



# MONTHLY ELECTRONIC UPDATE JANUARY 2017

45 View Royal Avenue | Victoria, BC V9B 1A6  
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## Time to Renew Business Licenses

It's that time of year to renew business licenses for 2017. Renewal notices have been mailed out, and all business licenses must be paid in full no later than January 31, 2017. The penalty for late renewals is a minimum 10% of the cost of the license, with a minimum penalty of \$25.00. If your business has not received a 2017 renewal notice, please contact Town Hall at 250-479-6800. A reminder, that business licenses must be displayed in the sales or reception area on the premises where the public has access.



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## 2017 Secondary Suite Permits

### Renewal Information

Secondary Suite permits are now being renewed for 2017. The deadline for renewal is before March 1, 2017. Renewals can be submitted with payment in person, by mail, or dropped off in the mail slot beside the front entrance of Town Hall. If you are not renewing your permit in person, please ensure that your Statutory Declaration has been witnessed by a Commissioner for Taking Affidavits in BC. If you are renewing your permit in person, please bring photo ID when you come in to Town Hall.

### Are you a new owner of a house with a suite?

Please notify Town Hall if you have purchased a house in the last year that has a secondary suite. This can be done when you come in to renew your Secondary Suite permit.

### Have you lost your renewal form?

Staff can provide you with a new renewal form or you can download a form directly from our website at [www.viewroyal.ca](http://www.viewroyal.ca).

If you have any questions regarding the permit renewal process, please contact Town Hall at 250-479-6800, Monday to Friday 8:30am to 4:30pm.

## Receiving Applications for Advisory Committees and Sub-Committees

### Advisory Committees

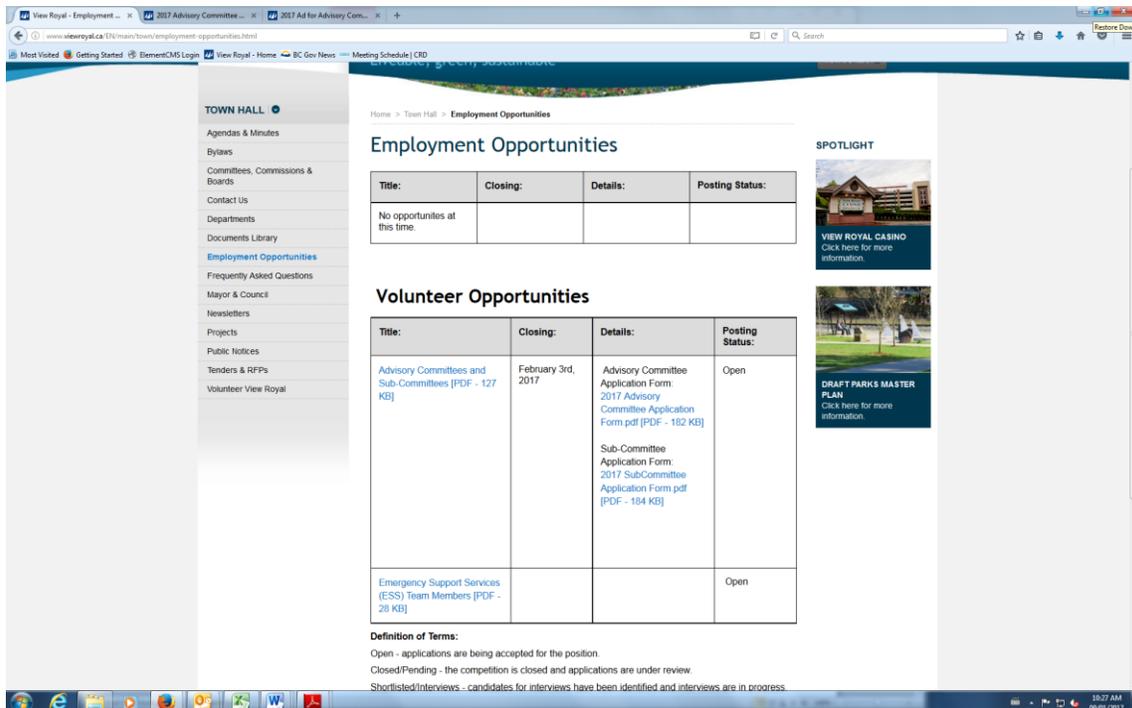
The Town of View Royal is now receiving applications from interested citizens to serve for a two-year term (from March 1, 2017 to February 28, 2019) on one of its two advisory committees. Advisory committees consist of Parks, Recreation and Environment and Community Development. Committees typically meet bi-monthly to consider current development applications and policy issues referred by Council.

### Sub-Committees

Council is also seeking applications from citizens wishing to serve on sub-committees that may be formed from time to time to consider items pertinent to the work of the advisory committees. A list of potential sub-committee members is prepared annually in order that interested participants can be readily convened. Sub-committees may be formed around the following issues:

- |                                 |                  |                 |
|---------------------------------|------------------|-----------------|
| Arts/Culture                    | Heritage         | Public Safety   |
| Community Planning/Urban Design | Housing          | Social Planning |
| Economic Development            | Parks/Recreation | Transportation  |
| Trails & Greenways              |                  |                 |

For more information, including how to apply, please visit the website at: [www.viewroyal.ca](http://www.viewroyal.ca) or email [info@viewroyal.ca](mailto:info@viewroyal.ca).



### Snow & Ice Clearing Reminders – Sidewalks & Roads

With the winter season upon us and the possibility of snowfall and inclement weather, in order to ensure safety for pedestrians, we would like to remind View Royal residents and businesses of our Streets and Traffic Regulation Bylaw No. 609, 2005, which states that:

*“Every person being an occupant or owner of any property abutting or fronting upon a portion of a sidewalk shall cause such portion of the sidewalk to be cleared and kept clear of all snow, ice, dirt, litter and rubbish, and shall dispose of the same otherwise than leaving it upon the street.”*

We encourage residents to use environmentally friendly ice melting products. Products that are corrosive are not acceptable as they can harm the environment and the sidewalks themselves.



We ask that you kindly help your elderly or handicapped neighbours who may need assistance with snow removal. The Town will make every effort to keep intersections, high-use bus stops and crosswalks clear of snow and ice.

The Town uses Victoria Contracting and Municipal Maintenance Corporation (VCMCC) to salt, plow and clear snow from all the roads within the Town (with the exception of private strata roads).

**In the event of a snowfall, we remind residents not to leave their vehicles parked on the travelled portion of the roads so that the snow plows can negotiate the roads and get them cleared as quickly as possible. Your cooperation is greatly appreciated.**

Please push the snow to the *right* of your driveway (facing the road from your home) so that when the snow plow comes by, it does not plow any excess snow across your driveway entrance or private road access.

Please note that in the event of a heavy snowstorm or icy road conditions, our garbage collection contractor, Waste Management, may not be able to service certain customers due to safety or access reasons. Waste Management will collect any missed garbage as soon as they can safely do so. Please provide clear and safe access to garbage totes to ensure uninterrupted service.