



TOWN OF VIEW ROYAL

The Town of View Royal is a growing residential community in the Greater Victoria area with an estimated population of 13,219. Our waterfront community has scenic views of Esquimalt Harbour and Portage Inlet, as well as excellent parks and trails, including the Galloping Goose Regional Trail and Thetis Lake Regional Park. Ten minutes from downtown Victoria, View Royal's central location also provides good highway access to the Western Communities and to the Saanich Peninsula, including BC Ferries and the Victoria International Airport.

BYLAW ENFORCEMENT OFFICER

Regular Full-Time Position (35 hrs/wk)

\$40.74 - \$44.41/hour (2024 rates)

The Town of View Royal is seeking a customer-focused Bylaw Enforcement Officer interested in opportunities and the ability to influence positive changes in our community. The successful candidate will possess excellent interpersonal and communication skills with an ability to interpret, explain, and achieve compliance with the Town's bylaws.

The Bylaw Enforcement Officer reports to the Director of Protective Services in a supportive, team-based environment and is primarily responsible for:

- Responding to inquiries and complaints from members of the public and staff;
- Performing investigations involving the enforcement of View Royal bylaws; and
- Providing high-level customer service and dealing with confrontational matters with tact and diplomacy.

The successful candidate will have the following qualifications:

- A relevant diploma from a recognized post-secondary institution
- By-Law Compliance, Enforcement, and Investigative Skills Level 1 (Bylaw Enforcement Level 2 is desirable);
- Current and valid Class 5 B.C. Driver's Licence;
- An R.C.M.P. Reliability Security Clearance;
- Three (3) years' experience in bylaw enforcement or the equivalent;
- Previous experience and employment in law enforcement would be an asset.

An equivalent combination of education and experience will be considered. A detailed job description is available at www.viewroyal.ca/employment.

Interested candidates are invited to submit a detailed résumé and cover letter no later than 4:30pm, April 4, 2025 to:

Human Resources
Competition #2025-04
Attn: Paul Hurst, Director of Protective Services
Town of View Royal, 45 View Royal Avenue, Victoria, BC V9B 1A6
Email: hr@viewroyal.ca

The Town of View Royal is an equitable and inclusive employer; we value the diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences.

We thank all applicants for their interest, however, only applicants selected for an interview will be contacted. If you have been shortlisted and require adjustments to enable participation throughout the recruitment process, we would be pleased to discuss how to best accommodate your needs.