



MONTHLY ELECTRONIC UPDATE DECEMBER 2018

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Town Hall Holiday Hours



Please note that Town Hall will be closed for the holidays starting Monday, December 24, 2018. Town Hall will re-open at 8:30am on Wednesday, January 2, 2019.

Holiday Garbage Collection Notice – December 25 & January 1



This holiday season, if your garbage is normally picked up on a Tuesday, please put it out for pick up on the following day (Wednesday). Waste Management will pick up for both Tuesday and Wednesday on December 26, 2018 and January 2, 2019. For more information about garbage collection, please visit

<https://www.viewroyal.ca/EN/main/municipal/garbage-recycling.html>.

Time to Renew Business Licenses

It's that time of year to renew business licenses for 2019!

Renewal notices have been mailed out, and all business licenses must be paid in full no later than January 31, 2019. The penalty for late renewals is a minimum 10% of the cost of the license, with a minimum penalty of \$25.00. If your business has not received a 2019 renewal notice, please contact Town Hall at 250-708-2276. A reminder, that business licenses must be displayed in the sales or reception area on the premises where the public has access.



Building Inspection Holiday Hours



Please note the following building inspection hours for the holidays. The last day of inspections for 2018 is Friday, December 21. We will be resuming inspections at 8:30am on Wednesday, January 2, 2019. To book an inspection, please call 250-708-2256 or email buildingpermits@viewroyal.ca.

Upcoming Meetings

January 8, 2019	Committee of the Whole Meeting 3:30pm, View Royal Town Hall
January 15, 2019	Council Meeting 7:00pm, View Royal Town Hall

The meeting duration will vary according to the agenda. Council agendas are normally posted on the Friday prior to the meeting on the [Agendas & Minutes](#) page of the website. [Click here for more information about Council Meetings.](#)

2019 Secondary Suite Permits

Renewal Information

Secondary Suite permits are now being renewed for 2019. The deadline for renewal is before March 1, 2019. Renewals can be submitted with payment in person, by mail, or dropped off in the mail slot beside the front entrance of Town Hall. If you are not renewing your permit in person, please ensure that your Statutory Declaration has been witnessed by a Commissioner for Taking Affidavits in BC. If you are renewing your permit in person, please bring photo ID when you come in to Town Hall.

Are you a new owner of a house with a suite?

Please notify Town Hall if you have purchased a house in the last year that has a secondary suite. This can be done when you come in to renew your Secondary Suite permit.

Have you lost your renewal form?

Staff can provide you with a new renewal form or you can download a form directly from our website at <https://bit.ly/2SgNVGw>.

If you have any questions regarding the permit renewal process, please visit <https://www.viewroyal.ca/EN/main/municipal/secondary-suites.html> or contact Town Hall at 250-479-6800, Monday to Friday 8:30am to 4:30pm.



**Looking for more highlights of significant activities of the Town?
Check out the monthly CAO Update!**

- [December 11, 2018 - CAO Update](#)

Snow & Ice Clearing Reminders – Sidewalks & Roads

With the winter season upon us and the possibility of snowfall and inclement weather, in order to ensure safety for pedestrians, we would like to remind View Royal residents and businesses of our Streets and Traffic Regulation Bylaw No. 609, 2005, which states that:

“Every person being an occupant or owner of any property abutting or fronting upon a portion of a sidewalk shall cause such portion of the sidewalk to be cleared and kept clear of all snow, ice, dirt, litter and rubbish, and shall dispose of the same otherwise than leaving it upon the street.”

We encourage residents to use environmentally friendly ice melting products. Products that are corrosive are not acceptable as they can harm the environment and the sidewalks themselves.



We ask that you kindly help your elderly or handicapped neighbours who may need assistance with snow removal. The Town will make every effort to keep intersections, high-use bus stops and crosswalks clear of snow and ice.

The Town uses Victoria Contracting and Municipal Maintenance Corporation (VCMCC) to salt, plow and clear snow from all the roads within the Town (with the exception of private strata roads).

In the event of a snowfall, we remind residents not to leave their vehicles parked on the travelled portion of the roads so that the snow plows can negotiate the roads and get them cleared as quickly as possible. Your cooperation is greatly appreciated.

Please push the snow to the *right* of your driveway (facing the road from your home) so that when the snow plow comes by, it does not plow any excess snow across your driveway entrance or private road access.

Please note that in the event of a heavy snowstorm or icy road conditions, our garbage collection contractor, Waste Management, may not be able to service certain customers due to safety or access reasons. Waste Management will collect any missed garbage as soon as they can safely do so. Please provide clear and safe access to garbage totes to ensure uninterrupted service.

For more winter weather reminders, please visit <https://www.viewroyal.ca/EN/meta/new/2018-latest-news/winter-weather-reminders.html>.

Winter Driving



Use of winter tires for improved driving safety is highly recommended. Winter tires are now mandatory for travelling on the Trans-Canada Highway over the Malahat. For more information on winter driving, please visit:

- www.ShiftIntoWinter.ca
- www.DriveBC.ca