



# MONTHLY ELECTRONIC UPDATE JANUARY 2021

45 View Royal Avenue | Victoria, BC V9B 1A6  
p: 250-479-6800 | f: 250-727-9551 | [www.viewroyal.ca](http://www.viewroyal.ca)



## Time to Renew Business Licences

It's that time of year to renew business licences for 2021. Renewal notices have been mailed out, and all business licences must be paid in full no later than **January 31, 2021**. The penalty for late renewals is 10% of the cost of the licence, with a minimum penalty of \$25.00.

A reminder that business licences must be prominently displayed in the sales or reception area of the premises to which the public has access.



If your business has not received a 2021 renewal notice, please contact Town Hall at 250-479-6800 or email [info@viewroyal.ca](mailto:info@viewroyal.ca).

## Grants in Aid

The Grant in Aid program is designed to assist non-profit and community organizations in achieving their goals and objectives.

Council may provide financial assistance to organizations whose projects are deemed to be of considerable benefit to View Royal.

The Grant in Aid Policy and Application Forms are available at <https://www.viewroyal.ca/EN/main/municipal/grants-in-aid.html> or contact the Finance Department [finance@viewroyal.ca](mailto:finance@viewroyal.ca) or 250-708-2270 and copies can be emailed or mailed to you.

For requirements and detailed information, [please click here](#).

The application deadline is **Monday, March 1, 2021**.

For more information:

- **Finance Department**  
[finance@viewroyal.ca](mailto:finance@viewroyal.ca)  
250-708-2270

**Grant Application Form**  
Grant applications must be received by the Town Hall at least 30 days prior to the start of the grant period.

**Basic Information**  
For what type of grant are you applying?  
Category:  Specific Project  Special Event  Program (annual operations)

Project / Event / Program Name & Description: \_\_\_\_\_

Grant amount applied for? \_\_\_\_\_ % of project/annual program budget

How has your organization, activity, event or program been impacted?  
"Has your organization received a previous grant award from the Town?" Yes/No \_\_\_\_\_  
"Has your organization received a previous grant award from the Town?" Yes/No \_\_\_\_\_  
"Do you have any other grants from the Town?" Yes/No \_\_\_\_\_  
"Do you have any other grants from the Town?" Yes/No \_\_\_\_\_

**Attachments Required**  
 Resolution of Council of View Royal to request a Grant in Aid from the Town of View Royal  
 Documentation: These documents will not be used to fund grants to other organizations or individuals.

## Snow Clearing

A reminder that property owners are responsible to clear snow and ice from sidewalks adjacent to their property.

If you are planning to be away from your home or need assistance, be sure to arrange for help in advance with snow and ice removal. We encourage residents to please volunteer to help your elderly or handicapped neighbours who may need assistance with snow and ice removal.



When clearing snow in your driveway or private road, be sure to pile the snow to the left hand side (facing your home) so the snowplow does not plow excess snow across your driveway or private road access.

View Royal roads are cleared in the following order:

- 1st Priority = Major Roads
- 2nd Priority = Steep Hills
- 3rd Priority = Collectors, School and Playground Zones
- Lowest Priority = Local Roads

\*Note: during prolonged snowfall, crews may need to continue maintaining higher priority roads before attempting lower priority ones.

In the event of snowfall, please do not park on the roadway in order to ensure snow-clearing equipment can navigate the streets safely. Owners of vehicles parked on the roadway can be subject to fines and/or towed away at the owner's expense.

For more winter weather reminders, please visit: <https://bit.ly/3kgSIXD>.



Looking for more highlights of significant activities of the Town?

Check out the monthly CAO Update!

[January 12, 2021 - CAO Update](#)

## 2021 Secondary Suite Permit Renewal

### Renewal Information

Secondary Suite permits are now being renewed for 2021. The deadline for renewal is **February 28, 2021**. Renewals can be submitted with payment by mail, dropped off in the mail slot beside the front entrance of Town Hall or in person (45 View Royal Avenue).

### Have you lost your renewal form?

You can download a form directly from our website at <https://bit.ly/3k4sJIW> or call 250-479-6800 and a new one can be emailed or mailed to you.

### Are you a new owner of a house with a suite?

If you purchased a home that has a secondary suite, the current permit will transfer over to you. Provided all suite requirements continue to be met, you are only required to continue with the annual renewal process.

If you have any questions regarding the permit renewal process, please contact the Development Services Department at 250-708-2254 or [planning@viewroyal.ca](mailto:planning@viewroyal.ca).

## Upcoming Meetings

February 2, 2021	<b>Council Meeting</b> 7:00pm, Live Webcast
February 9, 2021	<b>Committee of the Whole Meeting</b> 3:30pm, Live Webcast
February 16, 2021	<b>Council Meeting</b> 7:00pm, Live Webcast
February 17, 2021	<b>Special Committee of the Whole Budget Meeting</b> 6:00pm, Live Webcast
February 18, 2021	<b>Special Committee of the Whole Budget Meeting</b> 6:00pm, Live Webcast
February 23, 2021	<b>Special Committee of the Whole Budget Meeting</b> 6:00pm, Live Webcast

Council and Committee of the Whole meetings are currently held via live webcast only. For more information on how to attend and/or participate in a meeting, please visit the [Live Webcast Meetings](#) page on the Town's website.

The meeting duration will vary according to the agenda. Agendas are normally posted on the Friday prior to the meeting on the [Agendas, Minutes & Videos](#) page of the website. [Click here for more information about Council Meetings.](#)