



# MONTHLY ELECTRONIC UPDATE

## FEBRUARY 2017

45 View Royal Avenue | Victoria, BC V9B 1A6  
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### Special Committee of the Whole Meeting

**Wednesday, February 15, 2017 @ 7:00pm**

Meeting is to discuss the Christie Point Redevelopment application and will be held in the Gymnasium at the Songhees Wellness Centre, 1100 Admirals Road.

Doors will open at 6:45pm. Parking is available behind the building, although it is limited. We encourage you to ride share or carpool!

Agendas are available on our website prior to the meeting

For more information telephone: 250-479-6800

Website: [www.viewroyal.ca](http://www.viewroyal.ca)

Email: [info@viewroyal.ca](mailto:info@viewroyal.ca)

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### Grant-in-Aid Program

The Grant-in-Aid program is designed to assist not-for-profit societies in good standing with the Registrar of Companies and other non-profit and community organizations in achieving their objectives.

Council will be considering applications for Grant-in-Aid for the year 2017. Organizations that are interested in applying must use the official Grant-in-Aid application form, which is available on the Town's website or at Town Hall. Applications must be submitted, along with any of the required supporting documents, to the Town by mail, email, fax or in person by March 1, 2017.

For more information regarding the Grant-in-Aid program, contact the Finance Department:

Phone: 250-708-2270

Email: [finance@viewroyal.ca](mailto:finance@viewroyal.ca)

Website: <http://www.viewroyal.ca/EN/main/municipal/grants-in-aid.html>

The image shows a 'Grant Application Form' with the following sections:

- Basic Information**
- For what type of grant are you applying?**
  - Category:  Specific Project  Special Event  Program (annual operations)
- Project / Event / Program Name & Description: \_\_\_\_\_
- Grant amount applied for: \_\_\_\_\_ % of previous program budget
- Does the project, activity, event or program will occur: \_\_\_\_\_
- Has your organization ever received grant funding from the Town?  Yes /  No
- If yes, when was the grant received and what was the amount? \_\_\_\_\_
- Has your organization received a tax-exempt status from the Town?  Yes /  No
- If yes, when was it granted? \_\_\_\_\_
- Does your organization have a tax-exempt status from the Town?  Yes /  No
- If yes, when was it granted? \_\_\_\_\_
- Does your organization have grants from other organizations?  Yes /  No
- If yes, please describe the grant funding provided by the Town and how it will be used to fund grants to other organizations and what it is for the grant recipient. \_\_\_\_\_
- Attachments Required**
  - Resolution of Board of Directors to receive a Grant-in-Aid from the Town of View Royal
  - If received (2016) as a result of a program, a statement must be signed by the majority of members of the organization.
  - Financial Statement of the organization.
  - Documentation that funding will not be used to fund grants to other organizations (if applicable).

### **Snow & Ice Clearing Reminders – Sidewalks & Roads**

With the winter season upon us and the possibility of snowfall and inclement weather, in order to ensure safety for pedestrians, we would like to remind View Royal residents and businesses of our Streets and Traffic Regulation Bylaw No. 609, 2005, which states that:

*“Every person being an occupant or owner of any property abutting or fronting upon a portion of a sidewalk shall cause such portion of the sidewalk to be cleared and kept clear of all snow, ice, dirt, litter and rubbish, and shall dispose of the same otherwise than leaving it upon the street.”*

We encourage residents to use environmentally friendly ice melting products. Products that are corrosive are not acceptable as they can harm the environment and the sidewalks themselves.



We ask that you kindly help your elderly or handicapped neighbours who may need assistance with snow removal. The Town will make every effort to keep intersections, high-use bus stops and crosswalks clear of snow and ice.

The Town uses Victoria Contracting and Municipal Maintenance Corporation (VCMCC) to salt, plow and clear snow from all the roads within the Town (with the exception of private strata roads).

**In the event of a snowfall, we remind residents not to leave their vehicles parked on the travelled portion of the roads so that the snow plows can negotiate the roads and get them cleared as quickly as possible. Your cooperation is greatly appreciated.**

Please push the snow to the *right* of your driveway (facing the road from your home) so that when the snow plow comes by, it does not plow any excess snow across your driveway entrance or private road access.

Please note that in the event of a heavy snowstorm or icy road conditions, our garbage collection contractor, Waste Management, may not be able to service certain customers due to safety or access reasons. Waste Management will collect any missed garbage as soon as they can safely do so. Please provide clear and safe access to garbage totes to ensure uninterrupted service.

## 2017 Secondary Suite Permits

### Renewal Information

Secondary Suite permits are now being renewed for 2017. Payments to renew secondary suite permits are due before Tuesday, March 1, 2017. Renewals can be submitted with payment in person, by mail, or dropped off in the mail slot beside the front entrance of Town Hall. If you are not renewing your permit in person, please ensure that your Statutory Declaration has been witnessed by a Commissioner for Taking Affidavits in BC. If you are renewing your permit in person, please bring photo ID when you come in to Town Hall.

### Are you a new owner of a house with a suite?

Please notify Town Hall if you have purchased a house in the last year that has a secondary suite. This can be done when you come in to renew your Secondary Suite permit.

### Have you lost your renewal form?

Staff can provide you with a new renewal form or you can download a form directly from our website at [www.viewroyal.ca](http://www.viewroyal.ca).

If you have any questions regarding the permit renewal process, please contact Town Hall at 250-479-6800, Monday to Friday 8:30am to 4:30pm.

