



MONTHLY ELECTRONIC UPDATE DECEMBER 2017

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Town Hall Holiday Hours



Please note that Town Hall will be closed for the holidays starting Friday, December 22nd at 2:00pm. Town Hall will re-open at 8:30am on Tuesday, January 2nd, 2018.

Holiday Garbage Collection Notice

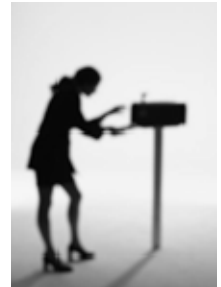


This holiday season, there will be **no garbage collection interruption** over the holidays since Christmas Day and New Year's Day fall on Mondays and our schedule runs Tuesdays to Fridays.

Sewer User Fee Notice

The Town of View Royal has mailed the 2017 sewer user fee invoices. Sewer user fee invoices were due **Thursday, November 30, 2017**. Any balances outstanding will be transferred to arrears property taxes, effective January 1, 2018.

Reminder: Commencing in 2011, Strata Developments with only one water meter received one sewer user fee invoice for the entire Strata complex. Individual unit owners in these Strata Developments do not receive individual invoices as they have in past years. Strata Developments that have a water meter for each strata unit will continue to have the sewer user fee invoices go to each individual unit owner.



2018 Sewer User Fee: Please be advised that the consumption portion of your 2018 Sewer User Fee Invoice will be based on November 2017 –April 2018 water consumption. If you experience a water leak during that period, your 2018 fee will be affected and you may qualify for a leak adjustment. Please visit www.viewroyal.ca to review the leak adjustment policy for eligibility requirements, and **keep all records pertaining to the leak**. This will help us in assisting you through the adjustment process.

If you have not received your invoice, please contact the Finance Department at 250-708-2270 or finance@viewroyal.ca.

Time to Renew Business Licenses

It is that time of year to renew business licenses for 2018. Renewal notices have been mailed out, and all business licenses must be paid in full no later than January 31, 2018. The penalty for late renewals is 10% of the cost of the license, with a minimum penalty of \$25.00. If your business has not received a 2018 renewal notice, please contact Town Hall at 250-479-6800. A reminder, that business licenses must be displayed in the sales or reception area on the premises where the public has access.



2018 Secondary Suite Permits

Renewal Information

Secondary Suite permits are now being renewed for 2018. The deadline for renewal is before March 1, 2018. Renewals can be submitted with payment in person, by mail, or dropped off in the mail slot beside the front entrance of Town Hall. If you are not renewing your permit in person, please ensure that your Statutory Declaration has been witnessed by a Commissioner for Taking Affidavits in BC. If you are renewing your permit in person, please bring photo ID when you come in to Town Hall.

Are you a new owner of a house with a suite?

Please notify Town Hall if you have purchased a house in the last year that has a secondary suite. This can be done when you come in to renew your Secondary Suite permit.

Have you lost your renewal form?

Staff can provide you with a new renewal form or you can download a form directly from our website at www.viewroyal.ca.

If you have any questions regarding the permit renewal process, please contact Town Hall at 250-479-6800, Monday to Friday 8:30am to 4:30pm.

Snow & Ice Clearing Reminders – Sidewalks & Roads

With the winter season upon us and the possibility of snowfall and inclement weather, in order to ensure safety for pedestrians, we would like to remind View Royal residents and businesses of our Streets and Traffic Regulation Bylaw No. 609, 2005, which states that:

“Every person being an occupant or owner of any property abutting or fronting upon a portion of a sidewalk shall cause such portion of the sidewalk to be cleared and kept clear of all snow, ice, dirt, litter and rubbish, and shall dispose of the same otherwise than leaving it upon the street.”

We encourage residents to use environmentally friendly ice melting products. Products that are corrosive are not acceptable as they can harm the environment and the sidewalks themselves.



We ask that you kindly help your elderly or handicapped neighbours who may need assistance with snow removal. The Town will make every effort to keep intersections, high-use bus stops and crosswalks clear of snow and ice.

The Town uses Victoria Contracting and Municipal Maintenance Corporation (VCMCC) to salt, plow and clear snow from all the roads within the Town (with the exception of private strata roads).

In the event of a snowfall, we remind residents not to leave their vehicles parked on the travelled portion of the roads so that the snow plows can negotiate the roads and get them cleared as quickly as possible. Your cooperation is greatly appreciated.

Please push the snow to the *right* of your driveway (facing the road from your home) so that when the snow plow comes by, it does not plow any excess snow across your driveway entrance or private road access.

Please note that in the event of a heavy snowstorm or icy road conditions, our garbage collection contractor, Waste Management, may not be able to service certain customers due to safety or access reasons. Waste Management will collect any missed garbage as soon as they can safely do so. Please provide clear and safe access to garbage totes to ensure uninterrupted service.

Winter Driving



Use of winter tires for improved driving safety is highly recommended. Winter tires are now mandatory for travelling on the Trans-Canada Highway over the Malahat. For more information on winter driving, please visit:

- www.ShiftIntoWinter.ca
- www.DriveBC.ca

Building Inspection Holiday Hours



Please note the following building inspection hours for the holidays. The last day of inspections for 2017 is Friday, December 22nd before 12:00pm. We will be resuming inspections at 8:30am on Tuesday, January 2nd, 2018. To book an inspection please call 250-727-7903 or 250-479-6800.
