. The outcome of our evaluation concluded that proposal received from the City of Surrey is the preferred proposal.

The City of Surrey currently provides Fire Dispatch Service to its own forces and also has contracts for 911 Secondary Service Answering Point for fire, rescue and medical incidents for more than 30 jurisdictions including North Vancouver, West Vancouver, communities in the Squamish Lillooet Regional District and communities in the Columbia Shuswap Regional District.

The Surrey Fire Regional Dispatch Centre operates in a facility that has been built to be a hardened post-disaster rated facility. Surrey Fire Dispatch has a back-up evacuation site which is also a hardened post-disaster rated facility.
BUDGET:

The following table describes a comparison of the annual service costs proposed of the three submissions received.

Detailed Annualized Cost proposals:

<table>
<thead>
<tr>
<th>Description</th>
<th>Saanich</th>
<th>Surrey</th>
<th>CRD</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of View Royal</td>
<td>$132,800.00</td>
<td>$69,300.00</td>
<td>$100,640.00</td>
<td>2018</td>
</tr>
<tr>
<td>Town of View Royal</td>
<td>$136,500.00</td>
<td>$71,379.00</td>
<td>$107,366.00</td>
<td>2019</td>
</tr>
<tr>
<td>Town of View Royal</td>
<td>$140,300.00</td>
<td>$73,520.00</td>
<td>$114,260.00</td>
<td>2020</td>
</tr>
<tr>
<td>Town of View Royal</td>
<td>$144,300.00</td>
<td>$75,726.00</td>
<td>$117,116.00</td>
<td>2021</td>
</tr>
<tr>
<td>Town of View Royal</td>
<td>$148,300.00</td>
<td>$77,998.00</td>
<td>$120,044.00</td>
<td>2022</td>
</tr>
<tr>
<td>Town of View Royal TOTAL</td>
<td>$702,200.00</td>
<td>$367,923.00</td>
<td>$559,426.00</td>
<td></td>
</tr>
<tr>
<td>City of Colwood</td>
<td>$128,800.00</td>
<td>$103,400.00</td>
<td>$136,741.00</td>
<td>2018</td>
</tr>
<tr>
<td>City of Colwood</td>
<td>$132,400.00</td>
<td>$106,502.00</td>
<td>$145,880.00</td>
<td>2019</td>
</tr>
<tr>
<td>City of Colwood</td>
<td>$136,100.00</td>
<td>$109,697.00</td>
<td>$155,247.00</td>
<td>2020</td>
</tr>
<tr>
<td>City of Colwood</td>
<td>$139,900.00</td>
<td>$112,988.00</td>
<td>$159,128.00</td>
<td>2021</td>
</tr>
<tr>
<td>City of Colwood</td>
<td>$143,800.00</td>
<td>$116,378.00</td>
<td>$163,106.00</td>
<td>2022</td>
</tr>
<tr>
<td>City of Colwood TOTAL</td>
<td>$681,000.00</td>
<td>$548,965.00</td>
<td>$760,102.00</td>
<td></td>
</tr>
<tr>
<td>Township of Esquimalt</td>
<td>$196,200.00</td>
<td>$95,700.00</td>
<td>$143,198.00</td>
<td>2018</td>
</tr>
<tr>
<td>Township of Esquimalt</td>
<td>$201,700.00</td>
<td>$98,571.00</td>
<td>$152,768.00</td>
<td>2019</td>
</tr>
<tr>
<td>Township of Esquimalt</td>
<td>$207,300.00</td>
<td>$101,528.00</td>
<td>$162,577.00</td>
<td>2020</td>
</tr>
<tr>
<td>Township of Esquimalt</td>
<td>$213,200.00</td>
<td>$104,574.00</td>
<td>$166,641.00</td>
<td>2021</td>
</tr>
<tr>
<td>Township of Esquimalt</td>
<td>$219,100.00</td>
<td>$107,711.00</td>
<td>$170,807.00</td>
<td>2022</td>
</tr>
<tr>
<td>Township of Esquimalt TOTAL</td>
<td>$1,037,500.00</td>
<td>$508,084.00</td>
<td>$795,991.00</td>
<td></td>
</tr>
<tr>
<td>District of North Saanich</td>
<td>$91,200.00</td>
<td>$44,000.00</td>
<td>$96,309.00</td>
<td>2018</td>
</tr>
<tr>
<td>District of North Saanich</td>
<td>$93,800.00</td>
<td>$45,320.00</td>
<td>$102,745.00</td>
<td>2019</td>
</tr>
<tr>
<td>District of North Saanich</td>
<td>$96,400.00</td>
<td>$46,680.00</td>
<td>$109,342.00</td>
<td>2020</td>
</tr>
<tr>
<td>District of North Saanich</td>
<td>$99,000.00</td>
<td>$48,080.00</td>
<td>$112,076.00</td>
<td>2021</td>
</tr>
<tr>
<td>District of North Saanich</td>
<td>$101,800.00</td>
<td>$49,522.00</td>
<td>$114,878.00</td>
<td>2022</td>
</tr>
<tr>
<td>District of North Saanich TOTAL</td>
<td>$482,200.00</td>
<td>$233,602.00</td>
<td>$535,350.00</td>
<td></td>
</tr>
<tr>
<td>Town of Sidney</td>
<td>$114,800.00</td>
<td>$53,350.00</td>
<td>$94,670.00</td>
<td>2018</td>
</tr>
<tr>
<td>Town of Sidney</td>
<td>$117,900.00</td>
<td>$54,951.00</td>
<td>$100,997.00</td>
<td>2019</td>
</tr>
<tr>
<td>Town of Sidney</td>
<td>$121,300.00</td>
<td>$56,599.00</td>
<td>$107,482.00</td>
<td>2020</td>
</tr>
<tr>
<td>Town of Sidney</td>
<td>$124,700.00</td>
<td>$58,297.00</td>
<td>$110,169.00</td>
<td>2021</td>
</tr>
<tr>
<td>Town of Sidney</td>
<td>$128,200.00</td>
<td>$60,046.00</td>
<td>$112,923.00</td>
<td>2022</td>
</tr>
<tr>
<td>Town of Sidney TOTAL</td>
<td>$606,900.00</td>
<td>$283,243.00</td>
<td>$526,241.00</td>
<td></td>
</tr>
<tr>
<td>Grand Total of Costs</td>
<td>$3,509,800.00</td>
<td>$1,941,817.00</td>
<td>$3,177,110.00</td>
<td></td>
</tr>
</tbody>
</table>
The table above describes the annual fees described in the three proposals received. The center cost column in the table describes the lowest cost proposal, which is received from the City of Surrey. In addition to the annual fees the City of Surrey identified a non-recurring charge of $6,000 in the first year of operation to cover training and implementation costs.

Recognizing that we will be well past the 1st quarter of 2018 our budgets for the current year will include a portion of costs paid to the District of Saanich, our current provider, and a portion of the 2018 estimates received from the City of Surrey.

The District of Saanich has recognized that the timelines established for the RFP do not align well with current contractual arrangements and is prepared to offer (subject to Saanich Council’s approval) a further brief extension of one month, until April 30, at current rates, in order to allow sufficient time for the RFP process to proceed to conclusion.

CREST

CREST has advised that the price from Motorola for a 2 console configuration “somewhere” outside of the CREST zone to achieve the same functionality as currently received is a very rough figure of about $150K for the hardware and another $25K for Motorola services. Historically CREST has supplied these consoles to existing dispatch providers in the region.

The City of Surrey is currently a user of a Motorola P25 radio site controller for dispatch console connectivity to the radio network. It is possible for Surrey Fire Dispatch to connect directly to the CREST P25 network and provide voice dispatch services directly to the purchasers through the existing network infrastructure. The non-core municipalities are scheduled to see transmitters in P25 format added through the CREST program in 2018.

RECOMMENDATION:

THAT the Fire Dispatch Proposal received from the City of Surrey in response to the joint Fire Dispatch RFP process be accepted as the preferred proposal and that staff begin the process to conclude transition program and contract.
RECOMMEND APPROVAL:

TOWN OF VIEW ROYAL

__________________________________________________________  __________________________
Kim Anema, Chief Administrative Officer  Paul Hurst, Fire Chief

CITY OF COLWOOD

__________________________________________________________  __________________________
Ian Howat, Chief Administrative Officer  John Cassidy, Fire Chief

TOWNSHIP OF ESQUIMALT

__________________________________________________________  __________________________
Laurie Hurst, Chief Administrative Officer  Chris Jancowski, Fire Chief

TOWN OF SIDNEY

__________________________________________________________  __________________________
Randy Humble, Chief Administrative Officer  Brett Mikkelson, Fire Chief

DISTRICT OF NORTH SAANICH

__________________________________________________________  __________________________
Rob Buchan, Chief Administrative Officer  John Trelford, Fire Chief
March 2, 2018

Mr. Kim Anema, Chief Administrative Officer
Town of View Royal
45 View Royal Avenue
Victoria, B.C. V9B 1A6

Dear Mr. Anema:

Very recently the Town of Sidney inquired about a potential further extension of their Fire Dispatch agreement to the end of Q2 2018 (June 30). As you are aware, there is an active Request for Proposal (RFP) concerning those services of which the Town of View Royal is an active participant in.

As Saanich is a proponent and has submitted a proposal for consideration of the purchasers in response to the above mentioned RFP, it would be inappropriate for Saanich to enter into discussions of alternate service terms and pricing at this time.

However, in recognition of the fact the timelines established for the RFP do not align well with current contractual arrangements Saanich has with the five agencies who issued the above mentioned RFP, Saanich is prepared to offer (subject to Saanich Council's approval) a further brief extension of one month, until April 30, at current rates, in order to allow sufficient time for the RFP process to proceed to a conclusion.

The Town of Sidney Council has accepted Saanich's proposal in this regard and we would like to make available this same offer to the Town of View Royal.

We will be proceeding to Saanich Council for approval of the Sidney contract extension on March 19, 2018. If View Royal wishes to pursue this same option I would ask that you notify me not later than March 9, 2018.

Sincerely,

Paul H. Thorkelsson
M. Arch., MPA, Architect-AIBC
Chief Administrative Officer

c: His Worship, Mayor David Screech and Council, Town of View Royal
Paul Hjort, Fire Chief, View Royal Fire Department
His Worship, Mayor Richard Atwell and Council, District of Saanich
Michael Burgess, Fire Chief, Saanich Fire Department
March 8, 2018

Paul H. Thorkelsson,
Chief Administrative Officer
District of Saanich
770 Vernon Avenue
Victoria, BC V8X 2W7

Dear Paul,

RE: Extension of Fire Dispatch Agreement

Thank you for your letter of March 2, 2018 and the opportunity for an extension of the existing dispatch agreement to April 30, 2018, in recognition that the Request for Proposals process does not align well with the existing expiry date.

We do appreciate your consideration and accept your offer to extend.

Sincerely,

Kim Anema, CPA CGA
Chief Administrative Officer

cc: Town of View Royal Council
Paul Hurst, Fire Chief
TOWN OF VIEW ROYAL
SPECIAL COUNCIL REPORT

TO: Council

FROM: D. Christenson
Director of Finance

DATE: March 8, 2018

MEETING DATE: March 13, 2018

2018 – 2022 Five Year Financial Plan

RECOMMENDATION:


CHIEF ADMINISTRATIVE OFFICER’S COMMENTS:

I concur with the recommendation.

PURPOSE OF REPORT:

To give the first three readings to the Financial Plan Bylaw.

BACKGROUND:


It is now in order for Council to consider the Five Year Financial Plan Bylaw.

RECOMMENDATION:


SUBMITTED BY: D. Christenson, Director of Finance

REVIEWED BY: K. Anema, Chief Administrative Officer
TOWN OF VIEW ROYAL

BYLAW NO. 988

A BYLAW TO AUTHORIZE THE FINANCIAL PLAN FOR THE YEARS 2018-2022

The Council of the Town of View Royal, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as the “Financial Plan Bylaw No. 988, 2018”.

2. Schedule ‘A’, attached hereto and forming a part of this Bylaw, is hereby adopted as the Consolidated Financial Plan for the Town of View Royal for 2018 to 2022.

3. Schedule ‘B’, attached hereto and forming a part of this Bylaw, is hereby adopted as the Consolidated Capital Plan for the Town of View Royal for 2018 to 2022.

4. That authority to make expenditures in accordance with Schedules ‘A’ and ‘B’ of the Financial Plan is delegated to the Chief Administrative Officer and Director of Finance provided that corporate policies and procedures are followed.

4. Schedule ‘C’, attached hereto and forming a part of this Bylaw, is hereby adopted as part of the Financial Plan for the Town of View Royal for 2018 to 2022.

READ A FIRST TIME THIS DAY OF , 2018.

READ A SECOND TIME THIS DAY OF , 2018.

READ A THIRD TIME THIS DAY OF , 2018.


MAYOR

CORPORATE OFFICER
# Schedule 'A'
## Consolidated Financial Plan
### For the years 2018 to 2021

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxation</td>
<td>8,475,680</td>
<td>9,327,703</td>
<td>9,574,110</td>
<td>9,802,938</td>
<td>10,099,781</td>
</tr>
<tr>
<td>User Fees</td>
<td>1,346,035</td>
<td>1,360,916</td>
<td>1,383,097</td>
<td>1,398,380</td>
<td>1,425,396</td>
</tr>
<tr>
<td>Sales of services</td>
<td>812,650</td>
<td>812,440</td>
<td>828,540</td>
<td>844,959</td>
<td>878,711</td>
</tr>
<tr>
<td>Government grants and transfers</td>
<td>3,251,733</td>
<td>5,405,000</td>
<td>4,071,666</td>
<td>3,405,000</td>
<td>3,405,000</td>
</tr>
<tr>
<td>Other revenue</td>
<td>448,065</td>
<td>186,032</td>
<td>188,743</td>
<td>191,502</td>
<td>194,321</td>
</tr>
<tr>
<td>Penalties and fines</td>
<td>58,000</td>
<td>58,180</td>
<td>58,360</td>
<td>58,540</td>
<td>58,730</td>
</tr>
<tr>
<td>Investment income</td>
<td>105,000</td>
<td>105,000</td>
<td>105,000</td>
<td>105,000</td>
<td>105,000</td>
</tr>
<tr>
<td>Contributions from developers and others</td>
<td>35,500</td>
<td>30,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Expense</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General government services</td>
<td>2,276,905</td>
<td>2,398,962</td>
<td>2,350,620</td>
<td>2,377,131</td>
<td>2,465,109</td>
</tr>
<tr>
<td>Protective services</td>
<td>3,615,373</td>
<td>3,683,494</td>
<td>3,745,789</td>
<td>3,814,220</td>
<td>3,874,165</td>
</tr>
<tr>
<td>Transportation services</td>
<td>2,714,168</td>
<td>2,719,819</td>
<td>2,781,556</td>
<td>2,869,912</td>
<td>2,919,716</td>
</tr>
<tr>
<td>Environmental health services</td>
<td>796,259</td>
<td>800,656</td>
<td>814,799</td>
<td>559,451</td>
<td>495,328</td>
</tr>
<tr>
<td>Parks</td>
<td>644,802</td>
<td>654,658</td>
<td>671,965</td>
<td>690,809</td>
<td>705,475</td>
</tr>
<tr>
<td>Recreation and culture services</td>
<td>1,248,238</td>
<td>1,353,892</td>
<td>1,380,970</td>
<td>1,406,971</td>
<td>1,433,464</td>
</tr>
<tr>
<td>Interest on debt</td>
<td>260,633</td>
<td>284,633</td>
<td>280,112</td>
<td>275,456</td>
<td>285,271</td>
</tr>
<tr>
<td>Amortization</td>
<td>2,870,900</td>
<td>2,979,400</td>
<td>3,032,988</td>
<td>3,087,648</td>
<td>3,143,400</td>
</tr>
<tr>
<td><strong>Annual surplus (deficit)</strong></td>
<td>(379,790)</td>
<td>1,834,900</td>
<td>530,511</td>
<td>(108,357)</td>
<td>(8,270)</td>
</tr>
<tr>
<td><strong>Capital</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital expenditures (Schedule 'B')</td>
<td>3,099,085</td>
<td>4,672,700</td>
<td>3,165,100</td>
<td>758,400</td>
<td>343,700</td>
</tr>
<tr>
<td>Transfer from equity in capital assets</td>
<td>(2,870,900)</td>
<td>(2,979,400)</td>
<td>(3,032,988)</td>
<td>(3,087,648)</td>
<td>(3,143,400)</td>
</tr>
<tr>
<td><strong>Reserves</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer from reserves for operating</td>
<td>(76,300)</td>
<td>-</td>
<td>-</td>
<td>(4,500)</td>
<td>-</td>
</tr>
<tr>
<td>Transfer from reserves for capital</td>
<td>(483,685)</td>
<td>(557,500)</td>
<td>(214,900)</td>
<td>(103,900)</td>
<td>(177,500)</td>
</tr>
<tr>
<td>Transfer to reserves</td>
<td>605,280</td>
<td>697,259</td>
<td>759,279</td>
<td>841,338</td>
<td>847,050</td>
</tr>
<tr>
<td><strong>Surplus</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers to surplus from operating</td>
<td>1,346,975</td>
<td>1,629,887</td>
<td>1,675,879</td>
<td>1,676,122</td>
<td>1,725,225</td>
</tr>
<tr>
<td>Transfers from surplus for capital</td>
<td>(1,506,715)</td>
<td>(2,085,200)</td>
<td>(2,283,534)</td>
<td>(167,500)</td>
<td>(166,200)</td>
</tr>
<tr>
<td><strong>Debt</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds from borrowing</td>
<td>(800,000)</td>
<td>-</td>
<td>-</td>
<td>(487,000)</td>
<td>-</td>
</tr>
<tr>
<td>Principal payments on debt</td>
<td>306,470</td>
<td>457,154</td>
<td>461,675</td>
<td>466,331</td>
<td>562,855</td>
</tr>
<tr>
<td><strong>Net capital, reserves, surplus and debt</strong></td>
<td>(379,790)</td>
<td>1,834,900</td>
<td>530,511</td>
<td>(108,357)</td>
<td>(8,270)</td>
</tr>
</tbody>
</table>
Schedule 'B'

Consolidated Capital Plan
For the years 2018 to 2021

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Capital sources of revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other revenue</td>
<td>268,685</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Grants and contributions</td>
<td>40,000</td>
<td>2,000,000</td>
<td>666,666</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Contributions from developers and others</td>
<td>-</td>
<td>30,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Proceeds from borrowing</td>
<td>800,000</td>
<td>-</td>
<td>-</td>
<td>487,000</td>
<td>-</td>
</tr>
<tr>
<td>Transfers from reserves</td>
<td>483,685</td>
<td>557,500</td>
<td>214,900</td>
<td>103,900</td>
<td>177,500</td>
</tr>
<tr>
<td>Transfers from surplus</td>
<td>1,506,715</td>
<td>2,085,200</td>
<td>2,283,534</td>
<td>167,500</td>
<td>166,200</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3,099,085</td>
<td>4,672,700</td>
<td>3,165,100</td>
<td>758,400</td>
<td>343,700</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Capital expenditures</strong></th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>General government services</td>
<td>504,115</td>
<td>193,700</td>
<td>58,700</td>
<td>40,000</td>
<td>58,700</td>
</tr>
<tr>
<td>Protective services</td>
<td>1,138,400</td>
<td>99,000</td>
<td>64,800</td>
<td>497,000</td>
<td>110,000</td>
</tr>
<tr>
<td>Transportation services</td>
<td>381,600</td>
<td>3,620,000</td>
<td>2,500,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Environmental health</td>
<td>444,970</td>
<td>300,000</td>
<td>45,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Parks</td>
<td>630,000</td>
<td>460,000</td>
<td>496,600</td>
<td>221,400</td>
<td>175,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3,099,085</td>
<td>4,672,700</td>
<td>3,165,100</td>
<td>758,400</td>
<td>343,700</td>
</tr>
</tbody>
</table>
Schedule ‘C’
Financial Plan Objectives and Policies

Funding Sources

Objectives
1. The Town of View Royal will be financially sustainable.
2. The Town of View Royal will reduce its use of Casino Grant funding for delivery of ongoing operational services and focus the casino grant funding priority on acquisition, renewal or replacement of municipal infrastructure.

Policies
1. The Town of View Royal will examine municipal services to determine the suitability of user fees as the primary source of funding. Property value taxes will fund annual operations that would be difficult or undesirable to fund on a user-pay basis.
2. The Town of View Royal will examine the life cycle costs of all new infrastructure and new services before initiating. Operating, maintenance, and replacement costs for all existing infrastructure will be included in its five year financial plan.
3. Services funded by user fees shall pay an administration fee.

Proposed proportion of total revenue from each source

<table>
<thead>
<tr>
<th>Revenue source</th>
<th>Five-year average % of total revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property value taxes</td>
<td>58%</td>
</tr>
<tr>
<td>User fees</td>
<td>8%</td>
</tr>
<tr>
<td>Other revenue</td>
<td>32%</td>
</tr>
<tr>
<td>Proceeds from borrowing</td>
<td>2%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>
Distribution of Property Value Taxes

Objectives

1. To ensure property value taxes remain affordable and reasonable for services provided.
2. To maintain consistent tax increases for average property values in all property classes.

Policies

1. Regularly review the affordability of property value taxes for each property class relative to other classes.
2. Regularly review and compare the Town of View Royal’s distributions of tax burden relative to other municipalities in British Columbia.

Permissive Tax Exemptions

Objective

To enhance the quality of life (economic, social and cultural) in View Royal by providing financial assistance to organizations that serve this objective.

Policies

1. Eligible organizations include non-profit and charitable or philanthropic organizations, athletic or service clubs or associations and places of worship and care facilities whose use of exempted land and improvements must provide a benefit to the community.
2. Permissive tax exemptions may be provided for land, improvements, or both for a period up to ten years where it is demonstrated that the services or benefits offered to the community or of a similar duration.
3. Council may impose conditions on the exempted land or improvements or both to effect a particular desired outcome deemed to be of benefit to the community.
4. Applications for permissive tax exemptions must be consistent with municipal policies, plans, bylaws and regulations.
TOWN OF VIEW ROYAL

BYLAW NO. 988

A BYLAW TO AUTHORIZE THE FINANCIAL PLAN FOR THE YEARS 2018-2022

The Council of the Town of View Royal, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as the “Financial Plan Bylaw No. 988, 2018”.

2. Schedule ‘A’, attached hereto and forming a part of this Bylaw, is hereby adopted as the Consolidated Financial Plan for the Town of View Royal for 2018 to 2022.

3. Schedule ‘B’, attached hereto and forming a part of this Bylaw, is hereby adopted as the Consolidated Capital Plan for the Town of View Royal for 2018 to 2022.

4. That authority to make expenditures in accordance with Schedules ‘A’ and ‘B’ of the Financial Plan is delegated to the Chief Administrative Officer and Director of Finance provided that corporate policies and procedures are followed.

4. Schedule ‘C’, attached hereto and forming a part of this Bylaw, is hereby adopted as part of the Financial Plan for the Town of View Royal for 2018 to 2022.

READ A FIRST TIME THIS DAY OF , 2018.
READ A SECOND TIME THIS DAY OF , 2018.
READ A THIRD TIME THIS DAY OF , 2018.


MAYOR

CORPORATE OFFICER
### Schedule 'A'

#### Consolidated Financial Plan

**For the years 2018 to 2021**

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxation</td>
<td>8,475,680</td>
<td>9,327,703</td>
<td>9,574,110</td>
<td>9,802,938</td>
<td>10,099,781</td>
</tr>
<tr>
<td>User Fees</td>
<td>1,346,035</td>
<td>1,360,916</td>
<td>1,383,097</td>
<td>1,398,380</td>
<td>1,425,396</td>
</tr>
<tr>
<td>Sales of services</td>
<td>812,650</td>
<td>812,440</td>
<td>828,540</td>
<td>844,959</td>
<td>878,711</td>
</tr>
<tr>
<td>Government grants and transfers</td>
<td>3,251,733</td>
<td>5,405,000</td>
<td>4,071,666</td>
<td>3,405,000</td>
<td>3,405,000</td>
</tr>
<tr>
<td>Other revenue</td>
<td>448,065</td>
<td>186,032</td>
<td>188,743</td>
<td>191,502</td>
<td>194,321</td>
</tr>
<tr>
<td>Penalties and fines</td>
<td>58,000</td>
<td>58,180</td>
<td>58,360</td>
<td>58,540</td>
<td>58,730</td>
</tr>
<tr>
<td>Investment income</td>
<td>105,000</td>
<td>105,000</td>
<td>105,000</td>
<td>105,000</td>
<td>105,000</td>
</tr>
<tr>
<td>Contributions from developers and others</td>
<td>35,500</td>
<td>186,032</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>14,532,663</td>
<td>17,285,271</td>
<td>16,209,516</td>
<td>15,806,319</td>
<td>16,166,939</td>
</tr>
<tr>
<td><strong>Expense</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General government services</td>
<td>2,276,905</td>
<td>2,398,962</td>
<td>2,350,620</td>
<td>2,377,131</td>
<td>2,465,109</td>
</tr>
<tr>
<td>Protective services</td>
<td>3,615,373</td>
<td>3,683,494</td>
<td>3,745,789</td>
<td>3,814,220</td>
<td>3,874,165</td>
</tr>
<tr>
<td>Transportation services</td>
<td>2,714,168</td>
<td>2,719,819</td>
<td>2,781,556</td>
<td>2,869,912</td>
<td>2,919,716</td>
</tr>
<tr>
<td>Environmental health services</td>
<td>796,259</td>
<td>800,656</td>
<td>814,799</td>
<td>833,078</td>
<td>853,281</td>
</tr>
<tr>
<td>Development services</td>
<td>485,175</td>
<td>654,658</td>
<td>671,965</td>
<td>690,809</td>
<td>705,475</td>
</tr>
<tr>
<td>Parks</td>
<td>644,802</td>
<td>654,658</td>
<td>671,965</td>
<td>690,809</td>
<td>705,475</td>
</tr>
<tr>
<td>Recreation and culture services</td>
<td>1,248,238</td>
<td>1,353,892</td>
<td>1,380,970</td>
<td>1,406,971</td>
<td>1,433,464</td>
</tr>
<tr>
<td>Interest on debt</td>
<td>260,633</td>
<td>284,633</td>
<td>280,112</td>
<td>275,456</td>
<td>285,271</td>
</tr>
<tr>
<td>Amortization</td>
<td>2,870,900</td>
<td>2,979,400</td>
<td>3,032,988</td>
<td>3,087,648</td>
<td>3,143,400</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td>14,912,453</td>
<td>15,450,371</td>
<td>15,679,005</td>
<td>15,914,676</td>
<td>16,175,209</td>
</tr>
<tr>
<td><strong>Annual surplus (deficit)</strong></td>
<td>(379,790)</td>
<td>1,834,900</td>
<td>530,511</td>
<td>(108,357)</td>
<td>(8,270)</td>
</tr>
<tr>
<td><strong>Capital</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital expenditures (Schedule 'B')</td>
<td>3,099,085</td>
<td>4,672,700</td>
<td>3,165,100</td>
<td>758,400</td>
<td>343,700</td>
</tr>
<tr>
<td>Transfer from equity in capital assets</td>
<td>(2,870,900)</td>
<td>(2,979,400)</td>
<td>(3,032,988)</td>
<td>(3,087,648)</td>
<td>(3,143,400)</td>
</tr>
<tr>
<td><strong>Total Capital</strong></td>
<td>228,185</td>
<td>1,693,300</td>
<td>132,112</td>
<td>(2,329,248)</td>
<td>(2,799,700)</td>
</tr>
<tr>
<td><strong>Reserves</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer from reserves for operating</td>
<td>(76,300)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transfer from reserves for capital</td>
<td>(483,685)</td>
<td>(557,500)</td>
<td>(214,900)</td>
<td>(103,900)</td>
<td>(177,500)</td>
</tr>
<tr>
<td>Transfer to reserves</td>
<td>605,280</td>
<td>697,259</td>
<td>759,279</td>
<td>841,338</td>
<td>847,050</td>
</tr>
<tr>
<td><strong>Total Reserves</strong></td>
<td>45,295</td>
<td>139,759</td>
<td>544,379</td>
<td>732,938</td>
<td>669,550</td>
</tr>
<tr>
<td><strong>Surplus</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers to surplus from operating</td>
<td>1,346,975</td>
<td>1,629,887</td>
<td>1,675,879</td>
<td>1,676,122</td>
<td>1,725,225</td>
</tr>
<tr>
<td>Transfers from surplus for capital</td>
<td>(1,506,715)</td>
<td>(2,085,200)</td>
<td>(2,283,534)</td>
<td>(167,500)</td>
<td>(166,200)</td>
</tr>
<tr>
<td><strong>Total Surplus</strong></td>
<td>(159,740)</td>
<td>(455,313)</td>
<td>(607,655)</td>
<td>1,508,622</td>
<td>1,559,025</td>
</tr>
<tr>
<td><strong>Debt</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds from borrowing</td>
<td>(800,000)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Principal payments on debt</td>
<td>306,470</td>
<td>457,154</td>
<td>461,675</td>
<td>466,331</td>
<td>562,855</td>
</tr>
<tr>
<td><strong>Total Debt</strong></td>
<td>(493,530)</td>
<td>457,154</td>
<td>461,675</td>
<td>(20,669)</td>
<td>562,855</td>
</tr>
<tr>
<td><strong>Net capital, reserves, surplus and debt</strong></td>
<td>(379,790)</td>
<td>1,834,900</td>
<td>530,511</td>
<td>(108,357)</td>
<td>(8,270)</td>
</tr>
</tbody>
</table>

Page 57 of 110
### Schedule 'B'

**Consolidated Capital Plan**

**For the years 2018 to 2021**

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Capital sources of revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other revenue</td>
<td>268,685</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Grants and contributions</td>
<td>40,000</td>
<td>2,000,000</td>
<td>666,666</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Contributions from developers and others</td>
<td>-</td>
<td>30,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Proceeds from borrowing</td>
<td>800,000</td>
<td>-</td>
<td>-</td>
<td>487,000</td>
<td>-</td>
</tr>
<tr>
<td>Transfers from reserves</td>
<td>483,685</td>
<td>557,500</td>
<td>214,900</td>
<td>103,900</td>
<td>177,500</td>
</tr>
<tr>
<td>Transfers from surplus</td>
<td>1,506,715</td>
<td>2,085,200</td>
<td>2,283,534</td>
<td>167,500</td>
<td>166,200</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3,099,085</td>
<td>4,672,700</td>
<td>3,165,100</td>
<td>758,400</td>
<td>343,700</td>
</tr>
</tbody>
</table>

| **Capital expenditures** |         |         |         |         |         |
| General government services | 504,115 | 193,700 | 58,700  | 40,000  | 58,700  |
| Protective services       | 1,138,400 | 99,000  | 64,800  | 497,000 | 110,000 |
| Transportation services   | 381,600  | 3,620,000 | 2,500,000 | -     | -       |
| Environmental health      | 444,970  | 300,000  | 45,000  | -       | -       |
| Parks                    | 630,000  | 460,000  | 496,600 | 221,400 | 175,000 |
| **Total**                | 3,099,085 | 4,672,700 | 3,165,100 | 758,400 | 343,700 |
Schedule ‘C’

Financial Plan Objectives and Policies

Funding Sources

Objectives

1. The Town of View Royal will be financially sustainable.

2. The Town of View Royal will reduce its use of Casino Grant funding for delivery of ongoing operational services and focus the casino grant funding priority on acquisition, renewal or replacement of municipal infrastructure.

Policies

1. The Town of View Royal will examine municipal services to determine the suitability of user fees as the primary source of funding. Property value taxes will fund annual operations that would be difficult or undesirable to fund on a user-pay basis.

2. The Town of View Royal will examine the life cycle costs of all new infrastructure and new services before initiating. Operating, maintenance, and replacement costs for all existing infrastructure will be included in its five year financial plan.

3. Services funded by user fees shall pay an administration fee.

Proposed proportion of total revenue from each source

<table>
<thead>
<tr>
<th>Revenue source</th>
<th>Five-year average % of total revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property value taxes</td>
<td>58%</td>
</tr>
<tr>
<td>User fees</td>
<td>8%</td>
</tr>
<tr>
<td>Other revenue</td>
<td>32%</td>
</tr>
<tr>
<td>Proceeds from borrowing</td>
<td>2%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
</tr>
</tbody>
</table>
Distribution of Property Value Taxes

Objectives

1. To ensure property value taxes remain affordable and reasonable for services provided.

2. To maintain consistent tax increases for average property values in all property classes.

Policies

1. Regularly review the affordability of property value taxes for each property class relative to other classes.

2. Regularly review and compare the Town of View Royal’s distributions of tax burden relative to other municipalities in British Columbia.

Permissive Tax Exemptions

Objective

To enhance the quality of life (economic, social and cultural) in View Royal by providing financial assistance to organizations that serve this objective.

Policies

1. Eligible organizations include non-profit and charitable or philanthropic organizations, athletic or service clubs or associations and places of worship and care facilities whose use of exempted land and improvements must provide a benefit to the community.

2. Permissive tax exemptions may be provided for land, improvements, or both for a period up to ten years where it is demonstrated that the services or benefits offered to the community or of a similar duration.

3. Council may impose conditions on the exempted land or improvements or both to effect a particular desired outcome deemed to be of benefit to the community.

4. Applications for permissive tax exemptions must be consistent with municipal policies, plans, bylaws and regulations.
PRESENT WERE: Mayor Screech  
Councillor Kowalewich  
Councillor Rogers  
Councillor Weisgerber  

REGRETS: Councillor Mattson  

PRESENT ALSO: K. Anema, Chief Administrative Officer  
S. Jones, Director of Corporate Administration  
D. Christenson, Director of Finance  
P. Hurst, Director of Protective Services  
J. Davison, Planner  
E. Bolster, Deputy Corporate Officer  
4 members of the public  
0 members of the press  

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:01 p.m.  

2. APPROVAL OF AGENDA  

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the agenda be amended to include items 7(a) and 11(b);  
AND THAT the agenda be approved as amended.  
CARRIED  

3. MINUTES, RECEIPT & ADOPTION OF  

a) Minutes of the Special Council meeting held March 13, 2018  

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the minutes of the Special Council meeting held March 13, 2018 be adopted as presented.  
CARRIED  

b) Minutes of the Council meeting held March 6, 2018  

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the minutes of the Council meeting held March 6, 2018 be adopted as presented.  
CARRIED  

4. MAYOR’S REPORT  

5. PETITIONS & DELEGATIONS  

a) M. Dean, MLA, Re: Update on the Spring Session of the Legislative Assembly and Work in the Community
M. Dean, Member of the Legislative Assembly, described the 2018 Provincial budget highlights and noted the various committees that she sits on.

The Mayor expressed disappointment regarding recent correspondence from Claire Trevena, Minister of Transportation and Infrastructure, in response to the Capital Regional District’s February 13, 2018 letter on a proposed regional transportation service.

6. PUBLIC PARTICIPATION PERIOD

a) J. Hamilton, 1905 Watkiss Way, questioned whether the Department of Fisheries and Oceans as well as the Esquimalt Anglers’ Association would be notified of the public hearing for the rezoning application at 2401 Burnside Road West (BC Transit handyDART facility).

7. BUSINESS ARISING FROM PREVIOUS MINUTES

a) Lund Road Median/Centre Line

Councillor Rogers questioned when the centre line on Lund Road will be painted. The Chief Administrative Officer noted that the Town’s line painting program takes place later in the year.

8. REPORTS

8.1 STAFF REPORTS

a) CREST Monopole Installation

1. Report dated March 5, 2018 from the Chief Administrative Officer

The Chief Administrative Officer gave an overview of the report to Council.

Council discussed that CREST should provide an updated information package/flyer informing the neighbourhood of the structure as intended as well as update its website to more clearly describe the intended structure, including photos. The Town would be able to provide a website link to the updated CREST website information. A CREST-hosted open house may be beneficial to accommodate neighbourhood discussion.

It was noted by a Councillor that a written report as to why the monopole height is now proposed to be forty-seven metres as opposed to forty metres as well as a summary of the various sites considered, the selection criteria, and rationale for 333 Island Highway as the best site would be beneficial.

The Director of Protective Services noted that he has spoken with CREST and that there is no problem moving the monopole approximately fifty feet to the west at an additional project cost of $3,000-$5,000.

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the report dated March 5, 2018 from the Chief Administrative Officer titled “CREST Monopole Installation” be received.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS
C-46-18 THAT the following 2018 grants in aid be approved:

View Royal Reading Centre – $30,000;
Peninsula Streams Society – $10,000;
West Shore Arts Council – $2,000;
Fort Rodd Hill and Fisgard Lighthouse – Canada Day – $500;
Need2 Suicide Prevention Education and Support – $1,070;
Greater Victoria Bike to Work Society – $500;
Spectrum Dry Grad Committee 2018 – $1,000;
Vancouver Island South Film and Media Commission – $500;
3rd Arbutus Scout Group – $630;
M’akola Housing Society – $500;
Wounded Warrior Run BC – $1,000;
Shoreline Community School – $20,000, pending approval of completed application;
Pacific Centre Family Services Association – $5,000;
Crossing Guard Program – $18,825, pending approval of completed application; and
City of Victoria Canada Day Celebration – $1,000;

AND THAT funding for the West Shore Community Policing – Crime Prevention Program of $4,600 be approved from the policing operational budget.

CARRIED

C-47-18 THAT the total grant in aid funding be increased so that $5,000 remains for allocation throughout the remainder of the year.

CARRIED

C-48-18 THAT a $1,000 grant in aid from the unallocated $5,000 grant in aid funding be provided to the Bridges for Women Society to be put towards one of the projects identified in their March 13, 2018 presentation to the Committee of the Whole.

CARRIED

Mayor Screech voted in the negative

C-49-18 THAT an elections-related bylaw be prepared that provides for:

- mail ballot voting;
- public access to nomination documents and campaign financing disclosure statements on the internet or other electronic means;
- ballot name order by lot;
- an increase in the number of qualified nominators from two to ten; and
- the second advance polling date to occur four days in advance of general voting day.

CARRIED

Councillor Rogers voted in the negative

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber
SECONDED: Councillor Weisgerber

C-50-18 THAT early and ongoing consultation of the Official Community Plan Amendment Application No. 2018/02 and Rezoning Application No. 2018/02 – 2401 Burnside Road West be waived given the minor nature of the proposal;

AND THAT notification to BC Hydro, BC Ministry of Transportation and Infrastructure, BC Transit, Canada Post, Capital Regional District, Esquimalt Nation, Fortis BC, School District No. 61, Shaw Cable, Songhees Nation and Telus be made of the public hearing for the proposed Official Community Plan amendment bylaw.

CARRIED

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

C-51-18 THAT the Town continue to cooperate with the Province and attempt to acquire the Shoreline Boat Launch Provincial Crown Land lease and revisit the process in a maximum of fourth months’ time;

AND THAT staff provide monthly progress reports.

CARRIED

Mayor Screech voted in the negative

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

C-52-18 THAT the Mayor write to Mrs. Tims and relay that various options were discussed at the March 13, 2018 Committee of the Whole meeting and that the best solution identified would be for the Hidden Oaks strata to install a vehicle gate on their private property.

CARRIED

8.3 OTHER REPORTS

1. Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held February 8, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held February 8, 2018 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

a) Letter received March 7, 2018 from B. Johnson, Herbate Road, Re: Use of Public Parkland

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-53-18 THAT the letter received March 7, 2018 from B. Johnson, Herbate Road, Re: Use of Public and Parkland, be referred to CRD Animal Control;
AND THAT Town staff meet with CRD staff to discuss animal control within Thetis Lake Regional Park.  

**9.2 FOR INFORMATION**

**10. BYLAWS**

**a) Parks and Public Places Bylaw No. 986, 2018**  
A Bylaw Establishing Regulations in the Town of View Royal Parks  

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the Parks and Public Places Bylaw No. 986, 2018 be given first, second and third reading.  

**CARRIED**

**b) Financial Plan Bylaw No. 988, 2018**  
A Bylaw to Authorize the Financial Plan for the Years 2018-2022  

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the Financial Plan Bylaw No. 988, 2018 be adopted.  

**CARRIED**

**11. NEW BUSINESS**

**a) Site Visit – Public Safety Building – Sign Lighting**  
Council attended the Public Safety Building to observe various lighting levels of that property’s electronic sign.  

The demonstration confirmed that lighting conditions detailed in Elements Casino Development Permit No. 2017/06 (1708 Island Highway) and draft Sign Bylaw No. 950 were not significant issues for Council.  

**b) BC Transit – Future of Transit in View Royal**  

MOVED BY: Councillor Kowalewich  
SECONDED: Councillor Rogers  

C-54-18 THAT BC Transit be invited to a future Council meeting to elaborate on future plans for improvements to transit service within View Royal.  

**CARRIED**

**12. QUESTION PERIOD**

**13. MOTIONS & NOTICES OF MOTION**

**14. CLOSED MEETING RESOLUTION**  

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber
THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the *Community Charter* shall be excluded on the basis of Section 90(1)(c) and (k).

CARRIED

15. RISING REPORT

16. TERMINATION

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber

THAT this meeting now terminate.  
Time: 8:45 p.m.

CARRIED
PRESENT WERE: Mayor Screech  
Councillor Kowalewich  
Councillor Mattson  
Councillor Rogers  
Councillor Weisgerber  

REGRETS:  

PRESENT ALSO: K. Anema, Chief Administrative Officer  
S. Jones, Director of Corporate Administration  
J. Rosenberg, Director of Engineering  
D. Christenson, Director of Finance  
E. Bolster, Deputy Corporate Officer  

5 members of the public  
0 members of the press  

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:00 p.m.  

2. APPROVAL OF AGENDA  

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber  

THAT the agenda be amended to include items 9.2(a-b);  
AND THAT the agenda be approved as amended.  

CARRIED  

3. MINUTES, RECEIPT & ADOPTION OF  

a) Minutes of the Council meeting held March 20, 2018  

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the minutes of the Council meeting held March 20, 2018 be adopted as presented.  

CARRIED  

4. MAYOR’S REPORT  

5. PETITIONS & DELEGATIONS  

a) J. Lawlor, Executive Director, West Shore Chamber of Commerce, Re: Report on 2017 Funding and 2018 Plan for the Town of View Royal
Ms. Lawlor provided an overview of the West Shore Chamber of Commerce operations and programs.

Council and Ms. Lawlor discussed funding sources; networking events; and hosting of events during local government elections.

b) J. Powell, Connections Place Society, Re: Introduction of the Clubhouse Model

J. Powell, Chair, P. Reshaur and A. Ashby, Board Members, introduced the Clubhouse Model to Council. The Connections Place Society is hoping to establish this world renowned model of psycho/social rehabilitation in the Greater Victoria area to assist those struggling with mental illness.

Council and Ms. Powell discussed funding; similar operations in BC; membership; and letters of support from other agencies.

moved by: Councillor Mattson
seconded: Councillor Kowalewich

C-55-18 THAT the Town of View Royal provide a letter of support to Connections Place Society regarding their goal of establishing a Clubhouse International in the Greater Victoria area. CARRIED

6. PUBLIC PARTICIPATION PERIOD

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS

9. CORRESPONDENCE

9.1 FOR ACTION

a) Letter dated March 22, 2018 from C. Edge, Executive Director, Victoria Residential Builders’ Association, Re: Speculation Tax

moved by: Councillor Rogers
seconded: Councillor Mattson

THAT the letter dated March 22, 2018 from C. Edge, Executive Director, Victoria Residential Builders’ Association, Re: Speculation Tax be received. CARRIED

9.2 FOR INFORMATION

a) Email dated April 2, 2018 from J. & E. Myers, Re: Speculation Tax

moved by: Councillor Rogers
SECONDED: Councillor Mattson

THAT the email dated April 2, 2018 from J. & E. Myers, Re: Speculation Tax be received for information.

CARRIED

b) Email dated April 2, 2018 from R. Myers, Re: Speculation Tax

MOVED BY: Councillor Rogers
SECONDED: Councillor Mattson

THAT the email dated April 2, 2018 from R. Myers, Re: Speculation Tax be received for information.

CARRIED

10. BYLAWS

a) Parks and Public Places Bylaw No. 986, 2018
A Bylaw Establishing Regulations in Town of View Royal Parks

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the Parks and Public Places Bylaw No. 986, 2018 be adopted.

CARRIED

11. NEW BUSINESS

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Mattson

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the Community Charter shall be excluded on the basis of Section 90 (1)(a) – Council appointment and (k) – municipal service.

CARRIED

15. RISING REPORT

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

a) Board of Variance Appointments

*From the April 3, 2018 In-Camera Council meeting:*

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber
C-56-18 THAT Phil Devonshire and Rik Tacoma be appointed to the Board of Variance from March 1, 2018 to February 28, 2021.

CARRIED

16. TERMINATION

MOVED BY:  Councillor Weisgerber
SECONDED:  Councillor Mattson

THAT this meeting now terminate.
Time: 7:44 p.m.

CARRIED

MAYOR

CORPORATE OFFICER
PRESENT WERE: Mayor Screech  
Councillor Kowalewich  
Councillor Rogers

REGRETS: Councillor Mattson  
Councillor Weisgerber

PRESENT ALSO: S. Jones, Acting CAO/Director of Corporate Administration  
L. Chase, Director of Development Services  
D. Christenson, Director of Finance  
J. Rosenberg, Director of Engineering  
P. Hurst, Director of Protective Services  
J. Davison, Planner  
E. Bolster, Deputy Corporate Officer  
8 members of the public  
0 members of the press

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich

THAT the agenda be amended to include item 8.1(b);  
AND THAT the agenda be approved as amended.  
CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

a) Minutes of the Council meeting held April 3, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich

THAT the minutes of the Council meeting held April 3, 2018 be adopted as presented.  
CARRIED

b) Minutes of the Special Council meeting held March 27, 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich

THAT the minutes of the Special Council meeting held March 27, 2018 be adopted as presented.  
CARRIED

4. MAYOR’S REPORT

5. PETITIONS & DELEGATIONS
6. **PUBLIC PARTICIPATION PERIOD**

7. **BUSINESS ARISING FROM PREVIOUS MINUTES**

8. **REPORTS**

8.1 **STAFF REPORTS**

   a) **1708 Island Highway – Elements Casino – Development Permit No. 2017/06-2 – Form and Character Electronic Sign Design and Lighting Levels**

   1. Report dated April 12, 2018 from the Planner

      The Planner gave an overview of the report to Council.

      Council and staff discussed lighting levels.

   2. Comments from the Applicant

      Council and C. Lynn, Great Canadian Gaming Corporation, Executive Director, Vancouver Island and R. Eastman, Landmark Sign Ltd., discussed hood design for the sign and lighting levels.

   3. Comments from the Public

      a) G. Ashmore, 410-286 Wilfert Road, Strata President, expressed his concerns regarding light pollution and precedence for future signs in the area.

      b) B. Campbell, 309-290 Wilfert Road, requested that the variance be denied and stated his concerns in regard to nit levels and ambient lighting.

      c) R. Tuira, 112-290 Wilfert Road, discussed his concerns regarding light pollution.

   4. Correspondence

      a) Letter dated April 11, 2018 from S. Veldhuizen, 205-286 Wilfert Road, Re: Development Permit No. 2017/06-2 – 1708 Island Highway

      **MOVED BY:** Councillor Rogers  
      **SECONDED:** Councillor Kowalewich

      **THAT** the letter dated April 11, 2018 from S. Veldhuizen, 205-286 Island Highway, Re: Development Permit No. 2017/06-2 – 1708 Island Highway be received.

      **CARRIED**

      b) Email dated April 11, 2018 from D. Pollock, 1700 Island Highway, Re: Development Permit No. 2017/06-2 – 1708 Island Highway

      **MOVED BY:** Councillor Rogers  
      **SECONDED:** Councillor Kowalewich

      **THAT** the email dated April 11, 2018 from D. Pollock, 1700 Island Highway, Re: Development Permit No. 2017/06-2 – 1708 Island Highway be received.

      **CARRIED**
C-57-18 THAT Council approve Development Permit 2017/06-2 as per the report from the Planner entitled “1708 Island Highway – Elements Casino DP2017/06-2 Form and Character Electronic Sign Design and Lighting Levels”;

AND THAT Development Permit 2017/06-2 include the following variance to Land Use Bylaw No. 35, 1990:

- Variance to Section 49.2, the prohibition on moving signs;

AND FURTHER THAT Development Permit 2017/06-2 include the following conditions:

- Electronic Message Board on the ‘N2’ freestanding sign be limited to static messages and images of at least 30 seconds in duration.
- Signs must not emit or be lit by light that is brighter than 200 nits between the time of sunset and sunrise (nighttime) and 2000 nits between sunrise and sunset (daytime).
- Light intensity and timing of illumination must be adjustable on all signs.
- Illuminated signs must not be mounted at an upwards angle (more than 90 degrees from horizontal).
- External sign illumination must not project light at an upwards angle (more than 90 degrees from horizontal).
- The Electronic Message Board on the ‘N2’ freestanding sign must be fitted with a hood as per the drawings described in and attached to the report, with the additional requirement that the hood extend the full height of the electronic messaging board.

CARRIED

b) 94 Talcott Road Assessment

1. Report dated April 17, 2018 from the Director of Finance

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

C-58-18 THAT the Town of View Royal appeal the property assessment of 94 Talcott Road.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the 2018 general municipal tax rates based on Scenario B (Class 8 equal to 2017) be approved;

AND THAT staff prepare the 2018 Tax Rate Bylaw.

CARRIED

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT a bylaw be prepared to increase the 2018 annual garbage user fees to recover the total cost of providing the service.

CARRIED
C-59-18 THAT Development Permit No. 2018/01 – 117 View Royal Avenue be denied.

CARRIED

8.3 OTHER REPORTS

1. Minutes of the Parks, Recreation and Environment Advisory Committee meeting held March 27, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the Parks, Recreation and Environment Advisory Committee meeting held March 27, 2018 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

a) Letter dated March 27, 2018 from J. Locke, Victoria Electric Vehicle Club, B. Sharpe, Vancouver Electric Vehicle Association and J. Roston, Plug-in Richmond, Re: Opportunity to Reduce Pollution Levels and Greenhouse Gases by Increasing the Availability of Electric Vehicle (EV) Charging Infrastructure

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the letter dated March 27, 2018 from J. Locke, Victoria Electric Vehicle Club, B. Sharpe, Vancouver Electric Vehicle Association and J. Roston, Plug-in Richmond, Re: Opportunity to Reduce Pollution Levels and Greenhouse Gases by Increasing the Availability of Electric Vehicle (EV) Charging Infrastructure be received.

CARRIED

9.2 FOR INFORMATION

a) Letter dated April 4, 2018 from E. Loring-Kuhanga, Board Chair, Board of Education, Greater Victoria School District, Re: Trustee Assigned as a Liaison to Partner Municipalities and Local First Nations

MOVED BY: Councillor Kowalewich
SECONDED: Councillor Rogers

THAT the letter dated April 4, 2018 from E. Loring-Kuhanga, Board Chair, Board of Education, Greater Victoria School District, Re: Trustee Assigned as a Liaison to Partner Municipalities and Local First Nations be received for information.

CARRIED

b) Letter dated March 29, 2018 from C. Edge, Executive Director, Victoria Residential Builders’ Association, Re: Energy Efficiency Improvements to the National Building Code

MOVED BY: Councillor Kowalewich
SECONDED: Councillor Rogers
THAT The letter dated March 29, 2018 from C. Edge, Executive Director, Victoria Residential Builders’ Association, Re: Energy Efficiency Improvements to the National Building Code be received for information.  

CARRIED

10. BYLAWS

a) Sign Bylaw No. 950, 2018
A Bylaw to Regulate Signs within the Town of View Royal

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich  

THAT Sign Bylaw No. 950, 2018 be given first, second and third reading.  

CARRIED

b) Land Use Bylaw No. 35, 1990, Amendment Bylaw No. 992, 2018
A Bylaw to Amend the Town of View Royal Land Use Bylaw with Respect to Repealing Division 2 Signs

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich  

THAT Land Use Bylaw No. 35, 1990, Amendment Bylaw No. 992, 2018 be given first, second and third reading.  

CARRIED

c) Tax Rates Bylaw No. 995, 2018
A Bylaw to Levy Rates for Municipal, Regional District and Hospital Purposes for the Year 2018

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich  

THAT Tax Rates Bylaw No. 995, 2018 be given first, second and third reading.  

CARRIED

d) Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 991, 2018
A Bylaw of the Town of View Royal Relating to the Rates for the Collection and Disposal of Residential Garbage and Household Food Waste

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich  

THAT Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 991, 2018 be given first, second and third reading.  

CARRIED

e) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 993, 2018
A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to Prohibiting Production, Distribution, Sale or Personal Growth of Recreational Cannabis

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich  

THAT Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 993, 2018 be given first and second reading.
CARRIED

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich


CARRIED

f) Municipal Ticket Information Bylaw No. 643, 2007, Amendment Bylaw No. 994, 2018
A Bylaw to Amend the Town of View Royal Municipal Ticket Information Bylaw with Respect to Fines for Production, Distribution, Sale or Personal Growth of Recreational Cannabis

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich


CARRIED

11. NEW BUSINESS

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the Community Charter shall be excluded on the basis of Section 90(1)(g).

CARRIED

15. RISING REPORT

16. TERMINATION

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT this meeting now terminate.
Time: 7:25 p.m.

CARRIED
TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING
HELD ON TUESDAY, MAY 1, 2018
VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE:
Mayor Screech
Councillor Kowalewich
Councillor Rogers
Councillor Weisgerber

REGRETS:
Councillor Mattson

PRESENT ALSO:
K. Anema, Chief Administrative Officer
S. Jones, Director of Corporate Administration/Corporate Officer
L. Chase, Director of Development Services
J. Rosenberg, Director of Engineering
D. Christenson, Director of Finance
J. Chow, Senior Planner
E. Bolster, Deputy Corporate Officer
3 members of the public
0 members of the press

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:11 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the agenda be approved as presented. CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

   a) Minutes of the Council meeting held April 17, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the minutes of the Council meeting held April 17, 2018 be adopted as presented. CARRIED

4. MAYOR’S REPORT

5. PETITIONS & DELEGATIONS

6. PUBLIC PARTICIPATION PERIOD

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS
8.1 STAFF REPORTS

a) Environmental Development Permit No. 2017/08 – 2427 Chilco Road

1. Report dated April 24, 2018 from the Senior Planner

The Senior Planner gave an overview of the report to Council.

A member of Council inquired about the type of smoke alarm that will be installed.

2. Comments from the Applicant

M. Baier, applicant, noted that the smoke alarm will be what is required by the Building Code.

3. Comments from the Public

4. Correspondence

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-61-18 THAT Environmental Development Permit No. 2017/08 be approved;

AND THAT Environmental Development Permit No. 2017/08 include the following conditions:

1. Construction is to be in accordance with the recommendations of the May 13, 2016 Interface Fire Hazard Assessment prepared by Strathcona Forestry Consulting, including:
   a) removal of woody debris within 10m of the building;
   b) the use of fire-retardant roofing and soffits, and on the downhill side of the building, fire-retardant building cladding; and
   c) installation of a smoke alarm.

2. Construction is to be in accordance with the July 21, 2016 Arborist Report prepared by Talbot McKenzie and Associates, including temporary barrier fencing and construction hoarding to protect existing trees.

AND FURTHER THAT Environmental Development Permit No. 2017/08 include the following variances:

1. variance to the minimum required siting of an accessory building from a rear lot line from 15.0m to 12.2m;
2. variance to the minimum required siting of an accessory building from a side lot line from 15.0m to 8.4m;
3. variance to the maximum length of an accessory building from 7.5m to 8.6m; and
4. variance to the maximum height of an accessory building from 4.5m to 5.2m.

CARRIED

b) Grants-in-Aid Requests – Shoreline Community Middle School and Shoreline Community School Association

1. Report dated April 24, 2018 from the Director of Finance
Council and staff discussed clarity in regard to the crossing guard position; and funding.

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber

C-62-18 THAT the grant-in-aid request from Shoreline Community School Association for youth programs in the amount of $20,000 be approved.  
CARRIED

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich

C-63-18 THAT a letter be sent to Shoreline Community Middle School to request clarification regarding their grant-in-aid application for crossing guard position funding, requesting clarification in regard to the request for funding of the crossing guard position.  
CARRIED

c) Award of Contract – Centennial Park Playground Replacement Equipment

1. Report dated April 25, 2018 from the Engineering Clerk

The Director of Engineering summarized the report for Council.

Council and staff discussed timeline for completion and siting of the playground equipment.

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

C-64-18 THAT the 2018 Request for Proposal to design, supply and install Centennial Park playground equipment be awarded to Suttle Recreation Parks and Playground in the amount of $110,000.00 (excluding applicable taxes);

AND THAT design modifications to include toddler equipment within the approved budget be investigated.  
CARRIED

d) Chilco Trails Zones 3 and 4 – Award of RFP

1. Report dated April 27, 2018 from the Chief Administrative Officer

The Director of Development Services gave an overview of the report to Council.

Council noted that they support staff investigating options for completion of the trail onto Carly Lane.

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber

C-65-18 THAT Western Watershed Designs Inc. be awarded the contract to construct Chilco Trails Zones 3 and 4 for a total cost of $94,500.00 including GST.  
CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS
8.3 OTHER REPORTS

a) Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held March 8, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held March 8, 2018 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

a) Letter dated April 25, 2018 from P. Thorkelsson, Chief Administrative Officer, District of Saanich, Re: Extension of Fire Dispatch and Communications Services Agreement

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-66-18 THAT the Town of View Royal enter into the Extension of Fire Dispatch and Communications Services Agreement with the District of Saanich.

CARRIED

9.2 FOR INFORMATION

a) Letter dated April 25, 2018 from D. Ashmore, Wilfert Road, Re: Elements Casino Variance Requests

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the letter dated April 25, 2018 from D. Ashmore, Wilfert Road, Re: Elements Casino Variance Requests be received for information.

CARRIED

b) Letter dated April 12, 2018 from Min. S. Robinson, Ministry of Municipal Affairs and Housing, Re: Development Cost Charges on New Developments

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the letter dated April 12, 2018 from Min. S. Robinson, Ministry of Municipal Affairs and Housing, Re: Development Cost Charges on New Developments be received for information.

CARRIED

10. BYLAWS

1. Report dated April 25, 2018 from the Senior Planner

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber

THAT the report dated April 25, 2018 from the Senior Planner titled “Official Community Plan Bylaw No. 811, 2011, Amendment Bylaw No. 997, 2018 – First and Second Reading – Lot A Tuzo Court” be received.

CARRIED

b) Official Community Plan Bylaw No. 811, 2011, Amendment Bylaw No. 996, 2018

A Bylaw to Amend the Town of View Royal Official Community Plan with Respect to Land Use Designation of Remainder Lot A, Section 98, Esquimalt District, Plan EPP55112 (Tuzo Court)

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber

THAT Official Community Plan Bylaw No. 811, 2011, Amendment Bylaw No. 996, 2018 be given first and second reading.

CARRIED

c) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 997, 2018

A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to the Rezoning of Remainder Lot A, Section 98, Esquimalt District, Plan EPP55112 (Tuzo Court)

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers


CARRIED

MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich


CARRIED

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

C-68-18  THAT staff notify BC Hydro, BC Ministry of Transportation and Infrastructure, BC Transit, Canada Post, Capital Regional District, Esquimalt First Nation, Fortis BC, School District No. 621, Shaw Cable, Songhees First Nation, and Telus of the public hearings for Bylaws No. 996 and 997;

AND THAT a security deposit be received concurrent with fourth reading of Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 997, 2018 for 120% of the cost for 133m of 1.2m high black chain link fencing to be installed in the parkland.

CARRIED
d) Election Procedures Bylaw No. 989, 2018
A Bylaw to Establish Procedures for the Conduct of Local Government Elections and Other Voting

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT Election Procedures Bylaw No. 989, 2018 be given first, second and third reading. CARRIED

e) Automated Vote Counting System Authorization and Procedure Bylaw No. 480, 2002, Amendment Bylaw No. 990, 2018
A Bylaw to Amend Automated Vote Counting System Authorization and Procedure Bylaw No. 480, 2002

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

THAT Automated Vote Counting System Authorization and Procedure Bylaw No. 480, 2002, Amendment Bylaw No. 990, 2018 be given first, second and third reading. CARRIED

f) Sign Bylaw No. 950, 2018
A Bylaw to Regulate Signs within the Town of View Royal

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

THAT Sign Bylaw No. 950, 2018 be adopted. CARRIED

g) Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 991, 2018
A Bylaw of the Town of View Royal Relating to the Rates for the Collection and Disposal of Residential Garbage and Household Food Waste

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT Fees and Charges Bylaw No. 958, 2016, Amendment Bylaw No. 991, 2018 be adopted. CARRIED

h) Land Use Bylaw No. 35, 1990, Amendment Bylaw No. 992, 2018
A Bylaw to Amend the Town of View Royal Land Use Bylaw with Respect to Repealing Division 2 Signs

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

THAT Land Use Bylaw No. 35, 1990, Amendment Bylaw No. 992, 2018 be adopted. CARRIED

i) Tax Rates Bylaw No. 995, 2018
A Bylaw to Levy Rates for Municipal, Regional District and Hospital Purposes for the Year 2018
MOVED BY: Councillor Kowalewich
SECONDED: Councillor Weisgerber

THAT Tax Rates Bylaw No. 995, 2018 be adopted.

CARRIED

11. NEW BUSINESS

12. QUESTION PERIOD

a) A. Mitchell, 208 Hart Road, inquired as to a.) the potential for widening Island Highway near Parsons Bridge to allow more room for cyclists and b.) the frequency of bike lane sweeping on Island Highway.

The Director of Engineering noted that Island Highway is swept every two weeks.

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

15. RISING REPORT

16. TERMINATION

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT this meeting now terminate.
Time: 7:44 p.m.

CARRIED
PRESENT WERE: Mayor Screech
Councillor Kowalewich
Councillor Rogers
Councillor Weisgerber

REGRETS: Councillor Mattson

PRESENT ALSO: L. Chase, Director of Development Services
D. Christenson, Director of Finance
J. Rosenberg, Director of Engineering
J. Chow, Senior Planner
E. Bolster, Deputy Corporate Officer

34 members of the public
0 members of the press

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:09 p.m.

2. APPROVAL OF AGENDA

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the agenda be amended to include item 8.1(b), 9.2(k-p), 10(d-e) and 14 – closed meeting resolution;

AND THAT the agenda be approved as amended.

CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

a) Minutes of the Council meeting held May 1, 2018

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

THAT the minutes of the Council meeting held May 1, 2018 be adopted as presented.

CARRIED

b) Minutes of the Public Hearing held May 1, 2018

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

THAT the minutes of the Public Hearing held May 1, 2018 be adopted as presented.

CARRIED

4. MAYOR’S REPORT

The Mayor noted that the grand opening of Elements Casino was on May 5, 2018 and was well attended.
He stated that the Province has announced funding for the proposed therapeutic recovery centre at 94 Talcott Road and he wanted to assure residents that there has been no approval by the Town for this facility as the application still requires proper process and public engagement.

5. PETITIONS & DELEGATIONS

a) R. Pahl, Grandfather of Robin Carey, Re: Request to Rename the Southwest Corner Field of Centennial Park

Mr. Pahl spoke to Council in regard to the request to rename the southwest corner field of Centennial Park “Robin Carey Field”.

b) T. Loreth, Project Manager, Asset Management, BC Transit, Re: Rezoning and Official Community Plan Amendment Application for 2401 Burnside Road West

C. Ridout, Corporate and Strategic Planning, and T. Loreth, Project Manager, BC Transit, spoke to Council regarding the rezoning and Official Community Plan (OCP) amendment application for 2401 Burnside Road West, specifically:

- handyDART service delivery;
- proposed location;
- project overview and timeline;
- community engagement; and
- opportunities the facility will bring to View Royal.

Council and Mr. Loreth discussed need for further community engagement.

c) D. Monsour, Chair, Accessible Transportation Advisory Committee (ATAC), Re: Support for Future handyDART Site – 2401 Burnside Road West

Mr. Monsour spoke to Council regarding the Official Community Plan and rezoning application for 2401 Burnside Road West, specifically further community engagement; the necessity of handyDART; and the need for centralized siting.

6. PUBLIC PARTICIPATION PERIOD

a) D. Faulks, 196 Werra Road, spoke to Council regarding the preservation of the transportation corridor in the Six Mile area and stated his opposition to the OCP and rezoning application for 2401 Burnside Road West due to its environmental impact, noise, and increased traffic.

b) N. Campbell, 2305 Parkridge Place, spoke to Council regarding the OCP and rezoning application for 2401 Burnside Road West, noting her concern about increased traffic, exhaust, environmental impact, and noise.

c) C. Little, 2215 Meadowvale Drive, stated her opposition to the OCP and rezoning application for 2401 Burnside Road West and noted she is concerned about the facility being located in a residential area.

d) R. Benn, 1900 Watkiss Way, stated his opposition to the OCP and rezoning application for 2401 Burnside Road West and noted he is concerned about landscaping on Watkiss Way, noise and increased traffic.

e) R. Kilpatrick, 1900 Watkiss Way, stated her opposition to the OCP and rezoning application for 2401 Burnside Road West. She expressed concern about the facility being located in a residential area, noise, increased traffic and environmental impact.
f) G. Thorpe, 2184 Meadowvale Drive, stated his opposition to the OCP and rezoning application for 2401 Burnside Road West, noting his concerns about diesel fumes.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

a) 2017 Climate Action Revenue Incentive Program

   1. Report dated May 9, 2018 from the Senior Planner

   MOVED BY: Councillor Weisgerber
   SECONDED: Councillor Rogers
   C-69-18 THAT up to $3,000.00 in carbon offsets be purchased from an accredited provider by June 1, 2018 so that the Town can be officially carbon neutral in operations for the 2017 reporting year.

   CARRIED

b) Canada Day Celebrations – Proposal for Advertising Sign at Craigflower Manor

   1. Report dated May 3, 2018 from the Deputy Corporate Officer

   MOVED BY: Councillor Weisgerber
   SECONDED: Councillor Rogers
   C-70-18 THAT an 8’x8’ sign for advertising the Canada Day celebrations on July 1, 2018 be approved for posting until Sunday, July 8, 2018 at the Craigflower Manor property.

   CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

   MOVED BY: Councillor Rogers
   SECONDED: Councillor Weisgerber
   C-71-18 THAT the 2017 audited financial statements be approved.

   CARRIED

   MOVED BY: Councillor Rogers
   SECONDED: Councillor Weisgerber
   C-72-18 THAT Amenity Donations Policy No. 6000-003 be amended to include opportunities for varying levels and types of financial donations.

   CARRIED

   MOVED BY: Councillor Rogers
   SECONDED: Councillor Weisgerber
   C-73-18 THAT staff work with the applicant of 242-244 Island Highway to resolve access issues.

   CARRIED
C-74-18 THAT electric vehicle charging stations be included as part of the 2019-2023 Financial Plan for budget consideration.

8.3 OTHER REPORTS

1. Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held April 19, 2018

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held April 19, 2018 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

a) Email dated May 10, 2018 from D. Kirkham, Metchosin, Re: Paid Parking at Victoria General Hospital

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated May 10, 2018 from D. Kirkham, Metchosin, Re: Paid Parking at Victoria General Hospital be received.

CARRIED

b) Email dated April 11, 2018 from P. Whyte, Re: Rental Market and Cost of Living

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT the email dated April 11, 2018 from P. Whyte, Re: Rental Market and Cost of Living be received.

CARRIED

c) Letter dated April 10, 2018 from Rev. Bishop G. Gordon, Bishop of Victoria, Catholic Diocese of Victoria, Re: Housing the Poor and Social Justice in the CRD

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the letter dated April 10, 2018 from Rev. Bishop G. Gordon, Bishop of Victoria, Catholic Diocese of Victoria, Re: Housing the Poor and Social Justice in the CRD be received.

CARRIED

9.2 FOR INFORMATION

a) Email dated May 11, 2018 from A. Whiting, Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers
THAT the email dated May 11, 2018 from A. Whiting, Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

b) Email dated May 10, 2018 from D. Chichak, 2107 Meadowvale Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

THAT the email dated May 10, 2018 from D. Chichak, 2107 Meadowvale Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

c) Email dated May 9, 2018 from B. & A. Laporte, 15 Camden Avenue, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

THAT the email dated May 9, 2018 from B. & A. Laporte, 15 Camden Avenue, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

d) Email dated May 9, 2018 from J. Coenraads, 2165 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

THAT the email dated May 9, 2018 from J. Coenraads, 2165 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

e) Email dated May 8, 2018 from A. & J. Deines, , Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

THAT the email dated May 8, 2018 from J. Coenraads, 2165 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

f) Email dated May 8, 2018 from R. Prihar, 2293 Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

THAT the email dated May 8, 2018 from R. Prihar, 2293 Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

g) Email dated May 11, 2018 from A. Whiting, Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West
MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the email dated May 11, 2018 from A. Whiting, Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

h) Letter dated May 8, 2018 from S. Beach, 2297 Meadowvale Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the letter dated May 8, 2018 from S. Beach, 2297 Meadowvale Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

i) Email dated May 8, 2018 from S. DeStephanis, 2103 Meadowvale Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the email dated May 8, 2018 from S. DeStephanis, 2103 Meadowvale Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

j) Email dated May 8, 2018 from D. Lockyer, 2337 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the email dated May 8, 2018 from D. Lockyer, 2337 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.  

CARRIED

k) Email dated May 15, 2018 from R. Glenn, 1958 Chalmers Court, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the email dated May 15, 2018 from R. Glenn, 1958 Chalmers Court, Re: OCP and Rezoning Application – 2401 Burnside Road West be received.  

CARRIED

l) Email dated May 14, 2018 from M. Vistisen-Harwood, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  

THAT the email dated May 14, 2018 from M. Vistisen-Harwood, Re: OCP and Rezoning Application – 2401 Burnside Road West be received.  

CARRIED
m) Email dated May 14, 2018 from M. Stone, 1900 Watkiss Way, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the email dated May 14, 2018 from M. Stone, 1900 Watkiss Way, Re: OCP and Rezoning Application – 2401 Burnside Road West be received.

CARRIED

n) Email dated May 14, 2018 from C. Little, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the email dated May 14, 2018 from C. Little, Re: OCP and Rezoning Application – 2401 Burnside Road West be received.

CARRIED

o) Email dated May 13, 2018 from H. Russell, 2292 Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the email dated May 13, 2018 from H. Russell, 2292 Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West be received.

CARRIED

p) Email dated May 12, 2018 from C. Chizeck, 14 Stoneridge Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the email dated May 12, 2018 from C. Chizeck, 14 Stoneridge Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West be received.

CARRIED

10. BYLAWS

a) Juan de Fuca Recreation Centre Fees and Charges Bylaw No. 701, 2007, Amendment Bylaw No. 998, 2018

1. Report dated May 1, 2018 from the Deputy Corporate Officer

2. Juan de Fuca Recreation Centre Fees and Charges Bylaw No. 701, 2007, Amendment Bylaw No. 998, 2018
A Bylaw to Amend Juan de Fuca Recreation Centre Fees and Charges Bylaw No. 701, 2007

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers
THAT Juan de Fuca Recreation Centre Fees and Charges Bylaw No. 701, 2007, Amendment Bylaw No. 998, 2018 be given first, second and third reading.  

CARRIED

b) **Election Procedures Bylaw No. 989, 2018**

A Bylaw to Establish Procedures for the Conduct of Local Government Elections and Other Voting

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers

THAT Election Procedures Bylaw No. 989, 2018 be adopted.  

CARRIED

c) **Automated Vote Counting System Authorization and Procedures Bylaw No. 480, 2002, Amendment Bylaw No. 990, 2018**

A Bylaw to Amend Automated Vote Counting System Authorization and Procedure Bylaw No. 480, 2002

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers


CARRIED

d) **Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 993, 2018**

A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to Prohibiting Production, Distribution, Sale or Personal Growth of Recreational Cannabis

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Kowalewich

THAT the Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 993, 2018 be given third reading.  

CARRIED

e) **Municipal Ticket Information Bylaw No. 643, 2007, Amendment Bylaw No. 994, 2018**

A Bylaw to Amend the Town of View Royal Municipal Ticket Information Bylaw with Respect to Fines for Production, Distribution, Sales and Personal Growth of Recreational Cannabis

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Kowalewich


CARRIED

11. **NEW BUSINESS**

a) **Island Highway/Craigflower Road/Shoreline Drive – Councillor Rogers**

Council and the Director of Engineering discussed whether there is a need to amend signage/line painting at Island Highway/Craigflower Road/Shoreline Drive.

The Director of Engineering noted the Town has received one complaint to date regarding signage in this area.
MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich  
THAT staff review the “right hand only” signage at Island Highway/Craigflower Road/Shoreline Drive.  
DEFEATED  
Mayor Screech and Councillors Kowalewich and Weisgerber voted in the negative

b) Helmcken Road Overpass Park and Ride – Councillor Rogers

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber  
C-75-18 THAT a letter be sent to the Ministry of Transportation and Infrastructure requesting that the Town assume ownership, maintenance and signage of the Park and Ride on Helmcken Road to facilitate its intended purpose as a transit amenity.  
CARRIED

c) Portage Park Rest Area Signage – Councillor Rogers

The Mayor noted that he will bring information forward to CRD staff regarding the need to update signage at the Portage Park rest area for the E&N Rail Trail.

d) Victoria Regional Transit Commission – Councillor Rogers

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber  
C-76-18 THAT a letter be sent to the Ministry of Transportation and Infrastructure requesting that Section 25 of the BC Transit Act be amended to add a provision for a four year rotational appointment to the Victoria Regional Transit Commission for the representative from the West Shore;  
AND THAT this amendment be retroactive to 2014.  
CARRIED

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

MOVED BY: Councillor Weisgerber  
SECONDED: Councillor Rogers  
THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the Community Charter shall be excluded on the basis of Section 90(1)(a) – municipal appointment.  
CARRIED

15. RISING REPORT

MOVED BY: Councillor Rogers  
SECONDED: Councillor Weisgerber
C-77-18 a) Advisory Committee Appointment

From the May 15, 2018 In-Camera meeting:

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT Nathan Daisley be appointed to the Parks, Recreation and Environment Advisory Committee from May 15, 2018 to February 29, 2020.

CARRIED

16. TERMINATION

MOVED BY: Councillor Rogers
SECONDED: Councillor Kowalewich

THAT this meeting now terminate.
Time: 8:33 p.m.

CARRIED
TOWN OF VIEW ROYAL

MINUTES OF A COUNCIL MEETING
HELD ON TUESDAY, JUNE 5, 2018
VIEW ROYAL MUNICIPAL OFFICE - COUNCIL CHAMBERS

PRESENT WERE:  Mayor Screech
                 Councillor Kowalewich
                 Councillor Mattson
                 Councillor Rogers
                 Councillor Weisgerber

REGRETS:

PRESENT ALSO:  K. Anema, Chief Administrative Officer
                S. Jones, Director of Corporate Administration/Corporate Officer
                J. Rosenberg, Director of Engineering
                P. Hurst, Director of Protective Services
                J. Davison, Planner
                E. Bolster, Deputy Corporate Officer

                3 members of the public
                0 members of the press

1. CALL TO ORDER – Mayor Screech called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

   MOVED BY:  Councillor Rogers
   SECONDED:  Councillor Weisgerber

   THAT the agenda be amended to include items 8.1(d)(2) and 11(a);

   AND THAT the agenda be approved as amended.

   CARRIED

3. MINUTES, RECEIPT & ADOPTION OF

   a) Minutes of the Public Hearing held May 15, 2018

   MOVED BY:  Councillor Weisgerber
   SECONDED:  Councillor Rogers

   THAT the minutes of the Public Hearing held May 15, 2018 be adopted as
   presented.

   CARRIED

   b) Minutes of the Council meeting held May 15, 2018

   MOVED BY:  Councillor Weisgerber
   SECONDED:  Councillor Rogers

   THAT the minutes of the Council meeting held May 15, 2018 be adopted as presented.

   CARRIED
4. **MAYOR’S REPORT**

The Mayor noted that the Helmcken Market owners are pleased to see the hydro box at the corner of Helmcken Road and Watkiss Way decaled with the historic photo of the original Helmcken Market.

5. **PETITIONS & DELEGATIONS**

   a) G. Horth, General Manager, CREST, Re: Public Safety Building – Tower Site Analysis and Rationale

   Mr. Horth provided an overview of his report to Council.

   Council and Mr. Horth discussed CREST radio coverage and siting options.

   **MOVED BY:** Councillor Rogers  
   **SECONDED:** Councillor Mattson  
   
   C-78-18 THAT the Town of View Royal authorize the installation of a 47 metre monopole at the Public Safety Building property (333 Island Highway) as part of the CREST Emergency Radio Communications System;

   AND THAT the monopole be located as shown in Option 3 (the westerly end of the bench) of the Dunster & Associates Environmental Consultants Ltd. May 12, 2018 report;

   AND FURTHER THAT the Town enter into the Telecommunications Agreement substantially in the form attached to the Chief Administrative Officer’s March 15, 2018 report.

   **CARRIED**

6. **PUBLIC PARTICIPATION PERIOD**

7. **BUSINESS ARISING FROM PREVIOUS MINUTES**

8. **REPORTS**

   8.1 **STAFF REPORTS**

   a) 242-244 Island Highway – Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1002 – Rezoning from R-1B to RM-3

   1. Report dated May 1, 2018 from the Planner

      Council and staff discussed road width; provision of a statutory right-of-way and covenant for public pedestrian access over private land; emergency vehicle access; and the provision of any public amenities.

   **MOVED BY:** Councillor Weisgerber  
   **SECONDED:** Councillor Rogers  

   THAT the report dated May 1, 2018 from the Planner titled “242-244 Island Highway – Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1002 – Rezoning from R-1B to RM-3” be received.

   **CARRIED**
b) Sewer Rates for Recreational Vehicle Sites
   1. Report dated May 30, 2018 from the Director of Finance

   MOVED BY: Councillor Rogers
   SECONDED: Councillor Weisgerber

   THAT the report dated May 30, 2018 from the Director of Finance titled “Sewer Rates for Recreational Vehicle Sites” be received for information.

   CARRIED

c) Chilco Trails Additional Trail Segment Quote

   1. Report dated May 31, 2018 from the Director of Development Services

   MOVED BY: Councillor Mattson
   SECONDED: Councillor Weisgerber

   C-79-18 THAT staff be authorized to enter into a contract with Western Watershed Design Incorporated to construct an additional trail segment to connect to Kaleigh Place at a cost not to exceed $41,300.00.

   CARRIED

d) City of Surrey Fire Dispatch Services Agreement

   1. Report dated May 31, 2018 from the Chief Administrative Officer
   2. Letter dated June 4, 2018 from J. Anderson and C. Nielsen, Re: Fire Dispatch

   MOVED BY: Councillor Rogers
   SECONDED: Councillor Weisgerber

   THAT the letter dated June 4, 2018 from J. Anderson and C. Nielsen, Re: Fire Dispatch be received.

   CARRIED

   MOVED BY: Councillor Mattson
   SECONDED: Councillor Weisgerber

   C-80-18 THAT the Town of View Royal enter into the City of Surrey Fire Dispatch Services Agreement substantially in the form attached to the Chief Administrative Officer’s report dated May 31, 2018.

   CARRIED

e) Grants-in-Aid Requests – Greater Victoria Crossing Guard Association

   1. Report dated May 31, 2018 from the Director of Finance

   MOVED BY: Councillor Rogers
   SECONDED: Councillor

   C-81-18 THAT a grant-in-aid be approved for Beacon Community Association for crossing guard services for the period of April 1, 2018 to June 30, 2018 in the amount of $5,565.00.

   CARRIED
f) Revised Council and Committee of the Whole 2018 Meeting Schedule

1. Report dated May 22, 2018 from the Deputy Corporate Officer

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

C-82-18 THAT the revised Council and Committee of the whole 2018 meeting schedule be adopted.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

8.3 OTHER REPORTS

9. CORRESPONDENCE

9.1 FOR ACTION

a) Email dated May 30, 2018 from R. Lester, Re: Helmcken Road Park and Ride

MOVED BY: Councillor Rogers
SECONDED: Councillor Weisgerber

THAT the email dated May 30, 2018 from R. Lester, Re: Helmcken Road Park and Ride be received.

CARRIED

b) Request received May 18, 2018 from the Federation of Canadian Municipalities, Re: Special Advocacy Fund

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

C-83-18 THAT the Town of View Royal support the Federation of Canadian Municipalities through a contribution to the Special Advocacy Fund in the amount of $1,050.00.

CARRIED

c) Letter dated May 17, 2018 from K. Kenney, Corporate Officer, City of Langley, Re: Provincial Employer Health Tax

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

THAT the letter dated May 17, 2018 from K. Kenney, Corporate Officer, City of Langley, Re: Provincial Employer Health Tax be received.

9.2 FOR INFORMATION


MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers
THAT letter dated May 30, 2018 from Mayor K. Buhr, Village of Lion’s Bay, Re: New Taxes in the Community be received for information.

CARRIED

b) Letter dated May 18, 2018 from C. Pecknold, Assistant Deputy Minister and Director of Police Services, Policing and Security Branch, Re: 2018 G7 Leaders Summit RCMP Resources Redevelopment

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT the letter dated May 18, 2018 from C. Pecknold, Assistant Deputy Minister and Director of Police Services, Policing and Security Branch, Re: 2018 G7 Leaders Summit RCMP Resources Redevelopment be received for information.

CARRIED

c) Email dated May 17, 2018 from G. Ghanem, 2255 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West

Council discussed community opposition surrounding the Official Community Plan and rezoning application for 2401 Burnside Road West.

MOVED BY: Councillor Mattson
SECONDED: Councillor Rogers

C-84-18 THAT the Mayor write to BC Transit explaining that, in the face of significant community opposition, Council is not in favour of moving forward with the Official Community Plan and rezoning application for 2401 Burnside Road West.

CARRIED

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

THAT the email dated May 17, 2018 from G. Ghanem, 2255 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

d) Email dated May 17, 2018 from B. & B. Luiken, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

THAT the email dated May 17, 2018 from B. & B. Luiken, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

e) Email dated May 16, 2018 from S. & B. Kalyn, 2227 Meadowvale Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

THAT the email dated May 16, 2018 from S. & B. Kalyn, 2227 Meadowvale Drive, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.
f) Email dated May 16, 2018 from T. Hayes, 18-2151 Burnside Road W., Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber
THAT the email dated May 16, 2018 from T. Hayes, 18-2151 Burnside Road W., Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

g) Email dated May 16, 2018 from L. & G. Mahoney and C. Hepner, 2111 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber
THAT the email dated May 16, 2018 from L. & G. Mahoney and C. Hepner, 2111 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

h) Email dated May 16, 2018 from J. Matheos, 1900 Watkiss Way, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber
THAT the email dated May 16, 2018 from J. Matheos, 1900 Watkiss Way, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

i) Email dated May 16, 2018 from L. Baker, 2165 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber
THAT the email dated May 16, 2018 from L. Baker, 2165 Highland Road, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

j) Email dated May 15, 2018 from D. Evans, Executive Director, Our Place Society, Re: Proposed Therapeutic Recovery Centre – 94 Talcott Road

MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber
THAT the email dated May 15, 2018 from D. Evans, Executive Director, Our Place Society, Re: Proposed Therapeutic Recovery Centre – 94 Talcott Road be received for information.

CARRIED

k) Letter dated May 3, 2018 from Hon. M. Jaffer, Senator for British Columbia, Re: Border Implications of Bill C-45
MOVED BY: Councillor Mattson
SECONDED: Councillor Weisgerber

THAT the letter dated May 3, 2018 from Hon. M. Jaffer, Senator for British Columbia, Re: Border Implications of Bill C-45 be received for information.

CARRIED

10. BYLAWS

a) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 993, 2018
   A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to Prohibiting Production, Distribution, Sale or Personal Growth of Recreational Cannabis

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers


CARRIED
Councillor Mattson opposed

b) Municipal Ticket Information Bylaw No. 643, 2007, Amendment Bylaw No. 994, 2018
   A Bylaw to Amend the Town of View Royal Municipal Ticket Information Bylaw with Respect to Fines for Production, Distribution, Sale or Personal Growth of Recreational Cannabis

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT Municipal Ticket Information Bylaw No. 643, 2007 be adopted.

CARRIED
Councillor Mattson opposed

c) Juan de Fuca Recreation Centre Fees and Charges Bylaw No. 701, 2007, Amendment Bylaw No. 998, 2018
   A Bylaw to Amend Juan de Fuca Recreation Centre Fees and Charges Bylaw No. 701, 2007

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT Juan de Fuca Recreation Centre Fees and Charges Bylaw No. 701, 2007, Amendment Bylaw No. 998, 2018 be adopted.

CARRIED

d) Official Community Plan No. 811, 2011, Amendment Bylaw No. 996, 2018
   A Bylaw to Amend the Town of View Royal Official Community Plan with Respect to the Land Use Designation of Remainder Lot A, Section 98, Esquimalt District, Plan EPP55112 (Tuzo Court)

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT Official Community Plan No. 811, 2011, Amendment Bylaw No. 996, 2018 be given third reading.

CARRIED
e) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 997, 2018
A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to the Rezoning of Remainder Lot A, Section 98, Esquimalt District, Plan EPP55112 (Tuzo Court)

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Mattson


CARRIED

f) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1000, 2018
A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to Amendments to the P-4: Regional Institutional Zone and Associated Regulations

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1000, 2018 be given first and second reading.

CARRIED

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers


CARRIED

g) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1001, 2018
A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to Amendments to the CD-6: Comprehensive Development (Casino) Zone

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich


CARRIED

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers


CARRIED

h) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1002, 2018
A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to Rezoning 242-244 Island Highway to RM-3: Mixed Residential

Council discussed a suitable community amenity contribution in relation to the proposed development at 242/244 Island Highway and requested that staff bring suggestions forward to the June Committee of the Whole meeting for consideration.
THAT Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1002, 2018 be given first and second reading.

CARRIED


CARRIED

11. NEW BUSINESS

a) Extreme Outreach Society – Councillor Mattson

Councillor Mattson enquired if Council members would consider volunteering at the Extreme Outreach Society’s Superkids Summer Camp to be held July 9-13.

12. QUESTION PERIOD

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

THAT there is a need to have a meeting closed to the public and persons other than the immediate members of Council, officers and employees of the Town, and those identified under Section 91 (2) of the community Charter shall be excluded on the basis of Section 90 (1)(b) – personal information, (g) – litigation and (k) – municipal services.

CARRIED

15. RISING REPORT

b) 2379 Lund Road – “Martino Lands” Development

From the June 5, 2018 In-Camera meeting:

THAT the application for an Official Community Plan Amendment on the “Martino Lands” (2379 Lund Road, PID 030-048-541) be amended to include the land use designation from Rural to Park, Open Space and Recreation;

AND THAT the application for a Zoning Bylaw Amendment on the “Martino Lands” (2379 Lund Road, PID 030-048-541) be amended to include P-3 Parks and Recreation as the zone for the remainder, non-residential portion, of the site;
AND THAT the Town engage a BC Land Surveyor to survey the “Martino Lands” (2379 Lund Road, PID 030-048-541) and prepare plans to facilitate a Development Permit and Subdivision Application with the funds coming from the Administration Department contingency;

AND FURTHER THAT the Town proceed with making a Development Permit with Variance application to facilitate the subdivision of the “Martino Lands” (2379 Lund Road, PID 030-048-541).

CARRIED

16. TERMINATION

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Rogers

THAT this meeting now terminate.
Time: 8:51 p.m.

CARRIED
PRESENT WERE: Mayor Screech  
Councillor Kowalewich  
Councillor Mattson  
Councillor Rogers  
Councillor Weisgerber  

REGRETS:  
K. Anema, Chief Administrative Officer  
S. Jones, Director of Corporate Administration  
L. Chase, Director of Development Services  
D. Christenson, Director of Finance  
J. Rosenberg, Director of Engineering  
J. Davison, Senior Planner  
J. Cochrane, Executive Assistant  

PRESENT ALSO:  
14 members of the public  
0 members of the press  

1. CALL TO ORDER – Mayor Screech called the meeting to order at 8:01 p.m.  

2. APPROVAL OF AGENDA  
MOVED BY: Councillor Rogers  
SECONDED: Councillor Kowalewich  

THAT the agenda be amended to include items 10(c-f);  
AND THAT the agenda be approved as amended.  
CARRIED  

3. MINUTES, RECEIPT & ADOPTION OF  
a) Minutes of the Council meeting held June 5, 2018  
MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber  

THAT the minutes of the Council meeting held June 5, 2018 be adopted as presented.  
CARRIED  

4. MAYOR’S REPORT  

5. PETITIONS & DELEGATIONS  

6. PUBLIC PARTICIPATION PERIOD  
a) B. Fairbrother, 2 Casey Place, asked if Council would consider designating all of Lot A, Section 98, Esquimalt District, Plan EPP55974 (2379 Lund Road) as park as opposed to park and residential.  

7. BUSINESS ARISING FROM PREVIOUS MINUTES
8. REPORTS

8.1 STAFF REPORTS

a) Draft Annual Report for Year Ended December 31, 2017

1. Report dated June 13, 2018 from the Executive Assistant

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Mattson

THAT the Draft Annual Report for the Year Ended December 31, 2017 be received.

CARRIED

8.2 COMMITTEE OF THE WHOLE RESOLUTIONS

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

C-89-18 THAT staff work with the applicant of 242-244 Island Highway to negotiate a community amenity contribution of between $500-$1,000 per unit.

CARRIED

8.3 OTHER REPORTS

1. Minutes of the West Shore Parks and Recreation Society Board of Directors meeting held April 19, 2018

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

THAT the minutes of the West Shore Parks and Recreation Society Board of Directors meeting held April 19, 2018 be received.

CARRIED

9. CORRESPONDENCE

9.1 FOR ACTION

a) Email dated June 4, 2018 from K. Wells, Executive Director, Greater Victoria Sport Tourism Commission, Re: 55+ BC Games

MOVED BY: Councillor Weisgerber
SECONDED: Councillor Kowalewich

C-90-18 THAT a letter of support be provided to the Greater Victoria Sport Tourism Commission in support of a bid for the 55+ BC Games in Greater Victoria for 2020, 2021 or 2022;

AND THAT the Commission be advised that the Town may have some facilities available for their use, if suitable for the Games’ purposes.

CARRIED

9.2 FOR INFORMATION

a) Email dated June 12, 2018 from A. Whiting, Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West
MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber

THAT the email dated June 12, 2018 from A. Whiting, Kami Court, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

b) Email dated June 11, 2018 from D. Sandison, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber

THAT the email dated June 11, 2018 from D. Sandison, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

c) Email dated June 11, 2018 from R. Glenn, 1958 Chalmers Court, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber

THAT the email dated June 11, 2018 from R. Glenn, 1958 Chalmers Court, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

d) Letter dated June 11, 2018 from T. Loreth, Manager, Capital Projects, BC Transit, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber

THAT the letter dated June 11, 2018 from T. Loreth, Manager, Capital Projects, BC Transit, Re: OCP and Rezoning Application – 2401 Burnside Road West to withdraw the Official Community Plan amendment (2018/02) and rezoning (2018/02) applications be received for information.

CARRIED

e) Email dated June 9, 2018 from J. Gallagher, Evelyn Heights, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber

THAT the email dated June 9, 2018 from J. Gallagher, Evelyn Heights, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.

CARRIED

f) Email dated June 9, 2018 from P. Sommerard, Re: OCP and Rezoning Application – 2401 Burnside Road West

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber

THAT the email dated June 9, 2018 from P. Sommerard, Re: OCP and Rezoning Application – 2401 Burnside Road West be received for information.
Council Meeting Minutes  
June 19, 2018  
Page 4

10. **BYLAWS**

 **a) Official Community Plan No. 811, 2011, Amendment Bylaw No. 1003, 2018**  
A Bylaw to Amend the Town of View Royal Official Community Plan with Respect to the Land Use Designations of Lot A, Section 98, Esquimalt District, Plan EPP55974

MOVED BY: Councillor Mattson  
SECONDED: Councillor Weisgerber

THAT Official Community Plan No. 811, 2011, Amendment Bylaw No. 1003, 2018 be given first and second reading.

CARRIED

**b) Zoning Bylaw No. 900, 2014, Amendment Bylaw No. 1004, 2018**  
A Bylaw to Amend the Town of View Royal Zoning Bylaw with Respect to Rezoning Lot A, Section 98, Esquimalt District, Plan EPP55974, to P-3: Parks and Recreation and CD-19: Subzone B Mixed Residential – Residential Attached

MOVED BY: Councillor Mattson
CARRIED

CARRIED

CARRIED

CARRIED

CARRIED
MOVED BY: Councillor Weisgerber
SECONDED: Councillor Mattson


CARRIED

11. NEW BUSINESS

12. QUESTION PERIOD

   a) B. Fairbrother, 2 Casey Place, questioned when the parcel shown as area “B” on the Official Community Plan and rezoning amendment bylaws for Lot A, Section 98, Esquimalt District, Plan EPP55974 (2379 Lund Road) would be available for purchase and what the cost of this parcel will be.

13. MOTIONS & NOTICES OF MOTION

14. CLOSED MEETING RESOLUTION

15. RISING REPORT

16. TERMINATION

   MOVED BY: Councillor Rogers
   SECONDED: Councillor Weisgerber

   THAT this meeting now terminate.
   Time:  8:15 p.m.

   CARRIED